



Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

State of West Virginia Purchase Order

Order Date: 09-13-2023

CORRECT ORDER NUMBER MUST APPEAR
 ON ALL PACKAGES, INVOICES, AND
 SHIPPING PAPERS. QUESTIONS
 CONCERNING THIS ORDER SHOULD BE
 DIRECTED TO THE DEPARTMENT
 CONTACT.

Order Number:	CPO 1400 1400 AGR2400000004 2	Procurement Folder:	1239663
Document Name:	SCIENTIFIC PUBLIC OPINION SURVEY	Reason for Modification:	Change Order 1
Document Description:	Change Order 1 SCIENTIFIC PUBLIC OPINION SURVEY		
Procurement Type:	Central Purchase Order	Notice to Proceed	
Buyer Name:	Crystal G Hustead		
Telephone:	(304) 558-2402		
Email:	crystal.g.hustead@wv.gov		
Shipping Method:	Best Way	Effective Start Date:	2023-09-12
Free on Board:	FOB Dest, Freight Prepaid	Effective End Date:	2025-03-03

VENDOR	DEPARTMENT CONTACT																				
Vendor Customer Code: VS0000039119 PROBOLSKY RESEARCH LLC 23 CORPORATE PLAZA DRIVE STE 150 NEWPORT BEACH CA 92660 US Vendor Contact Phone: 9498556400 Extension: Discount Details: <table border="1"> <thead> <tr> <th></th> <th>Discount Allowed</th> <th>Discount Percentage</th> <th>Discount Days</th> </tr> </thead> <tbody> <tr> <td>#1</td> <td>No</td> <td>0.0000</td> <td>0</td> </tr> <tr> <td>#2</td> <td>Not Entered</td> <td></td> <td></td> </tr> <tr> <td>#3</td> <td>Not Entered</td> <td></td> <td></td> </tr> <tr> <td>#4</td> <td>Not Entered</td> <td></td> <td></td> </tr> </tbody> </table>		Discount Allowed	Discount Percentage	Discount Days	#1	No	0.0000	0	#2	Not Entered			#3	Not Entered			#4	Not Entered			Requestor Name: Cynthia D Fisher Requestor Phone: (304) 558-2221 Requestor Email: cfisher@wvda.us <div style="text-align: center; font-size: 2em; font-weight: bold;">24</div> FILE LOCATION _____
	Discount Allowed	Discount Percentage	Discount Days																		
#1	No	0.0000	0																		
#2	Not Entered																				
#3	Not Entered																				
#4	Not Entered																				

INVOICE TO	SHIP TO
PROCUREMENT OFFICER 304-558-2221 AGRICULTURE DEPARTMENT OF ADMINISTRATIVE SERVICES 1900 KANAWHA BLVD E CHARLESTON WV 25305-0173 US	AUTHORIZED RECEIVER 304-558-2210 AGRICULTURE DEPARTMENT OF MARKETING & DEVELOPMENT 217 GUS R DOUGLAS LN, BLDG 2 RM 200 CHARLESTON WV 25312 US

9-15-23 Bax

Total Order Amount:	\$38,000.00
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Purchasing Division's File Copy

ENTERED

CH 9/13/23

PURCHASING DIVISION AUTHORIZATION DATE: Tara Hylle 9/15/2023 ELECTRONIC SIGNATURE ON FILE	ATTORNEY GENERAL APPROVAL AS TO FORM DATE: John S. Gray ELECTRONIC SIGNATURE ON FILE	ENCUMBRANCE CERTIFICATION DATE: Beverly Toler 9-9-23 ELECTRONIC SIGNATURE ON FILE
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9/11/2023

Extended Description:

CHANGE ORDER 1

TO ESTABLISH TO CONTRACT EFFECTIVE START AND EFFECTIVE END DATES, AND TO ISSUE THE NOTICE TO PROCEED FOR THE CONTRACT ACCORDING TO ALL TERMS, CONDITIONS, PRICES AND SPECIFICATIONS CONTAINED IN THE ORIGINAL CONTRACT INCLUDING ALL AUTHORIZED CHANGE ORDERS.

CONTRACT TERM: 09/12/2023 THROUGH 03/03/2025

NO OTHER CHANGES

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
1	80101504	0.00000		0.000000	3000.00
Service From	Service To	Manufacturer		Model No	
2023-09-12	2025-03-03				

Commodity Line Description: Phase One

Extended Description:

Phase One

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
2	80101504	0.00000		0.000000	16000.00
Service From	Service To	Manufacturer		Model No	
2023-09-12	2025-03-03				

Commodity Line Description: Phase Two

Extended Description:

Phase Two

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
3	80101504	0.00000		0.000000	19000.00
Service From	Service To	Manufacturer		Model No	
2023-09-12	2025-03-03				

Commodity Line Description: Phase Three

Extended Description:

Phase Three

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
4	80101504	0.00000		0.000000	0.00
Service From	Service To	Manufacturer		Model No	
2023-09-12	2025-03-03				

Commodity Line Description: Travel Costs

Extended Description:

Travel Costs

West Virginia Department of Agriculture

Kent A. Leonhardt, Commissioner
Joseph L. Hatton, Deputy Commissioner



September 12, 2023

Probolsky Research LLC
Attn: Adam Probolsky
23 Corporate Plaza Drive
Newport Beach, CA 92660

Dear Adam,

This is your official Notice to Proceed for CPO AGR240000004, WVDA Scientific Public Opinion Survey. Your Notice to Proceed period will begin effective September 12, 2023, and will be completed by March 3, 2025.

If you have any questions concerning this, feel free to contact me at (304) 558-2221.

Sincerely,

A handwritten signature in black ink, appearing to read "Alan Clemans".

Alan Clemans (Sep 12, 2023 16:15 EDT)

Alan Clemans, CFO/Director of
Administrative Services Division

mailing address: 1900 Kanawha Blvd. East, Charleston, WV 25305-0009
physical address: 217 Gus R. Douglass Lane, Charleston, WV 25312
telephone: 304-558-3550 • fax: 304-558-2203

www.agriculture.wv.gov

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