



Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

State of West Virginia
Master Agreement

Order Date: 09-18-2023

CORRECT ORDER NUMBER MUST
 APPEAR ON ALL PACKAGES, INVOICES,
 AND SHIPPING PAPERS. QUESTIONS
 CONCERNING THIS ORDER SHOULD BE
 DIRECTED TO THE DEPARTMENT
 CONTACT.

Order Number:	CMA 0511 2519 MIS776701K 4	Procurement Folder:	803263
Document Name:	CO 3 TEMPORARY IT STAFFING FOR WVDHHR/MIS	Reason for Modification:	
Document Description:	CO 3 to renew	Change Order 03	
Procurement Type:	Central Master Agreement	To renew contract	
Buyer Name:			
Telephone:			
Email:			
Shipping Method:	Best Way	Effective Start Date:	2020-11-15
Free on Board:	FOB Dest, Freight Prepaid	Effective End Date:	2024-11-14

VENDOR	DEPARTMENT CONTACT																				
Vendor Customer Code: VS0000009860 SMART SHARED SERVICES LLC PO Box 1187 Charleston WV 25324-1187 US Vendor Contact Phone: 304-720-5151 Extension: 229 Discount Details: <table border="1"> <thead> <tr> <th></th> <th>Discount Allowed</th> <th>Discount Percentage</th> <th>Discount Days</th> </tr> </thead> <tbody> <tr> <td>#1</td> <td>No</td> <td>0.0000</td> <td>0</td> </tr> <tr> <td>#2</td> <td>No</td> <td></td> <td></td> </tr> <tr> <td>#3</td> <td>No</td> <td></td> <td></td> </tr> <tr> <td>#4</td> <td>No</td> <td></td> <td></td> </tr> </tbody> </table>		Discount Allowed	Discount Percentage	Discount Days	#1	No	0.0000	0	#2	No			#3	No			#4	No			Requestor Name: Stephanie F Pettry Requestor Phone: (304) 356-4011 Requestor Email: stephanie.f.pettry@wv.gov <div style="text-align: center; font-size: 2em; font-weight: bold;">24</div> FILE LOCATION _____
	Discount Allowed	Discount Percentage	Discount Days																		
#1	No	0.0000	0																		
#2	No																				
#3	No																				
#4	No																				

INVOICE TO	SHIP TO
BUYER - 304-957-0209 HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE ONE DAVIS SQUARE, RM 211 CHARLESTON WV 25301 US	BUYER - 304-957-0209 HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE 321 CAPITOL ST, STE 200 CHARLESTON WV 25301 US

9-25-23 BPT

Purchasing Division's File Copy

Total Order Amount:	Open End
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ENTERED

PURCHASING DIVISION AUTHORIZATION
 DATE: *Tarafe 9/22/2023*
 ELECTRONIC SIGNATURE ON FILE

ATTORNEY GENERAL APPROVAL AS TO FORM
 DATE: *John S. Gray*
 ELECTRONIC SIGNATURE ON FILE
9/27/2023

ENCUMBRANCE CERTIFICATION
Beverly Tolson
 DATE: *9-27-2023*
 ELECTRONIC SIGNATURE ON FILE

Extended Description:

Change Order

Change Order No.03 is issued to renew the original contract according to all terms, conditions, and specifications contained in the original contract and all authorized change orders.

Effective date of renewal 11/15/2023 through 11/14/2024

Renewal Years Remaining: 0

No other changes.

All provisions of the original Contract and subsequent

Change Orders not modified here in shall remain in full force and effect.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
9	80111608			HOUR	62.340000
	Service From	Service To			Service Contract Amount
				0.00	

Commodity Line Description: Senior Application Oracle Database Administrator

Extended Description:

Senior Application Oracle Database Administrator-Award Level 4

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
13	80111608			HOUR	57.980000
	Service From	Service To			Service Contract Amount
				0.00	

Commodity Line Description: Senior SQL Server Database Administrator

Extended Description:

Senior SQL Server Database Administrator-Award Level 5

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
18	80111608			HOUR	24.990000
	Service From	Service To			Service Contract Amount
				0.00	

Commodity Line Description: Help Desk Analyst

Extended Description:

Help Desk Analyst-Award Level 3

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
19	80111608			HOUR	47.610000
	Service From	Service To			Service Contract Amount
				0.00	

Commodity Line Description: Business Analyst

Extended Description:

Business Analyst-Award Level 5

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
24	80111608			HOUR	37.000000
	Service From	Service To		Service Contract Amount	
				0.00	

Commodity Line Description: Systems Programmer

Extended Description:
Systems Programmer-Award Level 2

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
25	80111608			HOUR	62.960000
	Service From	Service To		Service Contract Amount	
				0.00	

Commodity Line Description: CO 1 Senior Application Oracle Database Administrator

Extended Description:
CO 1 Renewal Year 1
Senior Application Oracle Database Administrator-Award Level 4

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
26	80111608			HOUR	58.560000
	Service From	Service To		Service Contract Amount	
				0.00	

Commodity Line Description: CO 1 Senior SQL Server Database Administrator

Extended Description:
CO 1 Renewal Year 1
Senior SQL Server Database Administrator-Award Level 5

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
27	80111608			HOUR	25.240000
	Service From	Service To		Service Contract Amount	
				0.00	

Commodity Line Description: CO 1 Help Desk Analyst

Extended Description:
CO 1 Renewal Year 1
Help Desk Analyst-Award Level 3

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
28	80111608			HOUR	48.170000
	Service From	Service To		Service Contract Amount	
				0.00	

Commodity Line Description: CO 1 Business Analyst

Extended Description:
CO 1 Renewal Year 1
Business Analyst-Award Level 5

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
29	80111608			HOUR	37.370000
	Service From	Service To		Service Contract Amount	
				0.00	

Commodity Line Description: CO 1 Systems Programmer

Extended Description:
CO 1 Renewal Year 1
Systems Programmer-Award Level 2

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
30	80111608			HOUR	63.590000
	Service From	Service To		Service Contract Amount	
				0.00	

Commodity Line Description: CO 2 Senior Application Oracle Database Administrator

Extended Description:

CO 2 Renewal Year 2
Senior Application Oracle Database Administrator-Award Level 4

CO 1 Renewal Year 1

Senior Application Oracle Database Administrator-Award Level 4

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
31	80111608			HOUR	59.150000
	Service From	Service To		Service Contract Amount	
				0.00	

Commodity Line Description: CO 2 Senior SQL Server Database Administrator

Extended Description:

CO 2 Renewal Year 2
Senior Application Oracle Database Administrator-Award Level 4

CO 1 Renewal Year 1

Senior Application Oracle Database Administrator-Award Level 4

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
32	80111608			HOUR	25.490000
	Service From	Service To		Service Contract Amount	
				0.00	

Commodity Line Description: CO 2 Help Desk Analyst

Extended Description:

CO 2 Renewal Year 2
Help Desk Analyst-Award Level 3

CO 1 Renewal Year 1

Help Desk Analyst-Award Level 3

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
33	80111608			HOUR	48.650000
	Service From	Service To		Service Contract Amount	
				0.00	

Commodity Line Description: CO 2 Business Analyst

Extended Description:

CO 2 Renewal Year 2
Business Analyst-Award Level 5

CO 1 Renewal Year 1

Business Analyst-Award Level 5

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
34	80111608			HOUR	37.740000
	Service From	Service To		Service Contract Amount	
				0.00	

Commodity Line Description: CO 2 Systems Programmer

Extended Description:
CO 2 Renewal Year 2
Systems Programmer-Award Level 2

CO 1 Renewal Year 1
Systems Programmer-Award Level 2

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
35	80111608			HOUR	64.230000
	Service From	Service To		Service Contract Amount	
				0.00	

Commodity Line Description: CO 3 Senior Application Oracle Database Administrator

Extended Description:
CO 3 Renewal Year 3
Senior Application Oracle Database Administrator-Award Level 4

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
36	80111608			HOUR	59.740000
	Service From	Service To		Service Contract Amount	
				0.00	

Commodity Line Description: CO 3 Senior SQL Server Database Administrator

Extended Description:
CO 3 Renewal Year 3
Senior Application Oracle Database Administrator-Award Level 4

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
37	80111608			HOUR	25.750000
	Service From	Service To		Service Contract Amount	
				0.00	

Commodity Line Description: CO 3 Help Desk Analyst

Extended Description:
CO 3 Renewal Year 3
Help Desk Analyst-Award Level 3

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
38	80111608			HOUR	49.140000
	Service From	Service To		Service Contract Amount	
				0.00	

Commodity Line Description: CO 3 Business Analyst

Extended Description:
CO 3 Renewal Year 3
Business Analyst-Award Level 5

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
39	80111608			HOUR	38.120000
	Service From	Service To		Service Contract Amount	
				0.00	

Commodity Line Description: CO 3 Systems Programmer

Extended Description:

CO 3 Renewal Year 3
Systems Programmer-Award Level 2



PO Box 1187
Charleston WV 25324
855-807-6278 phone
888-680-6555 fax

September 7, 2023

RE: Renewal of CMA MIS776701K

To Whom It May Concern:

Smart Shared Services agrees to renew Contract number CMA MIS776701K for another year, effective 11/15/2023 to 11/14/2024 under the same terms, conditions, prices, and specifications as the original contract including any change orders.

Please feel free to call or email with any questions. I can be reached at 855-807-6278 x 229 or eva.kordusky@ssllc.email.

Regards,

A handwritten signature in black ink that reads "Eva Kordusky".

Eva Kordusky
VP of Business Operations

Agreed

A handwritten signature in black ink that reads "Heather White".



STATE OF WEST VIRGINIA
DEPARTMENT OF HEALTH AND HUMAN RESOURCES
Cabinet Secretary's Office
Office of Management Information Services

Sherri A. Young, DO, MBA, FAAFP
Interim Cabinet Secretary

Shaun L. Charles
Chief Information Officer

Date September 12, 2023

TO: DHHR Purchasing

FROM: Stephanie Pettry, OMIS Procurement Specialist *SP*

SUBJECT: Renewal of CMA MIS776701K

The WV Department of Health and Human Resources, Office of the Secretary would like to renew their contract CMA MIS776701K with Smart Shared Services LLC for another year under the same terms, conditions, prices, and specifications effective 11/15/23-11/14/24.



STATE OF WEST VIRGINIA
DEPARTMENT OF ADMINISTRATION
OFFICE OF TECHNOLOGY
State Capitol
Charleston, West Virginia 25305

Mark D. Scott
Cabinet Secretary

Heather D. Abbott
Chief Information Officer

**TO: Ron Courtney, Procurement Associate
Department of Health and Human Resources**

**FROM: Heather D. Abbott, Chief Information Officer
Office of Technology**

**SUBJECT: INFORMATION TECHNOLOGY PROCUREMENT
HR004646 IS&C NUMBER: 2024-8127**

DATE: September 18, 2023

West Virginia Code §5A-6-4(a)(3) permits the Chief Technology Officer to “evaluate the economic justification, system design and suitability of information equipment and related services, and review and make recommendations on the purchase, lease or acquisition of information equipment and contracts for related services by the state spending units.”

West Virginia Code §5A-6-4c requires that the Chief Technology Officer review and approve “a major information technology project.”

West Virginia Code §5A-6-5 requires that “any state spending unit that pursues an information technology purchase that does not meet the definition of a ‘major technology project’ and that is required to submit a request for proposal to the State Purchasing Division prior to purchasing goods or services shall obtain the approval of the Chief Technology Officer, in writing, of any proposed purchase of goods or services related to its information technology and telecommunication systems.

After conducting a review of your request for 2024-8127 (HR004646) Renewal of CMA MIS776701K, the Office of Technology has determined:

X That your request is approved.

That your request is not subject to the review and approval provisions contained in Chapter 5A, Article 6 of the Code, therefore, it does not need approval by the Office of Technology.

This memorandum constitutes this office's official review and a copy should be attached to your purchase order and any other correspondence related to this request.

If you have questions, or need additional information, please contact Consulting Services at Consulting.Services@wv.gov.