



Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

State of West Virginia Master Agreement

Order Date: 09-12-2023

CORRECT ORDER NUMBER MUST
 APPEAR ON ALL PACKAGES, INVOICES,
 AND SHIPPING PAPERS. QUESTIONS
 CONCERNING THIS ORDER SHOULD BE
 DIRECTED TO THE DEPARTMENT
 CONTACT.

Order Number:	CMA 0511 2519 MIS776701F 4	Procurement Folder:	801552
Document Name:	CO 3 TEMPORARY IT STAFFING FOR WVDHHR/OMIS	Reason for Modification:	Change Order # 3 To Renew Contract.
Document Description:	CO 3 TEMPORARY IT STAFFING FOR WVDHHR/OMIS		
Procurement Type:	Central Master Agreement		
Buyer Name:			
Telephone:			
Email:			
Shipping Method:	Best Way	Effective Start Date:	2020-11-15
Free on Board:	FOB Dest, Freight Prepaid	Effective End Date:	2024-11-14

VENDOR				DEPARTMENT CONTACT		
Vendor Customer Code:	VS0000026551			Requestor Name:	Kimberly A Beckett	
Insource Tech LLC				Requestor Phone:	(304) 558-5906	
1 Marion Rd				Requestor Email:	kimberly.a.beckett@wv.gov	
Westport	CT	06880-2920	<div style="font-size: 48px; font-weight: bold;">24</div> <div style="font-weight: bold;">FILE LOCATION _____</div>			
US						
Vendor Contact Phone:	571-551-9617	Extension:				
Discount Details:						
	Discount Allowed	Discount Percentage				Discount Days
#1	No	0.0000	0			
#2	No					
#3	No					
#4	No					

INVOICE TO	SHIP TO
BUYER - 304-957-0209 HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE ONE DAVIS SQUARE, RM 211 CHARLESTON WV 25301 US	BUYER - 304-957-0209 HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE 321 CAPITOL ST, STE 200 CHARLESTON WV 25301 US

9-13-23 BAT

Purchasing Division's File Copy

Total Order Amount:	Open End
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ENTERED

CH 9/12/23

PURCHASING DIVISION AUTHORIZATION
DATE: <i>Taylor 9/13/2023</i>
ELECTRONIC SIGNATURE ON FILE

ATTORNEY GENERAL APPROVAL AS TO FORM
DATE: <i>John S. Gray 9/16/2023</i>
ELECTRONIC SIGNATURE ON FILE

ENCUMBRANCE CERTIFICATION
DATE: <i>Beverly Tolson 9-18-2023</i>
ELECTRONIC SIGNATURE ON FILE

Extended Description:

Change Order

Change Order No. 3 is issued to renew the original contract according to all terms, conditions and specifications contained in the original contract and all authorized change orders.

Effective date of renewal 11/15/2023 through 11/14/2024.

Renewals Remaining: 0

No other changes.

All provisions of the original Contract and subsequent Change orders not modified herein shall remain in full force and effect.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
2	80111608			HOUR	49.800000
	Service From	Service To			Service Contract Amount
					0.00

Commodity Line Description: Web Application Analyst

Extended Description:

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
17	80111608			HOUR	44.800000
	Service From	Service To			Service Contract Amount
					0.00

Commodity Line Description: Software Test Analyst

Extended Description:

Software Test Analyst-Award Level 4

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
19	80111608			HOUR	44.800000
	Service From	Service To			Service Contract Amount
					0.00

Commodity Line Description: Business Analyst

Extended Description:

Business Analyst-Award Level 4

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
20	80111608			HOUR	52.800000
	Service From	Service To			Service Contract Amount
					0.00

Commodity Line Description: CO3 Web Application Analyst

Extended Description:

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
21	80111608			HOUR	44.800000
	Service From	Service To		Service Contract Amount	
				0.00	

Commodity Line Description: CO3 Software Test Analyst

Extended Description:
Software Test Analyst-Award Level 4

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
22	80111608			HOUR	44.800000
	Service From	Service To		Service Contract Amount	
				0.00	

Commodity Line Description: CO3 Business Analyst

Extended Description:
Business Analyst-Award Level 4

InSource Tech

We Deliver Digital Solutions



Date: 09/05/2023

To:
State Of West Virginia
Department Of Administration,
Purchasing Division

Insource Tech. agrees to renew Contract number CMA MIS776701F for another year, effective 11/15/2023 to 11/14/2024 under the same terms, conditions, prices per original pricing page, and specifications as the original contract including any change orders.

The following documents are attached:

1. A copy of commercial general liability insurance and professional liability insurance certificate that shows and \$1,000,000.00 each.
2. Workers compensation insurance certificate.

Sri Teja. B

Sri Teja Bodempudi
(Manager)

Agreed

Heather White

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STATE OF WEST VIRGINIA
DEPARTMENT OF ADMINISTRATION
OFFICE OF TECHNOLOGY
State Capitol
Charleston, West Virginia 25305

Mark D. Scott
Cabinet Secretary

Heather D. Abbott
Chief Information Officer

**TO: Ron Courtney, Procurement Associate
Department of Health and Human Resources**

**FROM: Heather D. Abbott, Chief Information Officer
Office of Technology**

**SUBJECT: INFORMATION TECHNOLOGY PROCUREMENT
HR004615 CMA MIS776701F IS&C NUMBER: 2024-8122**

DATE: September 8, 2023

West Virginia Code §5A-6-4(a)(3) permits the Chief Technology Officer to “evaluate the economic justification, system design and suitability of information equipment and related services, and review and make recommendations on the purchase, lease or acquisition of information equipment and contracts for related services by the state spending units.”

West Virginia Code §5A-6-4c requires that the Chief Technology Officer review and approve “a major information technology project.”

West Virginia Code §5A-6-5 requires that “any state spending unit that pursues an information technology purchase that does not meet the definition of a ‘major technology project’ and that is required to submit a request for proposal to the State Purchasing Division prior to purchasing goods or services shall obtain the approval of the Chief Technology Officer, in writing, of any proposed purchase of goods or services related to its information technology and telecommunication systems.

After conducting a review of your request to renew CMA MIS776701F, the Office of Technology has determined:

X That your request is approved.

That your request is not subject to the review and approval provisions contained in Chapter 5A, Article 6 of the Code, therefore, it does not need approval by the Office of Technology.

This memorandum constitutes this office’s official review and a copy should be attached to your purchase order and any other correspondence related to this request.

If you have questions, or need additional information, please contact Consulting Services at Consulting.Services@wv.gov.