



Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

State of West Virginia Master Agreement

Order Date: 09-06-2023

CORRECT ORDER NUMBER MUST
 APPEAR ON ALL PACKAGES, INVOICES,
 AND SHIPPING PAPERS. QUESTIONS
 CONCERNING THIS ORDER SHOULD BE
 DIRECTED TO THE DEPARTMENT
 CONTACT.

Order Number:	CMA 1400 1400 AGR2200000002 3	Procurement Folder:	920562
Document Name:	Ricoh C9210 Machine/Preventative Maintenance/Click Charges	Reason for Modification:	Change Order No 2 To renew Contract
Document Description:	Ricoh C9210 Machines/Preventative Maintenance/Click Charge		
Procurement Type:	Central Master Agreement		
Buyer Name:			
Telephone:			
Email:			
Shipping Method:	Best Way	Effective Start Date:	2021-09-15
Free on Board:	FOB Dest, Freight Prepaid	Effective End Date:	2024-09-14

VENDOR		DEPARTMENT CONTACT			
Vendor Customer Code:	000000119903	Requestor Name:	Cynthia D Fisher		
RICOH USA INC 11 Ace Dr Romney WV 26757-6336 US		Requestor Phone:	(304) 558-2221		
Vendor Contact Phone:	304-590-3628	Requestor Email:	cfisher@wvda.us		
Discount Details:		<div style="font-size: 48px; font-weight: bold;">24</div> <div style="font-size: 24px; font-weight: bold;">FILE LOCATION _____</div>			
Discount Allowed	Discount Percentage			Discount Days	
#1	No			0.0000	0
#2	No				
#3	No				
#4	No				

INVOICE TO	SHIP TO
PROCUREMENT OFFICER 304-558-2221 AGRICULTURE DEPARTMENT OF ADMINISTRATIVE SERVICES 1900 KANAWHA BLVD E CHARLESTON WV 25305-0173 US	AUTHORIZED RECEIVER 304-558-3708 AGRICULTURE DEPARTMENT OF COMMUNICATIONS DIVISION 391 GUS R DOUGLASS LN, BLDG 15 CHARLESTON WV 25312 US

9-11-23BAT

Total Order Amount:	Open End
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Purchasing Division's File Copy

ENTERED

CA 9/17/23

PURCHASING DIVISION AUTHORIZATION
 DATE: *Tanya H* 9/8/2023
 ELECTRONIC SIGNATURE ON FILE

ATTORNEY GENERAL APPROVAL AS TO FORM
 DATE: *John S. Gray*
 ELECTRONIC SIGNATURE ON FILE

ENCUMBRANCE CERTIFICATION
 DATE: *[Signature]* 9/12/2023
 ELECTRONIC SIGNATURE ON FILE

9/11/2023

Extended Description:

Change Order No 2

Change Order No 2 is issued to renew the contract according to all terms, conditions, prices and specifications contained in the original contract including all authorized change orders.

Effective Dates: 09/15/2023 - 09/14/2024

1 Renewals Remaining

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
1	44101505			EA	200433.680000
	Service From	Service To			Service Contract Amount
					0.00

Commodity Line Description: Ricoh C9210

Extended Description:

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
2	78121603			EA	0.000000
	Service From	Service To			Service Contract Amount
					0.00

Commodity Line Description: Shipping

Extended Description:

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
3	44101505			EA	0.000000
	Service From	Service To			Service Contract Amount
					0.00

Commodity Line Description: Installation/Validation

Extended Description:

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
4	44101505			EA	0.000000
	Service From	Service To			Service Contract Amount
					0.00

Commodity Line Description: Training

Extended Description:

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
5	82121701			EA	0.009800
	Service From	Service To		Service Contract Amount	
					0.00

Commodity Line Description: Per Black & White Click Charges

Extended Description:

Must include all costs of all inspections, adjustments, parts, repairs, travel expenses, and supplies (except paper)

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
6	82121701			EA	0.028900
	Service From	Service To		Service Contract Amount	
					0.00

Commodity Line Description: Per Color Click Charges

Extended Description:

Must include all costs of all inspections, adjustments, parts, repairs, travel expenses, and supplies (except paper)

West Virginia Department of Agriculture

Kent A. Leonhardt, Commissioner
Joseph L. Hatton, Deputy Commissioner



August 18, 2023

Ricoh USA Inc
Attn: Reny Villaroman
11 Ace Dr
Romney, WV 26757-6336

RE: CMA 1400 AGR22000000002 -- Ricoh C9210 Preventative Maintenance/Click Charges

Dear Mr. Villaroman:

The West Virginia Department of Agriculture is offering to renew the above-referenced contract under the same terms and conditions, pricing, and specifications as the current contract and all subsequent change orders. The renewal dates are September 15, 2023 through September 14, 2024. If your company agrees to this renewal, please sign below and return the original to my attention as soon as possible.

Please let me know if you have any questions.

Sincerely,

Alan Clemans (Aug 18, 2023 14:42 EDT)
Alan Clemans, CFO/Director of
Administrative Services Division

We agree to renew the contract for the period as stated above under the same terms and conditions, and pricing as the original contract and any change orders thereto.

Chris Kersey
Name/Signature

BVP
Title

7-5-2023
Date

mailing address: 1900 Kanawha Blvd. East, Charleston, WV 25305-0009
physical address: 217 Gus R. Douglass Lane, Charleston, WV 25312
telephone: 304-558-3550 • fax: 304-558-2203

www.agriculture.wv.gov

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