



Department of Administration  
 Purchasing Division  
 2019 Washington Street East  
 Post Office Box 50130  
 Charleston, WV 25305-0130

# State of West Virginia Master Agreement

Order Date: 09-19-2023

CORRECT ORDER NUMBER MUST  
 APPEAR ON ALL PACKAGES, INVOICES,  
 AND SHIPPING PAPERS. QUESTIONS  
 CONCERNING THIS ORDER SHOULD BE  
 DIRECTED TO THE DEPARTMENT  
 CONTACT.

Order Number:	CMA 0511 2519 MIS776701N 4	Procurement Folder:	803362
Document Name:	CO 3 - TEMPORARY IT STAFFING FOR WVDHHR/OMIS	Reason for Modification:	Change Order 03 To Renew contract
Document Description:	CO 3 to renew		
Procurement Type:	Central Master Agreement		
Buyer Name:			
Telephone:			
Email:			
Shipping Method:	Best Way	Effective Start Date:	2020-11-15
Free on Board:	FOB Dest, Freight Prepaid	Effective End Date:	2024-11-14

VENDOR		DEPARTMENT CONTACT	
Vendor Customer Code:	VS0000029568	Requestor Name:	Christopher F Itson
WADITEK LLC 5600 GENERAL WASHINGTON DR STE B207		Requestor Phone:	(304) 356-4011
ALEXANDRIA VA 22312 US		Requestor Email:	christopher.f.itson@wv.gov
Vendor Contact Phone:	703-994-7259 Extension:	<div style="font-size: 48px; font-weight: bold;">24</div> <div style="font-weight: bold;">FILE LOCATION _____</div>	
<b>Discount Details:</b>			
	<b>Discount Allowed    Discount Percentage    Discount Days</b>		
#1	No    0.0000    0		
#2	No		
#3	No		
#4	No		

INVOICE TO	SHIP TO
BUYER - 304-957-0209 HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE ONE DAVIS SQUARE, RM 211 CHARLESTON WV 25301 US	BUYER - 304-957-0209 HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE 321 CAPITOL ST, STE 200 CHARLESTON WV 25301 US

9-25-23 Bar

Purchasing Division's File Copy

Total Order Amount:	Open End
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CA 9/19/23

ENTERED

**PURCHASING DIVISION AUTHORIZATION**  
 DATE: Tarah 9/22/2023  
 ELECTRONIC SIGNATURE ON FILE

**ATTORNEY GENERAL APPROVAL AS TO FORM**  
 DATE: John S. Gray 9/27/2023  
 ELECTRONIC SIGNATURE ON FILE

**ENCUMBRANCE CERTIFICATION**  
Beverly Tolen  
 DATE: 9-27-2023  
 ELECTRONIC SIGNATURE ON FILE

**Extended Description:**

Change Order 03

Change Order No. 03 is issued to renew the original contract according to all terms, conditions, prices and specifications contained in the original contract including all authorized change orders

Effective date of renewal 11/15/2023 through 11/14/2024

Renewal Years Remaining 0

No other changes

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
1	80111608			HOUR	55.000000
	<b>Service From</b>	<b>Service To</b>			<b>Service Contract Amount</b>
					0.00

**Commodity Line Description:** Senior Web Application Analyst

**Extended Description:**

Senior Web Application Analyst-Award Level 4

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
2	80111608			HOUR	43.000000
	<b>Service From</b>	<b>Service To</b>			<b>Service Contract Amount</b>
					0.00

**Commodity Line Description:** Web Application Analyst

**Extended Description:**

Web Application Analyst-Award Level 2

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
3	80111608			HOUR	55.000000
	<b>Service From</b>	<b>Service To</b>			<b>Service Contract Amount</b>
					0.00

**Commodity Line Description:** Senior Mainframe Application Analyst

**Extended Description:**

Senior Mainframe Application Analyst-Award Level 5

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
5	80111608			HOUR	62.000000
	<b>Service From</b>	<b>Service To</b>			<b>Service Contract Amount</b>
					0.00

**Commodity Line Description:** Senior CRM Application Analyst

**Extended Description:**

Senior CRM Application Analyst-Award Level 4

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
6	80111608			HOUR	55.000000
	<b>Service From</b>	<b>Service To</b>			<b>Service Contract Amount</b>
					0.00

**Commodity Line Description:** CRM Application Analyst

**Extended Description:**

CRM Application Analyst-Award Level 4

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
13	80111608			HOUR	55.000000
	<b>Service From</b>	<b>Service To</b>		<b>Service Contract Amount</b>	
				0.00	

**Commodity Line Description:** Senior SQL Server Database Administrator

**Extended Description:**

Senior SQL Server Database Administrator-Award Level 4

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
15	80111608			HOUR	55.000000
	<b>Service From</b>	<b>Service To</b>		<b>Service Contract Amount</b>	
				0.00	

**Commodity Line Description:** Senior COGNOS Analyst

**Extended Description:**

Senior COGNOS Analyst-Award Level 5

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
16	80111608			HOUR	50.000000
	<b>Service From</b>	<b>Service To</b>		<b>Service Contract Amount</b>	
				0.00	

**Commodity Line Description:** COGNOS Analyst

**Extended Description:**

COGNOS Analyst-Award Level 4

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
21	80111608			HOUR	25.000000
	<b>Service From</b>	<b>Service To</b>		<b>Service Contract Amount</b>	
				0.00	

**Commodity Line Description:** Information Systems Assistant

**Extended Description:**

Information Systems Assistant-Award Level 4

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
22	80111608			HOUR	22.000000
	<b>Service From</b>	<b>Service To</b>		<b>Service Contract Amount</b>	
				0.00	

**Commodity Line Description:** Imaging Operator

**Extended Description:**

Imaging Operator-Award Level 3

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
23	80111608			HOUR	37.000000
	<b>Service From</b>	<b>Service To</b>		<b>Service Contract Amount</b>	
				0.00	

**Commodity Line Description:** Programmer Analyst

**Extended Description:**

Programmer Analyst-Award Level 2

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
24	80111608			HOUR	40.000000
	<b>Service From</b>	<b>Service To</b>		<b>Service Contract Amount</b>	
				0.00	

**Commodity Line Description:** Systems Programmer

**Extended Description:**  
Systems Programmer-Award Level 3

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
25	80111608			HOUR	58.000000
	<b>Service From</b>	<b>Service To</b>		<b>Service Contract Amount</b>	
				0.00	

**Commodity Line Description:** CO 1 Senior Web Application Analyst

**Extended Description:**  
CO 1 Renewal Year 1  
Senior Web Application Analyst-Award Level 4

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
26	80111608			HOUR	45.000000
	<b>Service From</b>	<b>Service To</b>		<b>Service Contract Amount</b>	
				0.00	

**Commodity Line Description:** CO 1 Web Application Analyst

**Extended Description:**  
CO 1 Renewal Year 1  
Web Application Analyst-Award Level 2

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
27	80111608			HOUR	58.000000
	<b>Service From</b>	<b>Service To</b>		<b>Service Contract Amount</b>	
				0.00	

**Commodity Line Description:** CO 1 Senior Mainframe Application Analyst

**Extended Description:**  
CO 1 Renewal Year 1  
Senior Mainframe Application Analyst-Award Level 5

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
28	80111608			HOUR	65.000000
	<b>Service From</b>	<b>Service To</b>		<b>Service Contract Amount</b>	
				0.00	

**Commodity Line Description:** CO 1 Senior CRM Application Analyst

**Extended Description:**  
CO 1 Renewal Year 1  
Senior CRM Application Analyst-Award Level 4

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
29	80111608			HOUR	57.000000
	<b>Service From</b>	<b>Service To</b>		<b>Service Contract Amount</b>	
				0.00	

**Commodity Line Description:** CO 1 CRM Application Analyst

**Extended Description:**  
CO 1 Renewal Year 1  
CRM Application Analyst-Award Level 4

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
30	80111608			HOUR	57.000000
	<b>Service From</b>	<b>Service To</b>		<b>Service Contract Amount</b>	
				0.00	

**Commodity Line Description:** CO 1 Senior SQL Server Database Administrator

**Extended Description:**  
 CO 1 Renewal Year 1  
 Senior SQL Server Database Administrator-Award Level 4

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
31	80111608			HOUR	57.000000
	<b>Service From</b>	<b>Service To</b>		<b>Service Contract Amount</b>	
				0.00	

**Commodity Line Description:** CO 1 Senior COGNOS Analyst

**Extended Description:**  
 CO 1 Renewal Year 1  
 Senior COGNOS Analyst-Award Level 5

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
32	80111608			HOUR	52.000000
	<b>Service From</b>	<b>Service To</b>		<b>Service Contract Amount</b>	
				0.00	

**Commodity Line Description:** CO 1 COGNOS Analyst

**Extended Description:**  
 CO 1 Renewal Year 1  
 COGNOS Analyst-Award Level 4

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
33	80111608			HOUR	27.000000
	<b>Service From</b>	<b>Service To</b>		<b>Service Contract Amount</b>	
				0.00	

**Commodity Line Description:** CO 1 Information Systems Assistant

**Extended Description:**  
 CO 1 Renewal Year 1  
 Information Systems Assistant-Award Level 4

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
34	80111608			HOUR	24.000000
	<b>Service From</b>	<b>Service To</b>		<b>Service Contract Amount</b>	
				0.00	

**Commodity Line Description:** CO 1 Imaging Operator

**Extended Description:**  
 CO 1 Renewal Year 1  
 Imaging Operator-Award Level 3

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
35	80111608			HOUR	39.000000
	<b>Service From</b>	<b>Service To</b>		<b>Service Contract Amount</b>	
				0.00	

**Commodity Line Description:** CO 1 Programmer Analyst

**Extended Description:**

CO 1 Renewal Year 1  
Programmer Analyst-Award Level 2

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
36	80111608			HOUR	41.000000
	<b>Service From</b>	<b>Service To</b>		<b>Service Contract Amount</b>	
				0.00	

**Commodity Line Description:** CO 1 Systems Programmer

**Extended Description:**

CO 1 Renewal Year 1  
Systems Programmer-Award Level 3

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
37	80111608			HOUR	61.000000
	<b>Service From</b>	<b>Service To</b>		<b>Service Contract Amount</b>	
				0.00	

**Commodity Line Description:** CO 2 Senior Web Application Analyst

**Extended Description:**

CO 2 Renewal Year 2  
Senior Web Application Analyst-Award Level 4

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
38	80111608			HOUR	47.000000
	<b>Service From</b>	<b>Service To</b>		<b>Service Contract Amount</b>	
				0.00	

**Commodity Line Description:** CO 2 Web Application Analyst

**Extended Description:**

CO 2 Renewal Year 2  
Web Application Analyst-Award Level 2

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
39	80111608			HOUR	60.000000
	<b>Service From</b>	<b>Service To</b>		<b>Service Contract Amount</b>	
				0.00	

**Commodity Line Description:** CO 2 Senior Mainframe Application Analyst

**Extended Description:**

CO 2 Renewal Year 2  
Senior Mainframe Application Analyst-Award Level 5

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
40	80111608			HOUR	67.000000
	<b>Service From</b>	<b>Service To</b>		<b>Service Contract Amount</b>	
				0.00	

**Commodity Line Description:** CO 2 Senior CRM Application Analyst

**Extended Description:**  
CO 2 Renewal Year 2  
Senior CRM Application Analyst-Award Level 4

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
41	80111608			HOUR	59.000000
	<b>Service From</b>	<b>Service To</b>		<b>Service Contract Amount</b>	
				0.00	

**Commodity Line Description:** CO 2 CRM Application Analyst

**Extended Description:**  
CO 2 Renewal Year 2  
CRM Application Analyst-Award Level 4

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
42	80111608			HOUR	59.000000
	<b>Service From</b>	<b>Service To</b>		<b>Service Contract Amount</b>	
				0.00	

**Commodity Line Description:** CO 2 Senior SQL Server Database Administrator

**Extended Description:**  
CO 2 Renewal Year 2  
Senior SQL Server Database Administrator-Award Level 4

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
43	80111608			HOUR	59.000000
	<b>Service From</b>	<b>Service To</b>		<b>Service Contract Amount</b>	
				0.00	

**Commodity Line Description:** CO 2 Senior COGNOS Analyst

**Extended Description:**  
CO 2 Renewal Year 2  
Senior COGNOS Analyst-Award Level 5

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
44	80111608			HOUR	54.000000
	<b>Service From</b>	<b>Service To</b>		<b>Service Contract Amount</b>	
				0.00	

**Commodity Line Description:** CO 2 COGNOS Analyst

**Extended Description:**  
CO 2 Renewal Year 2  
COGNOS Analyst-Award Level 4

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
45	80111608			HOUR	29.000000
	<b>Service From</b>	<b>Service To</b>		<b>Service Contract Amount</b>	
				0.00	

**Commodity Line Description:** CO 2 Information Systems Assistant

**Extended Description:**  
CO 2 Renewal Year 2  
Information Systems Assistant-Award Level 4

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
46	80111608			HOUR	25.000000
	<b>Service From</b>	<b>Service To</b>		<b>Service Contract Amount</b>	
				0.00	

**Commodity Line Description:** CO 2 Imaging Operator

**Extended Description:**  
CO 2 Renewal Year 2  
Imaging Operator-Award Level 3

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
47	80111608			HOUR	40.000000
	<b>Service From</b>	<b>Service To</b>		<b>Service Contract Amount</b>	
				0.00	

**Commodity Line Description:** CO 2 Programmer Analyst

**Extended Description:**  
CO 2 Renewal Year 2  
Programmer Analyst-Award Level 2

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
48	80111608			HOUR	42.000000
	<b>Service From</b>	<b>Service To</b>		<b>Service Contract Amount</b>	
				0.00	

**Commodity Line Description:** CO 2 Systems Programmer

**Extended Description:**  
CO 2 Renewal Year 2  
Systems Programmer-Award Level 3

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
49	80111608			HOUR	63.000000
	<b>Service From</b>	<b>Service To</b>		<b>Service Contract Amount</b>	
				0.00	

**Commodity Line Description:** CO 3 Senior Web Application Analyst

**Extended Description:**  
Senior Web Application Analyst-Award Level 4

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
50	80111608			HOUR	50.000000
	<b>Service From</b>	<b>Service To</b>		<b>Service Contract Amount</b>	
				0.00	

**Commodity Line Description:** CO 3 Web Application Analyst

**Extended Description:**  
Web Application Analyst-Award Level 2



Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
51	80111608			HOURL	63.000000
	<b>Service From</b>	<b>Service To</b>		<b>Service Contract Amount</b>	
				0.00	

**Commodity Line Description:** CO 3 Senior Mainframe Application Analyst

**Extended Description:**  
Senior Mainframe Application Analyst-Award Level 5

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
52	80111608			HOURL	69.000000
	<b>Service From</b>	<b>Service To</b>		<b>Service Contract Amount</b>	
				0.00	

**Commodity Line Description:** CO 3 Senior CRM Application Analyst

**Extended Description:**  
Senior CRM Application Analyst-Award Level 4

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
53	80111608			HOURL	62.000000
	<b>Service From</b>	<b>Service To</b>		<b>Service Contract Amount</b>	
				0.00	

**Commodity Line Description:** CO 3 CRM Application Analyst

**Extended Description:**  
CRM Application Analyst-Award Level 4

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
54	80111608			HOURL	61.000000
	<b>Service From</b>	<b>Service To</b>		<b>Service Contract Amount</b>	
				0.00	

**Commodity Line Description:** CO 3 Senior SQL Server Database Administrator

**Extended Description:**  
Senior SQL Server Database Administrator-Award Level 4

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
55	80111608			HOURL	61.000000
	<b>Service From</b>	<b>Service To</b>		<b>Service Contract Amount</b>	
				0.00	

**Commodity Line Description:** CO 3 Senior COGNOS Analyst

**Extended Description:**  
Senior COGNOS Analyst-Award Level 5

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
56	80111608			HOURL	56.000000
	<b>Service From</b>	<b>Service To</b>		<b>Service Contract Amount</b>	
				0.00	

**Commodity Line Description:** CO 3 COGNOS Analyst

**Extended Description:**  
COGNOS Analyst-Award Level 4

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
57	80111608			HOUR	31.000000
	<b>Service From</b>	<b>Service To</b>		<b>Service Contract Amount</b>	
				0.00	

**Commodity Line Description:** CO 3 Information Systems Assistant

**Extended Description:**  
Information Systems Assistant-Award Level 4

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
58	80111608			HOUR	27.000000
	<b>Service From</b>	<b>Service To</b>		<b>Service Contract Amount</b>	
				0.00	

**Commodity Line Description:** CO 3 Imaging Operator

**Extended Description:**  
Imaging Operator-Award Level 3

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
59	80111608			HOUR	41.000000
	<b>Service From</b>	<b>Service To</b>		<b>Service Contract Amount</b>	
				0.00	

**Commodity Line Description:** CO 3 Programmer Analyst

**Extended Description:**  
Programmer Analyst-Award Level 2

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
60	80111608			HOUR	44.000000
	<b>Service From</b>	<b>Service To</b>		<b>Service Contract Amount</b>	
				0.00	

**Commodity Line Description:** CO 3 Systems Programmer

**Extended Description:**  
Systems Programmer-Award Level 3



09/05/2023

### **CMA MIS77601N Contract Renewal**

To WV Department of Health and Human Resources, Office of Management Information Services,

WadiTek LLC agrees to renew Contract number CMA MIS776701N for another year, effective 11/15/2023 to 11/14/2024 under the same terms, conditions, prices per original pricing page, and specifications as the original contract including any change orders.

Agreed

A handwritten signature in black ink that reads "Heather White".

*Ali Quadri*

Ali Quadri

COO



**STATE OF WEST VIRGINIA  
DEPARTMENT OF HEALTH AND HUMAN RESOURCES  
Cabinet Secretary's Office  
Office of Management Information Services**

**Sherri A. Young, DO, MBA, FAAFP  
Interim Cabinet Secretary**

**Shaun L. Charles  
Chief Information Officer**

Date September 7, 2023

**TO: DHHR Purchasing**

**FROM: Christopher Itson, OMIS Procurement Associate**

**SUBJECT: Renewal CMA MIS779701N**

The WV Department of Health and Human Resources, Office of the Secretary would like to renew their contract CMA MIS776701N with WadiTek LLC for another year under the same terms, conditions, prices per the original pricing page, and specifications effective 11/15/23-11/14/24. Estimated cost last year, \$50,000.



STATE OF WEST VIRGINIA  
**DEPARTMENT OF ADMINISTRATION**  
OFFICE OF TECHNOLOGY  
State Capitol  
Charleston, West Virginia 25305

Mark D. Scott  
Cabinet Secretary

Heather D. Abbott  
Chief Information Officer

**TO: Ron Courtney, Procurement Associate  
Department of Health and Human Resources**

**FROM: Heather D. Abbott, Chief Information Officer  
Office of Technology**

**SUBJECT: INFORMATION TECHNOLOGY PROCUREMENT  
HR004619 CMA MIS779701N IS&C NUMBER: 2024-2023**

**DATE: September 7, 2023**

West Virginia Code §5A-6-4(a)(3) permits the Chief Technology Officer to “evaluate the economic justification, system design and suitability of information equipment and related services, and review and make recommendations on the purchase, lease or acquisition of information equipment and contracts for related services by the state spending units.”

West Virginia Code §5A-6-4c requires that the Chief Technology Officer review and approve “a major information technology project.”

West Virginia Code §5A-6-5 requires that “any state spending unit that pursues an information technology purchase that does not meet the definition of a ‘major technology project’ and that is required to submit a request for proposal to the State Purchasing Division prior to purchasing goods or services shall obtain the approval of the Chief Technology Officer, in writing, of any proposed purchase of goods or services related to its information technology and telecommunication systems.

After conducting a review of your request for renewal CMA MIS779701N Effective 11/15/2023 - 11/14/2024, the Office of Technology has determined:

That your request is approved.

That your request is not subject to the review and approval provisions contained in Chapter 5A, Article 6 of the Code, therefore, it does not need approval by the Office of Technology.

This memorandum constitutes this office’s official review and a copy should be attached to your purchase order and any other correspondence related to this request.

If you have questions, or need additional information, please contact Consulting Services at [Consulting.Services@wv.gov](mailto:Consulting.Services@wv.gov).