



Department of Administration  
 Purchasing Division  
 2019 Washington Street East  
 Post Office Box 50130  
 Charleston, WV 25305-0130

State of West Virginia  
**Purchase Order**

Order Date: 09-08-2023

CORRECT ORDER NUMBER MUST APPEAR ON ALL PACKAGES, INVOICES, AND SHIPPING PAPERS. QUESTIONS CONCERNING THIS ORDER SHOULD BE DIRECTED TO THE DEPARTMENT CONTACT.

<b>Order Number:</b>	CPO 0603 0603 ADJ2400000001 2	<b>Procurement Folder:</b>	1237724
<b>Document Name:</b>	Buckhannon Readiness Center Renovations & Addition	<b>Reason for Modification:</b>	
<b>Document Description:</b>	CHANGE ORDER NO 1-Establish Contract Dates Notice to Proceed	CHANGE ORDER NO 1- To establish contract start and end dates, and to issue Notice to Proceed to the vendor per the attached documentation.	
<b>Procurement Type:</b>	Central Purchase Order		
<b>Buyer Name:</b>	David H Pauline		
<b>Telephone:</b>	304-558-0067		
<b>Email:</b>	david.h.pauline@wv.gov		
<b>Shipping Method:</b>	Best Way	<b>Effective Start Date:</b>	2023-09-14
<b>Free on Board:</b>	FOB Dest, Freight Prepaid	<b>Effective End Date:</b>	2025-03-07

VENDOR	DEPARTMENT CONTACT																				
<b>Vendor Customer Code:</b> 000000201494 CITY CONSTRUCTION COMPANY INC 284 FACTORY ST STE 101  CLARKSBURG WV 26301 US <b>Vendor Contact Phone:</b> 304-624-9457 <b>Extension:</b> <b>Discount Details:</b> <table border="1"> <thead> <tr> <th></th> <th>Discount Allowed</th> <th>Discount Percentage</th> <th>Discount Days</th> </tr> </thead> <tbody> <tr> <td>#1</td> <td>No</td> <td>0.0000</td> <td>0</td> </tr> <tr> <td>#2</td> <td>Not Entered</td> <td></td> <td></td> </tr> <tr> <td>#3</td> <td>Not Entered</td> <td></td> <td></td> </tr> <tr> <td>#4</td> <td>Not Entered</td> <td></td> <td></td> </tr> </tbody> </table>		Discount Allowed	Discount Percentage	Discount Days	#1	No	0.0000	0	#2	Not Entered			#3	Not Entered			#4	Not Entered			<b>Requestor Name:</b> Charles A Bowman <b>Requestor Phone:</b> (304) 561-6654 <b>Requestor Email:</b> charles.a.bowman26.nfg@army.mil  <div style="text-align: center; font-size: 2em; font-weight: bold;">24</div> FILE LOCATION _____
	Discount Allowed	Discount Percentage	Discount Days																		
#1	No	0.0000	0																		
#2	Not Entered																				
#3	Not Entered																				
#4	Not Entered																				

INVOICE TO	SHIP TO
DIVISION ENGINEERING & FACILITIES ADJUTANT GENERALS OFFICE 1707 COONSKIN DR  CHARLESTON WV 25311 US	BUILDING TRADES SPECIALIST BUCKHANNON READINESS CTR 929 BRUSHY FORK RD  BUCKHANNON WV 26201-2497 US

<b>Total Order Amount:</b>	\$19,242,003.00
----------------------------	-----------------

Purchasing Division's File Copy

**ENTERED**

<b>PURCHASING DIVISION AUTHORIZATION</b> <b>DATE:</b> <i>T. Pauline 9/12/2023</i> <b>ELECTRONIC SIGNATURE ON FILE</b>	<b>ATTORNEY GENERAL APPROVAL AS TO FORM</b> <b>DATE:</b> <i>John S. Gray 9/15/2023</i> <b>ELECTRONIC SIGNATURE ON FILE</b>	<b>ENCUMBRANCE CERTIFICATION</b> <b>DATE:</b> <i>9/19/2023</i> <b>ELECTRONIC SIGNATURE ON FILE</b>
---	--	--

**Extended Description:**

CHANGE ORDER NO. 1 - TO ESTABLISH THE CONTRACT EFFECTIVE START AND EFFECTIVE END DATES, AND TO ISSUE THE NOTICE TO PROCEED FOR THE CONTRACT ACCORDING TO ALL TERMS, CONDITIONS, PRICES AND SPECIFICATIONS CONTAINED IN THE ORIGINAL CONTRACT INCLUDING ALL AUTHORIZED CHANGE ORDERS.

CONTRACT TERM: 09/14/2023 THROUGH 03/07/2025.

NO OTHER CHANGES.

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
1	72000000	0.00000		0.000000	14445103.00
<b>Service From</b>	<b>Service To</b>	<b>Manufacturer</b>		<b>Model No</b>	
2023-09-14	2025-03-07				

**Commodity Line Description:** Buckhannon Readiness Center Renovations- BASE BID

**Extended Description:**

BASE BID-Buckhannon Readiness Center Renovations & Addition per the attached documentation.

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
2	72000000	0.00000		0.000000	129950.00
<b>Service From</b>	<b>Service To</b>	<b>Manufacturer</b>		<b>Model No</b>	
2023-09-14	2025-03-07				

**Commodity Line Description:** Alternate Bid No. 1- Concrete Sidewalks and paving

**Extended Description:**

Alternate Bid No. 1- To provide concrete sidewalks, heavy-duty paving, and entrance pads as indicated on the Drawings and as specified.

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
3	72000000	0.00000		0.000000	4650000.00
<b>Service From</b>	<b>Service To</b>	<b>Manufacturer</b>		<b>Model No</b>	
2023-09-14	2025-03-07				

**Commodity Line Description:** Alternate Bid No. 2- Provide Maintenance Building

**Extended Description:**

Alternate Bid No. 2- To provide Maintenance Building Area 'D' as indicated on the Drawings and as specified.

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
4	72000000	0.00000		0.000000	16950.00
<b>Service From</b>	<b>Service To</b>	<b>Manufacturer</b>		<b>Model No</b>	
2023-09-14	2025-03-07				

**Commodity Line Description:** Alternate Bid No. 3- Add Security Fencing & Gates

**Extended Description:**

Alternate Bid No. 3- To increase the chain link fabric height of the security fencing and gates associated with the Military Equipment Parking Areas to eight (8) feet as indicated on the Drawings and as specified.



DEPARTMENT OF THE ARMY  
ADJUTANT GENERAL'S OFFICE  
JOINT FORCES HEADQUARTERS WEST VIRGINIA  
1707 COONSKIN DRIVE  
CHARLESTON, WEST VIRGINIA 25311-1026

NGWV-FMO

30 August 2023

**NOTICE TO PROCEED**

TO: City Construction Company, Inc.  
284 Factory Street STE 101  
Clarksburg, WV 26301

FROM: West Virginia Army National Guard  
CFMO – Division of Engineering & Facilities  
1707 Coonskin Drive  
Charleston, WV 25311

SUBJECT: Notice to Proceed for the Buckhannon Readiness Center Renovations & Addition

NOTICE TO PROCEED DATE: **14 September 2023**

City Construction Company, Inc. is authorized to proceed with work as per the Contract Documents for Contract number CPO-ADJ2400000001. Work should begin by **14 September 2023** and last for a term of **540** days, with work completed no later than **7 March 2025**.

Please provide all submittals for this project immediately for approval.

The point of contact for this correspondence is the undersigned at 304-561-6548 or email at [paul.s.richards2.nfg@army.mil](mailto:paul.s.richards2.nfg@army.mil).

Respectfully,

A handwritten signature in black ink, appearing to be "PR", with a long horizontal line extending to the right.

Paul Richards  
Project Manager  
WVARNG - CFMO