



Department of Administration  
 Purchasing Division  
 2019 Washington Street East  
 Post Office Box 50130  
 Charleston, WV 25305-0130

State of West Virginia  
**Delivery Order**

Order Date: 09-27-2023

CORRECT ORDER NUMBER MUST APPEAR  
 ON ALL PACKAGES, INVOICES, AND  
 SHIPPING PAPERS. QUESTIONS  
 CONCERNING THIS ORDER SHOULD BE  
 DIRECTED TO THE DEPARTMENT  
 CONTACT.

<b>Order Number:</b>	CDO 0511 2539 BSS2400000001 1	<b>Procurement Folder:</b>	1299103
<b>Document Name:</b>	Delivery Order for UM Services Base contract year 1 (BSS)	<b>Reason for Modification:</b>	
<b>Document Description:</b>	Delivery Order for UM Services Base contract year 1 (BSS)		
<b>Procurement Type:</b>	Central Delivery Order		
<b>Buyer Name:</b>	Crystal G Hustead		
<b>Telephone:</b>	(304) 558-2402		
<b>Email:</b>	crystal.g.hustead@wv.gov		
<b>Shipping Method:</b>	Best Way	<b>Master Agreement Number:</b>	CMA 0511 BMS2300000007 1
<b>Free on Board:</b>	FOB Dest, Freight Prepaid		

VENDOR				DEPARTMENT CONTACT	
<b>Vendor Customer Code:</b>	000000125086			<b>Requestor Name:</b>	Anthony J Walizer
KEYSTONE PEER REVIEW ORGANIZATION LLC				<b>Requestor Phone:</b>	(304) 356-2915
424 CHURCH STREET				<b>Requestor Email:</b>	anthony.j.walizer@wv.gov
NASHVILLE TN 37219				<div style="font-size: 48pt; font-weight: bold;">24</div> <b>FILE LOCATION</b> _____	
US					
<b>Vendor Contact Phone:</b>	717-265-7038	<b>Extension:</b>			
<b>Discount Details:</b>					
	<b>Discount Allowed</b>	<b>Discount Percentage</b>	<b>Discount Days</b>		
#1	No	0.0000	0		
#2	No				
#3	No				
#4	No				

INVOICE TO	SHIP TO
ADMINISTRATIVE SERVICES ASSISTANT - 304-356-4528	ADMINISTRATIVE SERVICES ASSISTANT - 304-356-4528
HEALTH AND HUMAN RESOURCES	HEALTH AND HUMAN RESOURCES
BCF - COMMISSIONER'S OFFICE	BCF - COMMISSIONERS OFFICE
350 CAPITOL ST, RM 730	350 CAPITOL ST, RM 730
CHARLESTON WV 25301-3711	CHARLESTON WV 25301-3711
US	US

Purchasing Division's File Copy

<b>Total Order Amount:</b>	\$1,799,744.48
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CH 10/3/23  
 PURCHASING DIVISION AUTHORIZATION  
 DATE: *Janette* 10/3/2023  
 ELECTRONIC SIGNATURE ON FILE

**ENTERED**

ENCUMBRANCE CERTIFICATION  
 DATE: *Savely* 10-3-23  
 ELECTRONIC SIGNATURE ON FILE

**Extended Description:**

Delivery Order for UM Services Base contract year 1 (BSS)

Service Period: 08/01/2023-04/30/2024

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
1	80000000	1.00000	EA	\$262,585.1900	\$262,585.19
Service From	Service To	Manufacturer	Model No	Delivery Date	
2023-08-01	2024-04-30	KEPRO			

**Commodity Line Description:** BSS Mandatory Services-Base Year One-General Requirements

**Extended Description:**

Utilization Management and Prior Authorization Services

BSS Mandatory Services-Base Year One-  
General Requirements

Service Period 08/01/2023 - 04/30/2024

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
2	80000000	1.00000	EA	\$133,129.1300	\$133,129.13
Service From	Service To	Manufacturer	Model No	Delivery Date	
2023-08-01	2024-04-30	KEPRO			

**Commodity Line Description:** BSS Mandatory Services-Base Year One-Non Medical Services

**Extended Description:**

Utilization Management and Prior Authorization Services

BSS Mandatory Services-Base Year One-  
Non-Medical Services

Service Period 08/01/2023 - 04/30/2024

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
3	80000000	1.00000	EA	\$839,380.2300	\$839,380.23
Service From	Service To	Manufacturer	Model No	Delivery Date	
2023-08-01	2024-04-30	KEPRO			

**Commodity Line Description:** BSS Mandatory Services-Base Year One-Qualified Residential T

**Extended Description:**

Utilization Management and Prior Authorization Services

BSS Mandatory Services-Base Year One-  
Qualified Residential Treatment Program Independent Assessments

Service Period 08/01/2023 - 04/30/2024

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
4	80000000	1.00000	EA	\$368,222.3100	\$368,222.31
Service From	Service To	Manufacturer		Model No	Delivery Date
2023-08-01	2024-04-30	KEPRO			

**Commodity Line Description:** BSS Mandatory Services-Base Year One-Behavioral Health Servi

**Extended Description:**

Utilization Management and Prior Authorization Services

BSS Mandatory Services-Base Year One-  
Behavioral Health Services Children's Out-of-State Residential Programs

Service Period 08/01/2023 - 04/30/2024

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
5	80000000	1.00000	EA	\$196,427.6200	\$196,427.62
Service From	Service To	Manufacturer		Model No	Delivery Date
2023-08-01	2024-04-30	KEPRO			

**Commodity Line Description:** BSS Mandatory Services-Base Year One-Psychological Evaluatio

**Extended Description:**

Utilization Management and Prior Authorization Services

BSS Mandatory Services-Base Year One-  
Psychological Evaluations

Service Period 08/01/2023 - 04/30/2024

Attachment A COST BID SHEET  
BUREAU FOR SOCIAL SERVICES (BSS)

Section A: Mandatory Services:

RFP Section	Reviewed Service/Program	Year 1 (9 Months)	Year 2	Year 3	Year 4	Year 5	Year 6	Year 7	Year 8	TOTAL
Appendix 2 (A)	General Requirements	\$ 262,585.19	\$ 350,113.59	\$ 380,817.00	\$ 371,435.61	\$ 382,678.58	\$ 394,055.94	\$ 405,877.82	\$ 418,053.95	\$ 2,945,317.38
Appendix 2 (B)	Non-Medical Services	\$ 133,128.13	\$ 177,605.51	\$ 182,830.68	\$ 188,315.60	\$ 193,955.07	\$ 199,784.02	\$ 205,777.54	\$ 211,960.87	\$ 1,493,258.42
Appendix 2 (C)	Qualified Residential Treatment Program Independent Assessments	\$ 839,380.23	\$ 1,119,173.64	\$ 1,152,748.85	\$ 1,187,331.32	\$ 1,222,961.26	\$ 1,259,639.80	\$ 1,297,428.89	\$ 1,336,351.86	\$ 9,415,005.95
Appendix 2 (D)	Behavioral Health Services Children's Out-of-State Residential Programs	\$ 368,222.31	\$ 490,963.08	\$ 505,691.97	\$ 520,862.73	\$ 536,488.81	\$ 552,683.27	\$ 569,160.77	\$ 586,235.89	\$ 4,130,208.33
Appendix 2 (E)	Psychological Evaluations	\$ 195,427.82	\$ 261,903.49	\$ 269,760.59	\$ 277,853.41	\$ 286,189.01	\$ 294,774.68	\$ 303,617.92	\$ 312,726.46	\$ 2,203,263.18
<b>Section A-E: Total Mandatory Services</b>		<b>\$ 1,799,744.48</b>	<b>\$ 2,399,659.31</b>	<b>\$ 2,471,649.09</b>	<b>\$ 2,545,798.57</b>	<b>\$ 2,622,172.53</b>	<b>\$ 2,700,837.71</b>	<b>\$ 2,781,862.84</b>	<b>\$ 2,865,318.73</b>	<b>\$ 20,187,043.26</b>

<b>Total Mandatory Services Year 1 Start Up Costs (3 Months)</b>	\$ -									\$ -
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<b>Section A-E: Total Mandatory Services (Operational + Start Up)</b>	<b>\$ 1,799,744.48</b>	<b>\$ 2,399,659.31</b>	<b>\$ 2,471,649.09</b>	<b>\$ 2,545,798.57</b>	<b>\$ 2,622,172.53</b>	<b>\$ 2,700,837.71</b>	<b>\$ 2,781,862.84</b>	<b>\$ 2,865,318.73</b>	<b>\$ 20,187,043.26</b>
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Section B: Optional Services

RFP Section	Reviewed Service/Program	Year 1 (9 Months)	Year 2	Year 3	Year 4	Year 5	Year 6	Year 7	Year 8	TOTAL
Appendix 2 (F)	CANS-based Necessity Establishment System Start Up (3 months)	\$ 7,317.33	\$ 9,756.44	\$ 10,049.13	\$ 10,350.60	\$ 10,661.12	\$ 10,980.95	\$ 11,310.38	\$ 11,649.69	\$ 82,075.64
<b>Total Optional Research and Consultation on Service Provisions</b>		<b>\$ 7,317.33</b>	<b>\$ 9,756.44</b>	<b>\$ 10,049.13</b>	<b>\$ 10,350.60</b>	<b>\$ 10,661.12</b>	<b>\$ 10,980.95</b>	<b>\$ 11,310.38</b>	<b>\$ 11,649.69</b>	<b>\$ 82,075.64</b>

<b>Section B: Total Optional Services (Operational + Start Up)</b>	<b>\$ 7,317.33</b>	<b>\$ 9,756.44</b>	<b>\$ 10,049.13</b>	<b>\$ 10,350.60</b>	<b>\$ 10,661.12</b>	<b>\$ 10,980.95</b>	<b>\$ 11,310.38</b>	<b>\$ 11,649.69</b>	<b>\$ 82,075.64</b>
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	Year 1 (9 Months)	Year 2	Year 3	Year 4	Year 5	Year 6	Year 7	Year 8	TOTAL
<b>Grand Total BSS (Section A+B)</b>	<b>\$ 1,807,061.81</b>	<b>\$ 2,409,415.75</b>	<b>\$ 2,481,698.22</b>	<b>\$ 2,556,149.17</b>	<b>\$ 2,632,833.65</b>	<b>\$ 2,711,818.66</b>	<b>\$ 2,793,173.22</b>	<b>\$ 2,876,968.42</b>	<b>\$ 20,269,118.90</b>

- Notes:
- 1.) The Vendors Grand Total will include all costs necessary to perform these services.
  - 2.) The cost bid will be evaluated on the Total Not to Exceed Cost of Contract for BMS/WVCHIP, BSS and BH for the eight (8) year period.
  - 3.) Vendor will not be eligible to invoice any operational or programmatic costs while invoicing for start-up costs.
  - 4.) Program services shall be invoiced monthly in arrears.

Keystone Peer Review Organization, LLC  
(Company)

Meghan Harris, President and COO  
(Representative Name, Title)

(216) 392-2833 / (717) 564-3862  
(Contact Phone/Fax Number)

March 9, 2023  
(Date)

777 East Park Drive, Harrisburg, PA, 17111  
Remit To Address



STATE OF WEST VIRGINIA  
DEPARTMENT OF HEALTH AND HUMAN RESOURCES  
Bureau for Social Services  
Commissioner's Office

Sherri A. Young, DO, MBA, FAAFP  
Interim Cabinet Secretary

Jeffrey M. Pack  
Commissioner

Date: 09/26/2023

To: Crystal Husted  
Senior Buyer  
WV Purchasing Division

From: Robert L. Price, CPPO, CPPB, NIGP-CPP  
Administrative Services Manager II  
WVDHHR Office of Purchasing

A handwritten signature in black ink that reads "Robert Price".

Re: PF1299103 CDO BSS24\*1 Prospective Year One (1) (9 Months) Delivery Order

The West Virginia Bureau for Social Services (BSS) respectfully requests approval of the above referenced Centralized Delivery Order (CDO) for base year One (1), which includes nine (9) months of operations in accordance with the terms and conditions of the Utilization Management and Prior Authorization Contract (CMA BMS23\*7) with Keystone Peer Review Organization LLC. The service period is 08/01/2023 – 04/30/2024. Total Cost: \$1,799,744.48.

This delivery order is being submitted at this time due to:

- Timing of the operational go-live of the new contract.
- Timing of finalization of funding sources.

Thank you for your time and consideration of this request. If you have questions or need additional information, please feel free to contact me at 304-957-0218 or [Robert.L.Price@wv.gov](mailto:Robert.L.Price@wv.gov).