



Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

State of West Virginia
Contract

Order Date: 08-04-2023

CORRECT ORDER NUMBER MUST APPEAR
 ON ALL PACKAGES, INVOICES, AND
 SHIPPING PAPERS. QUESTIONS
 CONCERNING THIS ORDER SHOULD BE
 DIRECTED TO THE DEPARTMENT
 CONTACT.

| | | | |
|------------------------------|--|-----------------------------------|------------|
| Order Number: | CCT 0613 9906 VET2100000002 11 | Procurement Folder: | 749745 |
| Document Name: | Lawn maintenance State Veterans Cemetery | Reason for Modification: | |
| Document Description: | Lawn maintenance State Veterans Cemetery | Change Order 3. To Renew Contract | |
| Procurement Type: | Central Contract - Fixed Amt | | |
| Buyer Name: | David H Pauline | | |
| Telephone: | 304-558-0067 | | |
| Email: | david.h.pauline@wv.gov | | |
| Shipping Method: | Best Way | Effective Start Date: | 2020-08-01 |
| Free on Board: | FOB Dest, Freight Prepaid | Effective End Date: | 2024-07-31 |

| VENDOR | | DEPARTMENT CONTACT | |
|------------------------------|------------------------------|--|---------------------------|
| Vendor Customer Code: | 000000180024 | Requestor Name: | Brittany M Spencer |
| TRUGREEN LP | | Requestor Phone: | (304) 558-3661 |
| 109 ERSKIN LN | | Requestor Email: | brittany.m.spencer@wv.gov |
| SCOTT DEPOT | WV 25560 | <div style="font-size: 48pt; font-weight: bold;">24</div> <div style="font-size: 24pt; font-weight: bold;">FILE LOCATION</div> | |
| US | | | |
| Vendor Contact Phone: | 4198845346 Extension: | | |
| Discount Details: | | | |
| | | | |
| Discount Allowed | Discount Percentage | Discount Days | |
| #1 No | 0.0000 | 0 | |
| #2 Not Entered | | | |
| #3 Not Entered | | | |
| #4 Not Entered | | | |

| INVOICE TO | SHIP TO |
|---------------------------------|------------------|
| DIVISION OF VETERANS ASSISTANCE | VETERANS AFFAIRS |
| 1900 KANAWHA BLVD | 130 ACADEMY DR |
| BUILDING 5, ROOM 205 | |
| CHARLESTON WV 25301 | DUNBAR WV 25064 |
| US | US |

8/8/2023

Total Order Amount: \$127,159.40

Purchasing Division's File Copy

ENTERED

8/14/23

| | | |
|--|---|---|
| PURCHASING DIVISION AUTHORIZATION | ATTORNEY GENERAL APPROVAL AS TO FORM | ENCUMBRANCE CERTIFICATION |
| DATE: <i>Tara [Signature]</i> 8/17/2023 | DATE: <i>John S. Gray</i> 8/14/2023 | DATE: <i>Beverly [Signature]</i> 8-15-2023 |
| ELECTRONIC SIGNATURE ON FILE | ELECTRONIC SIGNATURE ON FILE | ELECTRONIC SIGNATURE ON FILE |

Extended Description:

Change Order 3

Change Order No. 3 is issued to renew the original contract according to all terms, conditions, prices and specifications contained in the original contract including all authorized change orders.

Effective date of renewal August 1, 2023 through July 31, 2024

Renewal Years/Months Remaining: 0 years

No other changes.

| Line | Commodity Code | Quantity | Unit | Unit Price | Total Price |
|--------------|----------------|--------------|------|------------|-------------|
| 1 | 70111706 | 0.00000 | | 0.000000 | \$2,750.55 |
| Service From | Service To | Manufacturer | | Model No | |
| 2020-08-01 | 2021-07-31 | | | | |

Commodity Line Description: Lawn Maintenance

Extended Description:

Early spring fertilization to include broad leaf weed control, crabgrass weed control and pre-emergent weed control - 6 times a year (unit price should include all 6 fertilizations for the year)

Section 4.1.1

| Line | Commodity Code | Quantity | Unit | Unit Price | Total Price |
|--------------|----------------|--------------|------|------------|-------------|
| 2 | 70111706 | 0.00000 | | 0.000000 | \$2,750.55 |
| Service From | Service To | Manufacturer | | Model No | |
| 2020-08-01 | 2021-07-31 | | | | |

Commodity Line Description: Lawn Maintenance

Extended Description:

Late spring fertilization to include broad leaf weed control, crabgrass weed control and pre-emergent weed control.

Section 4.1.1.2

| Line | Commodity Code | Quantity | Unit | Unit Price | Total Price |
|--------------|----------------|--------------|------|------------|-------------|
| 3 | 70111706 | 0.00000 | | 0.000000 | \$2,750.55 |
| Service From | Service To | Manufacturer | | Model No | |
| 2020-08-01 | 2021-07-31 | | | | |

Commodity Line Description: Lawn Maintenance

Extended Description:

Early summer fertilization to include broad leaf weed control only

Section 4.1.1.3

| Line | Commodity Code | Quantity | Unit | Unit Price | Total Price |
|--------------|----------------|--------------|------|------------|-------------|
| 4 | 70111706 | 0.00000 | | 0.000000 | \$2,750.55 |
| Service From | Service To | Manufacturer | | Model No | |
| 2020-08-01 | 2021-07-31 | | | | |

Commodity Line Description: Lawn Maintenance

Extended Description:

Late summer fertilization to include broad leaf weed control only.

Section 4.1.1.4

| Line | Commodity Code | Quantity | Unit | Unit Price | Total Price |
|---------------------|-------------------|---------------------|------|-----------------|-------------|
| 5 | 70111706 | 0.00000 | | 0.000000 | \$2,750.55 |
| Service From | Service To | Manufacturer | | Model No | |
| 2020-08-01 | 2021-07-31 | | | | |

Commodity Line Description: Lawn Maintenance

Extended Description:

Early fall fertilization to include broad leaf weed control only.
Section 4.1.1.5

| Line | Commodity Code | Quantity | Unit | Unit Price | Total Price |
|---------------------|-------------------|---------------------|------|-----------------|-------------|
| 6 | 70111706 | 0.00000 | | 0.000000 | \$2,750.55 |
| Service From | Service To | Manufacturer | | Model No | |
| 2020-08-01 | 2021-07-31 | | | | |

Commodity Line Description: Lawn Maintenance

Extended Description:

Fall fertilization to include broad leaf weed control and pre-emergent weed control.
Section 4.1.1.6

| Line | Commodity Code | Quantity | Unit | Unit Price | Total Price |
|---------------------|-------------------|---------------------|------|-----------------|-------------|
| 7 | 70111706 | 0.00000 | | 0.000000 | \$2,750.55 |
| Service From | Service To | Manufacturer | | Model No | |
| 2020-08-01 | 2021-07-31 | | | | |

Commodity Line Description: Lawn Maintenance

Extended Description:

Preventative treatment for sub-surface grub activity
Section 4.1.1.7

| Line | Commodity Code | Quantity | Unit | Unit Price | Total Price |
|---------------------|-------------------|---------------------|------|-----------------|-------------|
| 8 | 70111706 | 0.00000 | | 0.000000 | \$12,536.00 |
| Service From | Service To | Manufacturer | | Model No | |
| 2020-08-01 | 2021-07-31 | | | | |

Commodity Line Description: Lawn Maintenance

Extended Description:

Early spring fertilization to include broad leaf weed control, crabgrass weed control and pre-emergent weed control - 6 times a year (unit price should include all 6 fertilizations for the year)
Section 4.1.1

| Line | Commodity Code | Quantity | Unit | Unit Price | Total Price |
|---------------------|-------------------|---------------------|------|-----------------|-------------|
| 9 | 70111706 | 0.00000 | | 0.000000 | \$2,750.55 |
| Service From | Service To | Manufacturer | | Model No | |
| 2021-08-01 | 2022-07-31 | | | | |

Commodity Line Description: Lawn Maintenance

Extended Description:

Early spring fertilization to include broad leaf weed control, crabgrass weed control and pre-emergent weed control - 6 times a year (unit price should include all 6 fertilizations for the year)
Section 4.1.1

| Line | Commodity Code | Quantity | Unit | Unit Price | Total Price |
|--------------|----------------|--------------|----------|------------|-------------|
| 10 | 70111706 | 0.00000 | | 0.000000 | \$2,750.55 |
| Service From | Service To | Manufacturer | Model No | | |
| 2021-08-01 | 2022-07-31 | | | | |

Commodity Line Description: Lawn Maintenance

Extended Description:

Late spring fertilization to include broad leaf weed control, crabgrass weed control and pre-emergent weed control.
Section 4.1.1.2

| Line | Commodity Code | Quantity | Unit | Unit Price | Total Price |
|--------------|----------------|--------------|----------|------------|-------------|
| 11 | 70111706 | 0.00000 | | 0.000000 | \$2,750.55 |
| Service From | Service To | Manufacturer | Model No | | |
| 2021-08-01 | 2022-07-31 | | | | |

Commodity Line Description: Lawn Maintenance

Extended Description:

Early summer fertilization to include broad leaf weed control only
Section 4.1.1.3

| Line | Commodity Code | Quantity | Unit | Unit Price | Total Price |
|--------------|----------------|--------------|----------|------------|-------------|
| 12 | 70111706 | 0.00000 | | 0.000000 | \$2,750.55 |
| Service From | Service To | Manufacturer | Model No | | |
| 2021-08-01 | 2022-07-31 | | | | |

Commodity Line Description: Lawn Maintenance

Extended Description:

Late summer fertilization to include broad leaf weed control only.
Section 4.1.1.4

| Line | Commodity Code | Quantity | Unit | Unit Price | Total Price |
|--------------|----------------|--------------|----------|------------|-------------|
| 13 | 70111706 | 0.00000 | | 0.000000 | \$2,750.55 |
| Service From | Service To | Manufacturer | Model No | | |
| 2021-08-01 | 2022-07-31 | | | | |

Commodity Line Description: Lawn Maintenance

Extended Description:

Early fall fertilization to include broad leaf weed control only.
Section 4.1.1.5

| Line | Commodity Code | Quantity | Unit | Unit Price | Total Price |
|--------------|----------------|--------------|----------|------------|-------------|
| 14 | 70111706 | 0.00000 | | 0.000000 | \$2,750.55 |
| Service From | Service To | Manufacturer | Model No | | |
| 2021-08-01 | 2022-07-31 | | | | |

Commodity Line Description: Lawn Maintenance

Extended Description:

Fall fertilization to include broad leaf weed control and pre-emergent weed control.
Section 4.1.1.6

| Line | Commodity Code | Quantity | Unit | Unit Price | Total Price |
|--------------|----------------|--------------|----------|------------|-------------|
| 15 | 70111706 | 0.00000 | | 0.000000 | \$2,750.55 |
| Service From | Service To | Manufacturer | Model No | | |
| 2021-08-01 | 2022-07-31 | | | | |

Commodity Line Description: Lawn Maintenance

Extended Description:

Preventative treatment for sub-surface grub activity
Section 4.1.1.7

| Line | Commodity Code | Quantity | Unit | Unit Price | Total Price |
|--------------|----------------|--------------|----------|------------|-------------|
| 16 | 70111706 | 0.00000 | | 0.000000 | \$12,536.00 |
| Service From | Service To | Manufacturer | Model No | | |
| 2021-08-01 | 2022-07-31 | | | | |

Commodity Line Description: Lawn Maintenance

Extended Description:

Early spring fertilization to include broad leaf weed control, crabgrass weed control and pre-emergent weed control - 6 times a year (unit price should include all 6 fertilizations for the year)
Section 4.1.1

| Line | Commodity Code | Quantity | Unit | Unit Price | Total Price |
|--------------|----------------|--------------|----------|------------|-------------|
| 17 | 70111706 | 0.00000 | | 0.000000 | \$2,750.55 |
| Service From | Service To | Manufacturer | Model No | | |
| 2022-08-01 | 2023-07-31 | | | | |

Commodity Line Description: Lawn Maintenance

Extended Description:

Early spring fertilization to include broad leaf weed control, crabgrass weed control and pre-emergent weed control - 6 times a year (unit price should include all 6 fertilizations for the year)
Section 4.1.1

| Line | Commodity Code | Quantity | Unit | Unit Price | Total Price |
|--------------|----------------|--------------|----------|------------|-------------|
| 18 | 70111706 | 0.00000 | | 0.000000 | \$2,750.55 |
| Service From | Service To | Manufacturer | Model No | | |
| 2022-08-01 | 2023-07-31 | | | | |

Commodity Line Description: Lawn Maintenance

Extended Description:

Late spring fertilization to include broad leaf weed control, crabgrass weed control and pre-emergent weed control.
Section 4.1.1.2

| Line | Commodity Code | Quantity | Unit | Unit Price | Total Price |
|--------------|----------------|--------------|----------|------------|-------------|
| 19 | 70111706 | 0.00000 | | 0.000000 | \$2,750.55 |
| Service From | Service To | Manufacturer | Model No | | |
| 2022-08-01 | 2023-07-31 | | | | |

Commodity Line Description: Lawn Maintenance

Extended Description:

Early summer fertilization to include broad leaf weed control only
Section 4.1.1.3

| Line | Commodity Code | Quantity | Unit | Unit Price | Total Price |
|---------------------|-------------------|---------------------|-----------------|------------|-------------|
| 20 | 70111706 | 0.00000 | | 0.000000 | \$2,750.55 |
| Service From | Service To | Manufacturer | Model No | | |
| 2022-08-01 | 2023-07-31 | | | | |

Commodity Line Description: Lawn Maintenance

Extended Description:

Late summer fertilization to include broad leaf weed control only.
Section 4.1.1.4

| Line | Commodity Code | Quantity | Unit | Unit Price | Total Price |
|---------------------|-------------------|---------------------|-----------------|------------|-------------|
| 21 | 70111706 | 0.00000 | | 0.000000 | \$2,750.55 |
| Service From | Service To | Manufacturer | Model No | | |
| 2022-08-01 | 2023-07-31 | | | | |

Commodity Line Description: Lawn Maintenance

Extended Description:

Early fall fertilization to include broad leaf weed control only.
Section 4.1.1.5

| Line | Commodity Code | Quantity | Unit | Unit Price | Total Price |
|---------------------|-------------------|---------------------|-----------------|------------|-------------|
| 22 | 70111706 | 0.00000 | | 0.000000 | \$2,750.55 |
| Service From | Service To | Manufacturer | Model No | | |
| 2022-08-01 | 2023-07-31 | | | | |

Commodity Line Description: Lawn Maintenance

Extended Description:

Fall fertilization to include broad leaf weed control and pre-emergent weed control.
Section 4.1.1.6

| Line | Commodity Code | Quantity | Unit | Unit Price | Total Price |
|---------------------|-------------------|---------------------|-----------------|------------|-------------|
| 23 | 70111706 | 0.00000 | | 0.000000 | \$2,750.55 |
| Service From | Service To | Manufacturer | Model No | | |
| 2022-08-01 | 2023-07-31 | | | | |

Commodity Line Description: Lawn Maintenance

Extended Description:

Preventative treatment for sub-surface grub activity
Section 4.1.1.7

| Line | Commodity Code | Quantity | Unit | Unit Price | Total Price |
|---------------------|-------------------|---------------------|-----------------|------------|-------------|
| 24 | 70111706 | 0.00000 | | 0.000000 | \$12,536.00 |
| Service From | Service To | Manufacturer | Model No | | |
| 2022-08-01 | 2023-07-31 | | | | |

Commodity Line Description: Lawn Maintenance

Extended Description:

Early spring fertilization to include broad leaf weed control, crabgrass weed control and pre-emergent weed control - 6 times a year (unit price should include all 6 fertilizations for the year)
Section 4.1.1

| Line | Commodity Code | Quantity | Unit | Unit Price | Total Price |
|--------------|----------------|--------------|------|------------|-------------|
| 25 | 70111706 | 0.00000 | | 0.000000 | \$2,750.55 |
| Service From | Service To | Manufacturer | | Model No | |
| 2023-08-01 | 2024-07-31 | | | | |

Commodity Line Description: Lawn Maintenance

Extended Description:

Early spring fertilization to include broad leaf weed control, crabgrass weed control and pre-emergent weed control - 6 times a year (unit price should include all 6 fertilizations for the year)
Section 4.1.1

| Line | Commodity Code | Quantity | Unit | Unit Price | Total Price |
|--------------|----------------|--------------|------|------------|-------------|
| 26 | 70111706 | 0.00000 | | 0.000000 | \$2,750.55 |
| Service From | Service To | Manufacturer | | Model No | |
| 2023-08-01 | 2024-07-31 | | | | |

Commodity Line Description: Lawn Maintenance

Extended Description:

Late spring fertilization to include broad leaf weed control, crabgrass weed control and pre-emergent weed control.
Section 4.1.1.2

| Line | Commodity Code | Quantity | Unit | Unit Price | Total Price |
|--------------|----------------|--------------|------|------------|-------------|
| 27 | 70111706 | 0.00000 | | 0.000000 | \$2,750.55 |
| Service From | Service To | Manufacturer | | Model No | |
| 2023-08-01 | 2024-07-31 | | | | |

Commodity Line Description: Lawn Maintenance

Extended Description:

Early summer fertilization to include broad leaf weed control only
Section 4.1.1.3

| Line | Commodity Code | Quantity | Unit | Unit Price | Total Price |
|--------------|----------------|--------------|------|------------|-------------|
| 28 | 70111706 | 0.00000 | | 0.000000 | \$2,750.55 |
| Service From | Service To | Manufacturer | | Model No | |
| 2023-08-01 | 2024-07-31 | | | | |

Commodity Line Description: Lawn Maintenance

Extended Description:

Late summer fertilization to include broad leaf weed control only.
Section 4.1.1.4

| Line | Commodity Code | Quantity | Unit | Unit Price | Total Price |
|--------------|----------------|--------------|------|------------|-------------|
| 29 | 70111706 | 0.00000 | | 0.000000 | \$2,750.55 |
| Service From | Service To | Manufacturer | | Model No | |
| 2023-08-01 | 2024-07-31 | | | | |

Commodity Line Description: Lawn Maintenance

Extended Description:

Early fall fertilization to include broad leaf weed control only.
Section 4.1.1.5

| Line | Commodity Code | Quantity | Unit | Unit Price | Total Price |
|---------------------|-------------------|---------------------|------|-----------------|-------------|
| 30 | 70111706 | 0.00000 | | 0.000000 | \$2,750.55 |
| Service From | Service To | Manufacturer | | Model No | |
| 2023-08-01 | 2024-07-31 | | | | |

Commodity Line Description: Lawn Maintenance

Extended Description:

Fall fertilization to include broad leaf weed control and pre-emergent weed control.
Section 4.1.1.6

| Line | Commodity Code | Quantity | Unit | Unit Price | Total Price |
|---------------------|-------------------|---------------------|------|-----------------|-------------|
| 31 | 70111706 | 0.00000 | | 0.000000 | \$2,750.55 |
| Service From | Service To | Manufacturer | | Model No | |
| 2023-08-01 | 2024-07-31 | | | | |

Commodity Line Description: Lawn Maintenance

Extended Description:

Preventative treatment for sub-surface grub activity
Section 4.1.1.7

| Line | Commodity Code | Quantity | Unit | Unit Price | Total Price |
|---------------------|-------------------|---------------------|------|-----------------|-------------|
| 32 | 70111706 | 0.00000 | | 0.000000 | \$12,536.00 |
| Service From | Service To | Manufacturer | | Model No | |
| 2023-08-01 | 2024-07-31 | | | | |

Commodity Line Description: Lawn Maintenance

Extended Description:

Aeration and Seeding

Section 4.1.2



STATE OF WEST VIRGINIA
DEPARTMENT OF VETERANS ASSISTANCE

EDWARD A. DIAZ
CABINET SECRETARY

July 20, 2023

Mr. Travis Bays
TruGreen LP
186 Erskin Lane
Scott Depot, WV 25560

Re: CCT 0613 9906 VET2100000002 – Lawn Maintenance State Veterans Cemetery

Mr. Bays

The State of WV Department of Veteran's Assistance is offering to renew the Lawn Maintenance (Veterans Cemetery) contract for our agency per Central Contract (CCT) 0613 9906 VET2100000002 under the same terms, conditions, and pricing.

The renewal period will begin August 1, 2023 and expire July 31, 2024. If TruGreen agrees to this renewal, please sign the below and return this letter as soon as possible.

Please include a copy of TruGreen's current Certificate of Liability Insurance for our files. Please contact me at 304-558-3661 with any questions. Thank you.

Sincerely,

Heather L. Brunton
Chief Financial Officer

TruGreen LP agrees to renew the contract as stated above under the same terms and conditions in the original Central Master Agreement and any change orders thereto.

Heather L. Brunton
Signature

07/20/2023
Date Signed

Heather L. Brunton, CFO
Printed Name and Title

Cc: David Pauline, Agency Purchasing Senior Buyer

*John Travis Bays,
BDR
John Travis Bays,
BDR
7/20/23*



**STATE OF WEST VIRGINIA
DEPARTMENT OF VETERANS ASSISTANCE**

**EDWARD A. DIAZ
CABINET SECRETARY**

Date: July 31, 2023

To: David Pauline, Senior Buyer, WV Purchasing Division

From: Brittany Spencer, Procurement Officer, WVDVA

Re: Agency Justification for Change Order No. 3, CCT 0613 VET 21*02 (Renewal)

The West Virginia Department of Veterans Assistance (WVDVA) is respectfully requesting approval of Change Order No. 3 to CCT 0613 VET21*02 (Lawn Maintenance) to renew the contract according to all terms, conditions, pricing and specifications, including all authorized change orders for the period of 08/01/2023-07/31/2024. This is the third of three (3) optional renewals with zero (0) remaining. This contract is necessary to meet federal lawn maintenance requirements as per National Cemetery Association (NCA) guidelines. If a contract is not in place, Donel C. Kinard Memorial State Veterans Cemetery could lose federal funding.

If you have any questions, or need additional information, please feel free to contact me at 304-558-3661 (office), 304-767-4298 (cell) or by email at Brittany.M.Spencer@wv.gov.

Thanks for your time and consideration.