



Department of Administration  
 Purchasing Division  
 2019 Washington Street East  
 Post Office Box 50130  
 Charleston, WV 25305-0130

State of West Virginia  
**Contract**

Order Date: 07-10-2023

CORRECT ORDER NUMBER MUST APPEAR  
 ON ALL PACKAGES, INVOICES, AND  
 SHIPPING PAPERS. QUESTIONS  
 CONCERNING THIS ORDER SHOULD BE  
 DIRECTED TO THE DEPARTMENT  
 CONTACT.

Order Number:	CCT 0511 2520 HHR2300000001 3	Procurement Folder:	1206810
Document Name:	GENIUS REGISTRATION-MANAGEMENT SOFTWARE	Reason for Modification:	Change Order 1 To Add Period 2
Document Description:	GENIUS REGISTRATION-MANAGEMENT SOFTWARE		
Procurement Type:	Central Sole Source		
Buyer Name:	Crystal G Hustead		
Telephone:	(304) 558-2402		
Email:	crystal.g.hustead@wv.gov		
Shipping Method:	Best Way	Effective Start Date:	2023-04-19
Free on Board:	FOB Dest, Freight Prepaid	Effective End Date:	2024-06-30

VENDOR		DEPARTMENT CONTACT	
Vendor Customer Code:	000000195577	Requestor Name:	Kimberly S Jobe
BLACKBOARD INC		Requestor Phone:	304-957-0236
11720 PLAZA AMERICA DR 11TH FL		Requestor Email:	kimberly.s.jobe@wv.gov
RESTON	VA	20190	
US			
Vendor Contact Phone:	2023039333	Extension:	
Discount Details:			
	Discount Allowed	Discount Percentage	Discount Days
#1	No	0.0000	0
#2	Not Entered		
#3	Not Entered		
#4	Not Entered		

**24**  
 FILE LOCATION \_\_\_\_\_

INVOICE TO	SHIP TO
BUYER - 304-957-0209 HEALTH AND HUMAN RESOURCES OFFICE OF HUMAN RESOURCES MGMT ONE DAVIS SQUARE, STE 400 CHARLESTON WV 25301 US	BUYER - 304-957-0209 HEALTH AND HUMAN RESOURCES OFFICE OF HUMAN RESOURCES MGMT ONE DAVIS SQUARE, STE 400 CHARLESTON WV 25301 US

7-11-23 BAX

Purchasing Division's File Copy

Total Order Amount:	\$74,053.00
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**ENTERED**

CH 7/10/23

PURCHASING DIVISION AUTHORIZATION DATE: <i>Tanya 7/10/2023</i> ELECTRONIC SIGNATURE ON FILE	ATTORNEY GENERAL APPROVAL AS TO FORM DATE: <i>John S. Gray</i> ELECTRONIC SIGNATURE ON FILE	ENCUMBRANCE CERTIFICATION DATE: <i>Beverly Toler 7-12-2023</i> ELECTRONIC SIGNATURE ON FILE
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7/11/2023

**Extended Description:**

Change Order 1

Change Order No. 1 is issued to add Registration and Management Entitlements for Period 2 according to the original contract.

Effective Date of Period 2: 07/01/2023 to 06/30/2024

No other changes.

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
1	43232500	0.00000		0.000000	\$0.00
<b>Service From</b>	<b>Service To</b>	<b>Manufacturer</b>		<b>Model No</b>	
2023-07-01	2024-02-09				

**Commodity Line Description:** Registration & Management - Entitlements for Period 1

**Extended Description:**

Registration Management - Entitles for Period 1  
Band: 5,001 - 10,000 users

Product Code - AS-GENIUS

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
2	43232500	0.00000		0.000000	\$10,000.00
<b>Service From</b>	<b>Service To</b>	<b>Manufacturer</b>		<b>Model No</b>	
2023-04-19	2023-06-30				

**Commodity Line Description:** Registration & Management IMPL  
Period 1

**Extended Description:**

Product Code - AS-GENIUS-IMPL

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
3	43232500	0.00000		0.000000	\$14,000.00
<b>Service From</b>	<b>Service To</b>	<b>Manufacturer</b>		<b>Model No</b>	
2023-04-19	2023-06-30				

**Commodity Line Description:** Registration & Mgmt CUST IMPL  
Period 1

**Extended Description:**

Registration & Management - CUST IMPL

Product Code - AS-GENIUS-CUSTIMPL

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
4	43232500	0.00000		0.000000	\$50,053.00
<b>Service From</b>	<b>Service To</b>	<b>Manufacturer</b>		<b>Model No</b>	
2023-07-01	2024-06-30				

**Commodity Line Description:** Registration & Management Entitlement for Period 2

**Extended Description:**

Registration & Management - Entitlements for Period 2  
Band: 5001 - 10,000  
Product Code AS-Genius

## New Period or Contract Renewal Confirmation Notice

### CUSTOMER INFORMATION:

**Billing Address:**

West Virginia Dept of Health & Human Resources  
Office of Human Resources MGMT One Davis Square, STE 40  
Charleston, WV 25301  
USA

**Date:** 06/27/2023  
**Customer No:** 330017  
**Document No:** CSF000903630

**Customer Primary Contact:** Linda Leighton-Clark

### PRODUCTS AND SERVICES SUBJECT TO NEW PERIOD OR RENEWAL:

Qty	Product Code	Product Description	Start Date	End Date	Price (USD)
1	AS-GENIUS	Blackboard Registration & Management	07/01/2023	06/30/2024	50,053.00

**Renewal Amount (USD) 50,053.00**

### CONFIRMATION:

Per the terms of your contract currently in place for Blackboard products and/or services, the next period or contract renewal period starts on **07/01/2023**. With respect to contract renewals, per the terms of your contract your license(s) may be automatically renewed 30 days prior to the renewal period start date, and use of the product and/or services on or beyond **07/01/2023** may result in an automatic invoice from Blackboard for the renewal amount noted above.

Any utilization beyond licensed quantities allowed under your current contract with Blackboard may result in license fees charged in addition to the new period or contract renewal amount noted above. Please reach out to Blackboard to adjust your current license quantity if applicable.

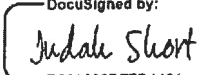
Your invoice will be sent separately and will include the payment instructions and total amount due. You will be invoiced for products and/or services for the total above upon receipt of this form unless other arrangements are made. Please note that taxes are not included in the total Amount Due noted above and will be added, where applicable, when invoiced.

### Please take the following actions prior to 07/01/2023:

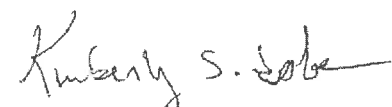
- Contact your Renewal Representative or [operations@blackboard.com](mailto:operations@blackboard.com) to request an invoice **OR** issue a purchase order, if required.
- Provide updated billing information if inaccurate.
- If you are exempt from paying sales tax, please remit a copy of your state tax exempt certificate with payment of your invoice or a copy to [exemptcerts@blackboard.com](mailto:exemptcerts@blackboard.com).

Purchase Orders and/or Tax-Exempt Form can be sent via any one of the following methods by **07/01/2023**:

- Email: [operations@blackboard.com](mailto:operations@blackboard.com)
- Fax: +1.312.236.7251

DocuSigned by:  
  
FC8A690DE7D4481...  
Judah Short

Anthology Inc.

OK to RENEW  




STATE OF WEST VIRGINIA  
DEPARTMENT OF HEALTH AND HUMAN RESOURCES  
Cabinet Secretary's Office  
Office of Human Resources Management

Jeffrey H. Coben, MD  
Interim Cabinet Secretary

Angela Jacobs-Ferris  
Chief Human Resources Officer

June 28, 2023

**To:** Whom It May Concern  
WV Department of Health & Human Resources

**From:** Linda L. Leighton-Clark - Employee Development Director  
Office of Human Resources Management  
WV Department of Health & Human Resources

**Subject:** GENIUS System Renewal for Period 2

Office of Human Resources Management Employee Development is requesting approval to renew the Genius contract CCT 0511 HHR23\*01 to begin Period 2 according to the terms and conditions listed.

Thank you.

*Linda L. Leighton-Clark*

Linda L. Leighton-Clark  
Director - OHRM Employee Development

*OK to Renew  
Kim Sobel*



STATE OF WEST VIRGINIA  
**DEPARTMENT OF ADMINISTRATION**  
OFFICE OF TECHNOLOGY  
State Capitol  
Charleston, West Virginia 25305

Mark D. Scott  
Cabinet Secretary

Joshua D. Spence  
Chief Information Officer

**TO: Christopher Itson, Procurement Associate  
Department of Health and Human Resources**

**FROM: Joshua D. Spence, Chief Information Officer**  
Office of Technology

A handwritten signature in black ink, appearing to read "J. Spence", written over the printed name of the sender.

**SUBJECT: INFORMATION TECHNOLOGY PROCUREMENT  
HR004337 IS&C NUMBER: 2023-7278**

**DATE: June 8, 2023**

West Virginia Code §5A-6-4(a)(3) permits the Chief Technology Officer to “evaluate the economic justification, system design and suitability of information equipment and related services, and review and make recommendations on the purchase, lease or acquisition of information equipment and contracts for related services by the state spending units.”

West Virginia Code §5A-6-4c requires that the Chief Technology Officer review and approve “a major information technology project.”

West Virginia Code §5A-6-5 requires that “any state spending unit that pursues an information technology purchase that does not meet the definition of a ‘major technology project’ and that is required to submit a request for proposal to the State Purchasing Division prior to purchasing goods or services shall obtain the approval of the Chief Technology Officer, in writing, of any proposed purchase of goods or services related to its information technology and telecommunication systems.

After conducting a review of your request to renew the Blackboard LMS contract, the Office of Technology has determined:

**X** That your request is approved.

That your request is not subject to the review and approval provisions contained in Chapter 5A, Article 6 of the Code, therefore, it does not need approval by the Office of Technology.

This memorandum constitutes this office's official review and a copy should be attached to your purchase order and any other correspondence related to this request.

If you have questions, or need additional information, please contact Consulting Services at [Consulting.Services@wv.gov](mailto:Consulting.Services@wv.gov).