



Department of Administration  
 Purchasing Division  
 2019 Washington Street East  
 Post Office Box 50130  
 Charleston, WV 25305-0130

# State of West Virginia Master Agreement

Order Date: 08-15-2023

CORRECT ORDER NUMBER MUST  
 APPEAR ON ALL PACKAGES, INVOICES,  
 AND SHIPPING PAPERS. QUESTIONS  
 CONCERNING THIS ORDER SHOULD BE  
 DIRECTED TO THE DEPARTMENT  
 CONTACT.

<b>Order Number:</b>	CMA 0511 2672 BMS2100000002 4	<b>Procurement Folder:</b>	730736
<b>Document Name:</b>	PSYCHOLOGICAL CONSULT SERVICES	<b>Reason for Modification:</b>	Change Order No. 3 To Renew Contract
<b>Document Description:</b>	PSYCHOLOGICAL CONSULT SERVICES		
<b>Procurement Type:</b>	Central Master Agreement		
<b>Buyer Name:</b>			
<b>Telephone:</b>			
<b>Email:</b>			
<b>Shipping Method:</b>	Best Way	<b>Effective Start Date:</b>	2020-10-01
<b>Free on Board:</b>	FOB Dest, Freight Prepaid	<b>Effective End Date:</b>	2024-08-31

VENDOR				DEPARTMENT CONTACT	
<b>Vendor Customer Code:</b>	000000209927			<b>Requestor Name:</b>	Kelly (Jimmy) Dowden
PSYCHOLOGICAL CONSULTATION & ASSESSMENT INC				<b>Requestor Phone:</b>	(304) 356-4861
202 GLASS DR				<b>Requestor Email:</b>	jimmy.k.dowden@wv.gov
CROSS LANES	WV	253131319		<div style="font-size: 48pt; font-weight: bold;">24</div> <div style="font-weight: bold;">FILE LOCATION _____</div>	
US					
<b>Vendor Contact Phone:</b>	3047767230	<b>Extension:</b>	307		
<b>Discount Details:</b>					
	<b>Discount Allowed</b>	<b>Discount Percentage</b>	<b>Discount Days</b>		
#1	No	0.0000	0		
#2	No				
#3	No				
#4	No				

INVOICE TO	SHIP TO
PROCUREMENT OFFICER: 304-352-4286	PROCUREMENT OFFICER: 304-352-4286
HEALTH AND HUMAN RESOURCES	HEALTH AND HUMAN RESOURCES
BUREAU FOR MEDICAL SERVICES	BUREAU FOR MEDICAL SERVICES
350 CAPITOL ST, RM 251	350 CAPITOL ST, RM 251
CHARLESTON WV 25301-3709	CHARLESTON WV 25301-3709
US	US

<b>Total Order Amount:</b>	Open End
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Purchasing Division's File Copy

ENTERED

**PURCHASING DIVISION AUTHORIZATION**  
 DATE: *Tauale 8/18/2023*  
 ELECTRONIC SIGNATURE ON FILE

**ATTORNEY GENERAL APPROVAL AS TO FORM**  
 DATE: *8/20/2023*  
 ELECTRONIC SIGNATURE ON FILE

**ENCUMBRANCE CERTIFICATION**  
*Beverly Toler*  
 DATE: *8-22-2023*  
 ELECTRONIC SIGNATURE ON FILE

**Extended Description:**

Change Order  
Change Order No. 3 is issued to renew the original contract according to all terms, conditions, pricing, and specifications contained in the original contract including all authorized change orders.  
Effective date of renewal: 09/01/2023 through 08/31/2024  
Renewal Years Remaining: Zero (0)  
No other changes.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
2	85121608				0.000000
	<b>Service From</b>	<b>Service To</b>		<b>Service Contract Amount</b>	
	2020-10-01	2021-08-31		561763.00	

**Commodity Line Description:** Year 1: Vendor Administrative Operation Requirements

**Extended Description:**

Program: 4.1.1.1 - 4.1.1.19 Vendor Administrative Operation Requirements  
Year One: 10/01/2020-08/31/2021  
All-Inclusive Price for Year One: \$561,763.00

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
3	85121608				0.000000
	<b>Service From</b>	<b>Service To</b>		<b>Service Contract Amount</b>	
	2020-10-01	2021-08-31		137613.00	

**Commodity Line Description:** Year 1: ICF/IID Program Eligibility

**Extended Description:**

Program: 4.1.2.1 - 4.1.2.5- ICF/IID Program Eligibility  
Year One: 10/01/2020-08/31/2021  
All-Inclusive Price for Year One: \$137,613.00

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
4	85121608				0.000000
	<b>Service From</b>	<b>Service To</b>		<b>Service Contract Amount</b>	
	2020-10-01	2021-08-31		79221.00	

**Commodity Line Description:** Year 1: PASSR Program Eligibility Level II

**Extended Description:**

Program: 4.1.3.1 - 4.1.3.5.4- PASSR Program Eligibility Level II  
Year One: 10/01/2020-08/31/2021  
All-Inclusive Price for Year One: \$79,221.00

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
5	85121608				0.000000
	<b>Service From</b>	<b>Service To</b>		<b>Service Contract Amount</b>	
	2020-10-01	2021-08-31		207529.00	

**Commodity Line Description:** Year 1: I/DD Waiver Eligibility

**Extended Description:**

Program: 4.1.4.1 - 4.1.4.11-I/DD Waiver Eligibility  
Year One: 10/01/2020-08/31/2021  
All-Inclusive Price for Year One: \$207,529.00

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
6	85121608				0.000000
	<b>Service From</b>	<b>Service To</b>		<b>Service Contract Amount</b>	
	2020-10-01	2021-08-31		38728.00	

**Commodity Line Description:** Year 1: CDCSP Waiver Eligibility

**Extended Description:**

Program: 4.1.5.1 - 4.1.5.6-CDCSP Waiver Eligibility  
Year One: 10/01/2020-08/31/2021  
All-Inclusive Price for Year One: \$38,728.00

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
7	85121608				0.000000
	<b>Service From</b>	<b>Service To</b>		<b>Service Contract Amount</b>	
	2020-10-01	2021-08-31		221000.00	

**Commodity Line Description:** Year 1: CSED Waiver Eligibility

**Extended Description:**

Program: 4.1.6.1 - 4.1.6.10-CSED Waiver Eligibility  
Year One: 10/01/2020-08/31/2021  
All-Inclusive Price for Year One: \$221,000.00

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
8	85121608				0.000000
	<b>Service From</b>	<b>Service To</b>		<b>Service Contract Amount</b>	
	2020-10-01	2021-08-31		155.00	

**Commodity Line Description:** Year 1: Additional Services

**Extended Description:**

Program: 4.1.7.1 - 4.1.7.1-Additional Services  
Year One: 10/01/2020-08/31/2021  
The rate of pay will be on an hourly rate.  
All-Inclusive Hourly Rate for Year One: \$155.00

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
9	85121608				0.000000
	<b>Service From</b>	<b>Service To</b>		<b>Service Contract Amount</b>	
	2020-10-01	2021-08-31		200.00	

**Commodity Line Description:** Year 1: Optional Services

**Extended Description:**

Program: 4.1.8.1 - 4.1.8.1-Optional Services  
Year One: 10/01/2020-08/31/2021  
The rate of pay will be on an hourly rate.  
All-Inclusive Hourly Rate for Year One: \$200.00

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
10	85121608				0.000000
	<b>Service From</b>	<b>Service To</b>		<b>Service Contract Amount</b>	
	2020-10-01	2021-08-31		0.00	

**Commodity Line Description:** Year 1: Pass Through Charges

**Extended Description:**

Program: 4.1.4.8-Pass through charges  
Year one: 10/01/2020-08/31/2021

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
11	85121608				0.000000
	<b>Service From</b>	<b>Service To</b>		<b>Service Contract Amount</b>	
	2020-10-01	2021-08-31		90.00	

**Commodity Line Description:** Year 1: Ad Hoc Reporting

**Extended Description:**

Program: 4.1.1.4-Ad Hoc Reporting  
Year One: 10/01/2020-08/31/2021  
The rate of pay will be on an hourly rate.  
All-Inclusive Hourly Rate for Year One: \$90.00

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
12	85121608				0.000000
	<b>Service From</b>	<b>Service To</b>		<b>Service Contract Amount</b>	
	2021-09-01	2022-08-31		572998.26	

**Commodity Line Description:** Year 2: Vendor Administrative Operation Requirements

**Extended Description:**

Program: 4.1.1.1 - 4.1.1.19 Vendor Administrative Operation Requirements  
Year One: 09/01/2021-08/31/2022  
All-Inclusive Price for Year Two: \$572,998.26

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
13	85121608				0.000000
	<b>Service From</b>	<b>Service To</b>		<b>Service Contract Amount</b>	
	2021-09-01	2022-08-31		140365.26	

**Commodity Line Description:** Year 2: ICF/IID Program Eligibility

**Extended Description:**

Program: 4.1.2.1 - 4.1.2.5- ICF/IID Program Eligibility  
Year Two: 09/01/2021-08/31/2022  
All-Inclusive Price for Year One: \$140,365.26

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
14	85121608				0.000000
	<b>Service From</b>	<b>Service To</b>		<b>Service Contract Amount</b>	
	2021-09-01	2022-08-31		80805.42	

**Commodity Line Description:** Year 2: PASSR Program Eligibility Level II

**Extended Description:**

Program: 4.1.3.1 - 4.1.3.5.4- PASSR Program Eligibility Level II  
Year Two: 09/01/2021-08/31/2022  
All-Inclusive Price for Year Two: \$80,805.42

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
15	85121608				0.000000
	<b>Service From</b>	<b>Service To</b>		<b>Service Contract Amount</b>	
	2021-09-01	2022-08-31		211679.58	

**Commodity Line Description:** Year 2: I/DD Waiver Eligibility

**Extended Description:**

Program: 4.1.4.1 - 4.1.4.11-I/DD Waiver Eligibility  
Year Two: 09/01/2021-08/31/2022  
All-Inclusive Price for Year Two: \$211,679.58

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
16	85121608				0.000000
	<b>Service From</b>	<b>Service To</b>		<b>Service Contract Amount</b>	
	2021-09-01	2022-08-31		39502.56	

**Commodity Line Description:** Year 2: CDCSP Waiver Eligibility

**Extended Description:**

Program: 4.1.5.1 - 4.1.5.6-CDCSP Waiver Eligibility  
Year Two: 09/01/2021-08/31/2022  
All-Inclusive Price for Year Two: \$39,502.56

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
17	85121608				0.000000
	<b>Service From</b>	<b>Service To</b>		<b>Service Contract Amount</b>	
	2021-09-01	2022-08-31		225420.00	

**Commodity Line Description:** Year 2: CSED Waiver Eligibility

**Extended Description:**

Program: 4.1.6.1 - 4.1.6.10-CSED Waiver Eligibility  
Year Two: 09/01/2021-08/31/2022  
All-Inclusive Price for Year Two: \$225,420.00

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
18	85121608				0.000000
	<b>Service From</b>	<b>Service To</b>		<b>Service Contract Amount</b>	
	2021-09-01	2022-08-31		160.00	

**Commodity Line Description:** Year 2: Additional Services

**Extended Description:**

Program: 4.1.7.1 - 4.1.7.1-Additional Services  
Year Two: 09/01/2021-08/31/2022  
The rate of pay will be on an hourly rate.  
All-Inclusive Hourly Rate for Year Two: \$160.00

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
19	85121608				0.000000
	<b>Service From</b>	<b>Service To</b>		<b>Service Contract Amount</b>	
	2021-09-01	2022-08-31		210.00	

**Commodity Line Description:** Year 2: Optional Services

**Extended Description:**

Program: 4.1.8.1 - 4.1.8.1-Optional Services  
Year Two: 09/01/2021-08/31/2022  
The rate of pay will be on an hourly rate.  
All-Inclusive Hourly Rate for Year Two: \$210.00

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
20	85121608				0.000000
	<b>Service From</b>	<b>Service To</b>		<b>Service Contract Amount</b>	
	2021-09-01	2022-08-31		0.00	

**Commodity Line Description:** Year 2: Pass Through Charges

**Extended Description:**

Program: 4.1.4.8-Pass through charges  
Year Two: 09/01/2021-08/31/2022

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
21	85121608				0.000000
	<b>Service From</b>	<b>Service To</b>		<b>Service Contract Amount</b>	
	2021-09-01	2022-08-31		95.00	

**Commodity Line Description:** Year 2: Ad Hoc Reporting

**Extended Description:**

Program: 4.1.1.4-Ad Hoc Reporting  
Year Two: 09/01/2021-08/31/2022  
The rate of pay will be on an hourly rate.  
All-Inclusive Hourly Rate for Year Two: \$95.00

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
22	85121608				0.000000
	<b>Service From</b>	<b>Service To</b>		<b>Service Contract Amount</b>	
	2022-09-01	2023-08-31		584458.22	

**Commodity Line Description:** Year 3: Vendor Administrative Operation Requirements

**Extended Description:**

Program: 4.1.1.1 - 4.1.1.19 Vendor Administrative Operation Requirements  
Year Three: 09/01/2022-08/31/2023  
All-Inclusive Price for Year Three: \$584,458.22

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
23	85121608				0.000000
	<b>Service From</b>	<b>Service To</b>		<b>Service Contract Amount</b>	
	2022-09-01	2023-08-31		143172.56	

**Commodity Line Description:** Year 3: ICF/IID Program Eligibility

**Extended Description:**

Program: 4.1.2.1 - 4.1.2.5- ICF/IID Program Eligibility  
Year Three: 09/01/2022-08/31/2023  
All-Inclusive Price for Year Three: \$143,172.56

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
24	85121608				0.000000
	<b>Service From</b>	<b>Service To</b>		<b>Service Contract Amount</b>	
	2022-09-01	2023-08-31		82421.53	

**Commodity Line Description:** Year 3: PASSR Program Eligibility Level II

**Extended Description:**

Program: 4.1.3.1 - 4.1.3.5.4- PASSR Program Eligibility Level II  
Year Three: 09/01/2022-08/31/2023  
All-Inclusive Price for Year Three: \$82,421.53

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
25	85121608				0.000000
	<b>Service From</b>	<b>Service To</b>		<b>Service Contract Amount</b>	
	2022-09-01	2023-08-31		215913.17	

**Commodity Line Description:** Year 3: I/DD Waiver Eligibility

**Extended Description:**

Program: 4.1.4.1 - 4.1.4.11-I/DD Waiver Eligibility  
Year Three: 09/01/2022-08/31/2023  
All-Inclusive Price for Year Three: \$215,913.17

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
26	85121608				0.000000
	<b>Service From</b>	<b>Service To</b>		<b>Service Contract Amount</b>	
	2022-09-01	2023-08-31		40292.61	

**Commodity Line Description:** Year 3: CDCSP Waiver Eligibility

**Extended Description:**

Program: 4.1.5.1 - 4.1.5.6-CDCSP Waiver Eligibility  
Year Three: 09/01/2022-08/31/2023  
All-Inclusive Price for Year Three: \$40,292.61

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
27	85121608				0.000000
	<b>Service From</b>	<b>Service To</b>		<b>Service Contract Amount</b>	
	2022-09-01	2023-08-31		229928.40	

**Commodity Line Description:** Year 3: CSED Waiver Eligibility

**Extended Description:**

Program: 4.1.6.1 - 4.1.6.10-CSED Waiver Eligibility  
Year Three: 09/01/2022-08/31/2023  
All-Inclusive Price for Year Three: \$229,928.40

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
28	85121608				0.000000
	<b>Service From</b>	<b>Service To</b>		<b>Service Contract Amount</b>	
	2022-09-01	2023-08-31		0.00	

**Commodity Line Description:** Year 3: Additional Services

**Extended Description:**

Program: 4.1.7.1 - 4.1.7.1-Additional Services  
Year Three: 09/01/2022-08/31/2023  
The rate of pay will be on an hourly rate.  
All-Inclusive Hourly Rate for Year Three: \$165.00

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
29	85121608				0.000000
	<b>Service From</b>	<b>Service To</b>		<b>Service Contract Amount</b>	
	2022-09-01	2023-08-31		0.00	

**Commodity Line Description:** Year 3: Optional Services

**Extended Description:**

Program: 4.1.8.1 - 4.1.8.1-Optional Services  
Year Three: 09/01/2022-08/31/2023  
The rate of pay will be on an hourly rate.  
All-Inclusive Hourly Rate for Year Three: \$210.00

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
30	85121608				0.000000
	<b>Service From</b>	<b>Service To</b>		<b>Service Contract Amount</b>	
	2022-09-01	2023-08-31		0.00	

**Commodity Line Description:** Year 3: Pass Through Charges

**Extended Description:**

Program: 4.1.4.8-Pass through charges  
Year Three: 09/01/2022-08/31/2023

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
31	85121608				0.000000
	<b>Service From</b>	<b>Service To</b>		<b>Service Contract Amount</b>	
	2022-09-01	2023-08-31		0.00	

**Commodity Line Description:** Year 3: Ad Hoc Reporting

**Extended Description:**

Program: 4.1.1.4-Ad Hoc Reporting  
Year Three: 09/01/2022-08/31/2023  
The rate of pay will be on an hourly rate.  
All-Inclusive Hourly Rate for Year Three: \$100.00

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
32	85121608				0.000000
	<b>Service From</b>	<b>Service To</b>		<b>Service Contract Amount</b>	
	2023-09-01	2024-08-31		601991.96	

**Commodity Line Description:** Year 4: Vendor Administrative Operation Requirements

**Extended Description:**

Program: 4.1.1.1 - 4.1.1.19 Vendor Administrative Operation  
Year four: 09/01/2023-08/31/2024  
All-Inclusive Price for Year Four: \$601,991.96

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
33	85121608				0.000000
	<b>Service From</b>	<b>Service To</b>		<b>Service Contract Amount</b>	
	2023-09-01	2024-08-31		147467.73	

**Commodity Line Description:** Year 4: ICF/IID Program Eligibility

**Extended Description:**

Program: 4.1.2.1 - 4.1.2.5- ICF/IID Program Eligibility  
Year four: 09/01/2023-08/31/2024  
All-Inclusive Price for Year Four: \$147,467.73

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
34	85121608				0.000000
	<b>Service From</b>	<b>Service To</b>		<b>Service Contract Amount</b>	
	2023-09-01	2024-08-31		84894.17	

**Commodity Line Description:** Year 4: PASSR Program Eligibility Level II

**Extended Description:**

Program: 4.1.3.1 - 4.1.3.5.4- PASSR Program Eligibility Level II  
Year Four: 09/01/2023-08/31/2024  
All-Inclusive Price for Year Four: \$84,894.17

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
35	85121608				0.000000
	<b>Service From</b>	<b>Service To</b>		<b>Service Contract Amount</b>	
	2023-09-01	2024-08-31		222390.56	

**Commodity Line Description:** Year 4: I/DD Waiver Eligibility

**Extended Description:**

Program: 4.1.4.1 - 4.1.4.11-I/DD Waiver Eligibility  
Year four: 09/01/2023-08/31/2024  
All-Inclusive Price for Year Four: \$222,390.56



Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
36	85121608				0.000000
	<b>Service From</b>	<b>Service To</b>		<b>Service Contract Amount</b>	
	2023-09-01	2024-08-31		41501.38	

**Commodity Line Description:** Year 4: CDCSP Waiver Eligibility

**Extended Description:**

Program: 4.1.5.1 - 4.1.5.6-CDCSP Waiver Eligibility  
Year Four: 09/01/2023-08/31/2024  
All-Inclusive Price for Year Four: \$41,501.38

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
37	85121608				0.000000
	<b>Service From</b>	<b>Service To</b>		<b>Service Contract Amount</b>	
	2023-09-01	2024-08-31		236826.25	

**Commodity Line Description:** Year 4: CSED Waiver Eligibility

**Extended Description:**

Program: 4.1.6.1 - 4.1.6.10-CSED Waiver Eligibility  
Year Four: 09/01/2023-08/31/2024  
All-Inclusive Price for Year Four: \$236,826.25

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
38	85121608				0.000000
	<b>Service From</b>	<b>Service To</b>		<b>Service Contract Amount</b>	
	2023-09-01	2024-08-31		0.00	

**Commodity Line Description:** Year 4: Additional Services

**Extended Description:**

Program: 4.1.7.1 - 4.1.7.1-Additional Services  
Year Four: 09/01/2023-08/31/2024  
The rate of pay will be on an hourly rate.  
All-Inclusive Hourly Rate for Year Four: \$170.00

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
39	85121608				0.000000
	<b>Service From</b>	<b>Service To</b>		<b>Service Contract Amount</b>	
	2023-09-01	2024-08-31		0.00	

**Commodity Line Description:** Year 4: Optional Services

**Extended Description:**

Program: 4.1.8.1 - 4.1.8.1-Optional Services  
Year Four: 09/01/2023-08/31/2024  
The rate of pay will be on an hourly rate.  
All-Inclusive Hourly Rate for Year Four: \$230.00

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
40	85121608				0.000000
	<b>Service From</b>	<b>Service To</b>		<b>Service Contract Amount</b>	
	2023-09-01	2024-08-31		0.00	

**Commodity Line Description:** Year 4: Pass Through Charges

**Extended Description:**

Program: 4.1.4.8-Pass through charges  
Year Four: 09/01/2023-08/31/2024

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
41	85121608				0.000000
	<b>Service From</b>	<b>Service To</b>		<b>Service Contract Amount</b>	
	2023-09-01	2024-08-31		0.00	

**Commodity Line Description:** Year 4: Ad Hoc Reporting

**Extended Description:**

Program: 4.1.1.4-Ad Hoc Reporting

Year Four: 09/01/2023-08/31/2024

The rate of pay will be on an hourly rate.

All-Inclusive Hourly Rate for Year Four: \$100.00



# PSYCHOLOGICAL CONSULTATION & ASSESSMENT, INC.

July 24, 2023

Jimmy Dowden, Director  
Procurement Services  
DHHR Bureau for Medical Services  
350 Capitol Street  
Room 251  
Charleston, WV 25301-3709

Contract No: CMA BMS21\*02  
Effective dates: 09/01/23-08/31/24  
Renewal three (3) of three (3); no renewals remaining

Dear Mr. Dowden:

Psychological Consultation & Assessment, Inc. would like to renew Contract No: CMA BMS 21\*02 according to all terms, conditions, prices and specifications outlined in the original contract, including all authorized change orders.

We look forward to continuing to serve BMS in this capacity.

Sincerely,

Kerri A. Linton, MA, LPC  
Licensed Psychologist #852  
Program Director

202 GLASS DRIVE  
CROSS LANES, WV 25313  
(304)776-7230  
(304)776-7247 FAX  
WWW.PCASOLUTIONS.COM

*Robert Price*  
Agree



STATE OF WEST VIRGINIA  
DEPARTMENT OF HEALTH AND HUMAN RESOURCES  
Bureau for Medical Services

Sherri A. Young, DO, MBA, FAAFP  
Interim Cabinet Secretary

Cynthia E. Beane, MSW, LCSW  
Commissioner

**TO:** Robert L. Price, CPPB, CPPO, NIGP-CPP  
Administrative Services Manager II

**FROM:** Lucinda Carroll *LC*  
Procurement Services

**DATE:** July 25, 2023

**RE:** PF730736, CMA BMS21\*02 Change Order 3

The West Virginia Bureau for Medical Services (BMS) respectfully requests approval of Change Order No. 3 for the renewal of the Psychological Consult services for the above referenced CMA from 09/01/2023 – 08/31/2024, under the same terms, conditions, pricing, and specifications in the original contract. This is the last of three (3) renewals and there are zero (0) renewals remaining.

The current Contract in place is CMA BMS21\*02 with Psychological Consultation & Assessment, Inc. The current contract expires on August 31, 2023.

Thank you for your time and consideration in this matter. If you have questions or need additional information, please feel free to contact me at 304-352-4235 or [lucinda.l.carroll@wv.gov](mailto:lucinda.l.carroll@wv.gov).

*Robert Price*  
Agree