



Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

State of West Virginia
Delivery Order

Order Date: 09-25-2023

CORRECT ORDER NUMBER MUST APPEAR
 ON ALL PACKAGES, INVOICES, AND
 SHIPPING PAPERS. QUESTIONS
 CONCERNING THIS ORDER SHOULD BE
 DIRECTED TO THE DEPARTMENT
 CONTACT.

Order Number: CDO 0511 3839 MIS2000000001 13	Procurement Folder: 626303
Document Name: CO 4	Reason for Modification: Change Order # 4 is used to reduce the unused balance per the attached documentation.
Document Description: Cancellation of remaining balance.	
Procurement Type: Central Delivery Order	
Buyer Name: Crystal G Hustead	
Telephone: (304) 558-2402	
Email: crystal.g.hustead@wv.gov	
Shipping Method: Best Way	Master Agreement Number: CMA 0511 BMS1500000003 13
Free on Board: FOB Dest, Freight Prepaid	

VENDOR	DEPARTMENT CONTACT																				
Vendor Customer Code: 000000100150 BERRY DUNN MCNEIL & PARKER LLC 2211 CONGRESS ST PORTLAND ME 04102 US Vendor Contact Phone: 2075412200 Extension: Discount Details: <table border="1"> <thead> <tr> <th></th> <th>Discount Allowed</th> <th>Discount Percentage</th> <th>Discount Days</th> </tr> </thead> <tbody> <tr> <td>#1</td> <td>No</td> <td>0.0000</td> <td>30</td> </tr> <tr> <td>#2</td> <td>No</td> <td></td> <td></td> </tr> <tr> <td>#3</td> <td>No</td> <td></td> <td></td> </tr> <tr> <td>#4</td> <td>No</td> <td></td> <td></td> </tr> </tbody> </table>		Discount Allowed	Discount Percentage	Discount Days	#1	No	0.0000	30	#2	No			#3	No			#4	No			Requestor Name: Kimberly A Beckett Requestor Phone: (304) 558-5906 Requestor Email: kimberly.a.beckett@wv.gov <div style="text-align: center; font-size: 2em; font-weight: bold;">24</div> FILE LOCATION _____
	Discount Allowed	Discount Percentage	Discount Days																		
#1	No	0.0000	30																		
#2	No																				
#3	No																				
#4	No																				

INVOICE TO	SHIP TO
PROCUREMENT OFFICER: 304-352-4286 HEALTH AND HUMAN RESOURCES BUREAU FOR MEDICAL SERVICES 350 CAPITOL ST, RM 251 CHARLESTON WV 25301-3709 US	PROCUREMENT OFFICER: 304-352-4286 HEALTH AND HUMAN RESOURCES BUREAU FOR MEDICAL SERVICES 350 CAPITOL ST, RM 251 CHARLESTON WV 25301-3709 US

Total Order Amount:	\$23,614,180.50
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Purchasing Division's File Copy

ENTERED

CH 9/26/23
 PURCHASING DIVISION AUTHORIZATION
 DATE: *Tanya H* 9/27/2023
 ELECTRONIC SIGNATURE ON FILE

ENCUMBRANCE CERTIFICATION
 DATE: *Beverly Toler* 9-27-23
 ELECTRONIC SIGNATURE ON FILE

Extended Description:

Change order No. 4 is issued to reduce the unused balance on delivery order from \$26,420,480.00 to \$23,614,180.50 per the attached documentation.

Original Contract Total: \$26,420,480.00

Change Order No. 4 Decrease: \$2,806,299.50

New Contract Total: \$23,614,180.50

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
1	80101600	1201.00000	HOUR	\$225.0000	\$270,225.00
Service From	Service To	Manufacturer		Model No	Delivery Date
2019-10-01	2022-05-08				

Commodity Line Description: Project Management Services: Lead Project Manager

Extended Description:

To cancel the remaining quantity balance to bring the dollar amount to zero per the attached vendor cancellation letter indicating the vendor has no more invoices against this PO.

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
2	80101600	976.40000	HOUR	\$280.0000	\$273,392.00
Service From	Service To	Manufacturer		Model No	Delivery Date
2019-10-01	2022-05-08				

Commodity Line Description: Project Management Services: Engagement Manager

Extended Description:

To cancel the remaining quantity balance to bring the dollar amount to zero per the attached vendor cancellation letter indicating the vendor has no more invoices against this PO.

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
3	80101600	78924.20000	HOUR	\$180.0000	\$14,206,356.00
Service From	Service To	Manufacturer		Model No	Delivery Date
2019-10-01	2022-05-08				

Commodity Line Description: Project Management Services: General Project Manager

Extended Description:

To cancel the remaining quantity balance to bring the dollar amount to zero per the attached vendor cancellation letter indicating the vendor has no more invoices against this PO.

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
4	80101600	19720.00000	HOUR	\$95.0000	\$1,873,400.00
Service From	Service To	Manufacturer		Model No	Delivery Date
2019-10-01	2022-05-08				

Commodity Line Description: Project Management Services: Support Staff

Extended Description:

To cancel the remaining quantity balance to bring the dollar amount to zero per the attached vendor cancellation letter indicating the vendor has no more invoices against this PO.

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
5	80101600	81.50000	HOUR	\$225.0000	\$18,337.50
Service From	Service To	Manufacturer		Model No	Delivery Date
2021-05-08	2022-05-08				2023-09-18

Commodity Line Description: Project Management Services: Lead Project Manager

Extended Description:

To cancel the remaining quantity balance to bring the dollar amount to zero per the attached vendor cancellation letter indicating the vendor has no more invoices against this PO.

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
6	80101600	179.80000	HOUR	\$280.0000	\$50,344.00
Service From	Service To	Manufacturer		Model No	Delivery Date
2021-05-08	2022-05-08				2023-09-18

Commodity Line Description: Project Management Services: Engagement Manager

Extended Description:

To cancel the remaining quantity balance to bring the dollar amount to zero per the attached vendor cancellation letter indicating the vendor has no more invoices against this PO.

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
7	80101600	33468.65000	HOUR	\$180.0000	\$6,024,357.00
Service From	Service To	Manufacturer		Model No	Delivery Date
2021-05-08	2022-05-08				

Commodity Line Description: Project Management Services: General Project Manager

Extended Description:

To cancel the remaining quantity balance to bring the dollar amount to zero per the attached vendor cancellation letter indicating the vendor has no more invoices against this PO.

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
8	80101600	9450.20000	HOUR	\$95.0000	\$897,769.00
Service From	Service To	Manufacturer		Model No	Delivery Date
2021-05-08	2022-05-08				2023-09-18

Commodity Line Description: Project Management Services: Support Staff

Extended Description:

To cancel the remaining quantity balance to bring the dollar amount to zero per the attached vendor cancellation letter indicating the vendor has no more invoices against this PO.



**STATE OF WEST VIRGINIA
DEPARTMENT OF HEALTH AND HUMAN RESOURCES
Cabinet Secretary's Office
Office of Management Information Services**

**Sherri A. Young, DO, MBA, FAAFP
Interim Cabinet Secretary**

**Shaun L. Charles
Chief Information Officer**

Date: 8/21/2023
 From: Kimberly Beckett, Procurement Associate *K.B.*
 WV DHHR Management Information Services
 To: Berry Dunn McNeil & Parker LLC
 RE: CDO MIS20*01-Closing out

Please be advised there is an unused balance on CDO MIS20*01. This delivery order expired on May 8, 2022. The original encumbrance was \$26,420,480.00. The amount that is closed is \$23,614,180.50, leaving a balance of \$2,806,299.50.

If you agree that all work has been invoiced and that there is indeed a remaining unused balance of \$2,806,299.50, please sign and date below, then return to DHHRMISPURCHASING@wv.gov and we will proceed with the balance close out. If you dispute the amount, please email us to discuss. If no response is received from Berry Dunn McNeil & Parker LLC, by September 21, 2023, The Office of Management Information Services will proceed and close out the remaining balance of \$2,806,299.50.

Thank you for your time and consideration!

Signature Eduardo Digitally signed by Eduardo G. Daranyi
G. Daranyi Date: 2023.08.25
 Date _____ 10:52:51 -04'00'

Agreed
Hester White