



Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

State of West Virginia
Master Agreement

Order Date: 07-27-2023

CORRECT ORDER NUMBER MUST
 APPEAR ON ALL PACKAGES, INVOICES,
 AND SHIPPING PAPERS. QUESTIONS
 CONCERNING THIS ORDER SHOULD BE
 DIRECTED TO THE DEPARTMENT
 CONTACT.

Order Number:	CMA 1300 1300 STO2200000001 3	Procurement Folder:	835843
Document Name:	Information Governance Consulting Services	Reason for Modification:	Change Order 2 To Renew Contract
Document Description:	Information Governance Consulting Services		
Procurement Type:	Central Master Agreement		
Buyer Name:			
Telephone:			
Email:			
Shipping Method:	Best Way	Effective Start Date:	2021-07-25
Free on Board:	FOB Dest, Freight Prepaid	Effective End Date:	2024-07-24

VENDOR		DEPARTMENT CONTACT																					
Vendor Customer Code:	VS0000021504	Requestor Name:	Alberta Kincaid																				
CONTOURAL INC 335 MAIN ST STE B		Requestor Phone:	(304) 341-0723																				
LOS ALTOS CA 94022-2836 US		Requestor Email:	alberta.kincaid@wvsto.com																				
Vendor Contact Phone:	6503900800 Extension:	<div style="font-size: 48px; font-weight: bold;">24</div> <div style="font-weight: bold;">FILE LOCATION _____</div>																					
Discount Details:																							
	<table border="1"> <thead> <tr> <th></th> <th>Discount Allowed</th> <th>Discount Percentage</th> <th>Discount Days</th> </tr> </thead> <tbody> <tr> <td>#1</td> <td>No</td> <td>0.0000</td> <td>0</td> </tr> <tr> <td>#2</td> <td>No</td> <td></td> <td></td> </tr> <tr> <td>#3</td> <td>No</td> <td></td> <td></td> </tr> <tr> <td>#4</td> <td>No</td> <td></td> <td></td> </tr> </tbody> </table>				Discount Allowed	Discount Percentage	Discount Days	#1	No	0.0000	0	#2	No			#3	No			#4	No		
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#1	No			0.0000	0																		
#2	No																						
#3	No																						
#4	No																						

INVOICE TO	SHIP TO
WEST VIRGINIA STATE TREASURERS OFFICE 322 70TH ST SE CHARLESTON WV 25304 US	WEST VIRGINIA STATE TREASURERS OFFICE - CAPITOL BLDG 1 RM E-145 1900 KANAWHA BLVD E CHARLESTON WV 25305 US

Total Order Amount: _____ Open End

Purchasing Division's File Copy

ENTERED

PURCHASING DIVISION AUTHORIZATION
 DATE: *Muntz Aug 7/27/2023*
 ELECTRONIC SIGNATURE ON FILE

ATTORNEY GENERAL APPROVAL AS TO FORM
 DATE: *John S. Gray*
 ELECTRONIC SIGNATURE ON FILE

ENCUMBRANCE CERTIFICATION
Beverly Tolson
 DATE: *7-28-2023*
 ELECTRONIC SIGNATURE ON FILE

7/28/2023

Extended Description:

Change Order

Change Order No. 2 is issued to renew the contract according to all terms, conditions, prices and specifications contained in the original contract including all authorized change orders.

Effective date of renewal: 07/25/2023 through 07/24/2024.

Renewal Years Remaining: Zero (0)

No other changes.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
1	80101500			HOUR	277.000000
	Service From	Service To			Service Contract Amount
				0.00	

Commodity Line Description: Business and corporate management consultation services

Extended Description:

Offsite Services -

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
2	80101500			HOUR	277.000000
	Service From	Service To			Service Contract Amount
				0.00	

Commodity Line Description: Business and corporate management consultation services

Extended Description:

Onsite Services (at the Agency location) -



State of West Virginia

OFFICE OF THE STATE TREASURER

PHONE: 304-558-5000 or 1-800-422-7498

www.wvtreasury.com

RILEY MOORE
STATE TREASURER

STATE CAPITOL, ROOM E-145
1900 KANAWHA BOULEVARD, EAST
CHARLESTON, WV 25305

June 6, 2023

Ms. Julie Steil
Contoural Inc
335 Main Street Suite B
Los Altos, CA 94022-2836

Subject: CMA STO2200000001 Information Governance Consulting Services /
Change Order #2 Renewal

The West Virginia State Treasurer's Office is offering to renew subject contract under the same terms, conditions and pricing as contained in the original agreement including all authorized change orders. The renewal dates are 07/25/2023 through 07/24/2024. If your company agrees to this renewal, please sign below and return to my attention as soon as possible for processing. Also, please provide your current certificate of insurance too.

Should you have any questions about this letter, please feel free to give me a call.

Very truly yours,

Shelly Murray, CPPB
Deputy Treasurer of Purchasing
West Virginia State Treasurer's Office
Phone: 304-341-7089
Email: shelly.murray@wvsto.com / purchasing@wvsto.com

We agree to renew the contract for the period as stated above under the same terms and conditions in the original purchase order and any change orders thereto.

DocuSigned by:

Mark Diamond

EC3D26C3F6FF4E1...

Name/Signature

June 6, 2023 | 9:29 AM PDT

Date

CEO

Title