



Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

State of West Virginia
Delivery Order

Order Date: 07-20-2023

CORRECT ORDER NUMBER MUST APPEAR
 ON ALL PACKAGES, INVOICES, AND
 SHIPPING PAPERS. QUESTIONS
 CONCERNING THIS ORDER SHOULD BE
 DIRECTED TO THE DEPARTMENT
 CONTACT.

Order Number:	CDO 0506 0506 HHR2300000001 4	Procurement Folder:	1069470
Document Name:	Security Services for Region II and Region IV	Reason for Modification:	Change Order No. 1 To change the ending date of service to 07/24/2023.
Document Description:	Security Services for Region II and Region IV		
Procurement Type:	Central Delivery Order		
Buyer Name:	Mark A Atkins		
Telephone:	(304) 558-2307		
Email:	mark.a.atkins@wv.gov		
Shipping Method:	Best Way	Master Agreement Number:	CMA 0212 SECSVS19A 4
Free on Board:	FOB Dest, Freight Prepaid		

VENDOR	DEPARTMENT CONTACT																				
Vendor Customer Code: VS0000018473 UNIVERSAL PROTECTION SERVICE LP PO BOX 277469 ATLANTA GA 30384 7469 US Vendor Contact Phone: 614.381.5977 Extension: Discount Details: <table border="1"> <thead> <tr> <th></th> <th>Discount Allowed</th> <th>Discount Percentage</th> <th>Discount Days</th> </tr> </thead> <tbody> <tr> <td>#1</td> <td>No</td> <td>0.0000</td> <td>0</td> </tr> <tr> <td>#2</td> <td>No</td> <td></td> <td>0</td> </tr> <tr> <td>#3</td> <td>No</td> <td></td> <td>0</td> </tr> <tr> <td>#4</td> <td>No</td> <td></td> <td>0</td> </tr> </tbody> </table>		Discount Allowed	Discount Percentage	Discount Days	#1	No	0.0000	0	#2	No		0	#3	No		0	#4	No		0	Requestor Name: Brian D Pauley Requestor Phone: (304) 558-2810 Requestor Email: brian.d.pauley@wv.gov <div style="text-align: center; font-size: 2em; font-weight: bold;">24</div> FILE LOCATION _____
	Discount Allowed	Discount Percentage	Discount Days																		
#1	No	0.0000	0																		
#2	No		0																		
#3	No		0																		
#4	No		0																		

INVOICE TO	SHIP TO
BUYER - 304-957-0209 HEALTH AND HUMAN RESOURCES OPERATIONS/PURCHASING ONE DAVIS SQUARE, FIRST FLOOR, RM 110 CHARLESTON WV 25301 US	STATE OF WEST VIRGINIA VARIOUS LOCATIONS AS INDICATED BY ORDER No City WV 99999 US

Total Order Amount: \$922,142.00

Purchasing Division's File Copy

[Handwritten Signature] 7/21/2023

ENTERED

PURCHASING DIVISION AUTHORIZATION
 DATE: *[Handwritten Signature]* 7/21/2023
 ELECTRONIC SIGNATURE ON FILE

ENCUMBRANCE CERTIFICATION
 DATE: *[Handwritten Signature]* 7-21-23
 ELECTRONIC SIGNATURE ON FILE

Extended Description:

Change Order No. 1
To change the ending date of service to 07/24/2023.

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
1	92121504	2080.00000	HOUR	\$14.5000	\$30,160.00
Service From	Service To	Manufacturer	Model No	Delivery Date	
2022-07-24	2023-07-24			2022-07-24	

Commodity Line Description: Region II - Security Guard Lieutenate - Site Supervisor

Extended Description:

Region 2 - Security Guard Lieutenant - Site Supervisor 40 hrs/wks x 52 wks = 2080 hrs x \$14.50 hr = \$30,160

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
2	92121504	8736.00000	HOUR	\$14.5000	\$126,672.00
Service From	Service To	Manufacturer	Model No	Delivery Date	
2022-07-24	2023-07-24			2022-07-24	

Commodity Line Description: Region II - Security Guard III - Rover

Extended Description:

Region II - Security Guard III - Rover

168 hrs/wk x 52wks = 8736 hrs x \$14.50 = \$126,672.00

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
3	92121504	8736.00000	HOUR	\$14.5000	\$126,672.00
Service From	Service To	Manufacturer	Model No	Delivery Date	
2022-07-24	2023-07-24			2022-07-24	

Commodity Line Description: Region II - Sergeant - Shift Supervisor

Extended Description:

Region II - Sergeant - Shift Supervisor

168 hrs/wk x 52 wks = 8736 hrs x \$14.50 = \$126,672.00

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
4	92121504	3380.00000	HOUR	\$14.5000	\$49,010.00
Service From	Service To	Manufacturer	Model No	Delivery Date	
2022-07-24	2023-07-24			2022-07-24	

Commodity Line Description: Region II - Security Guard III - Garage

Extended Description:

Region II - Security Guard III - Diamond Garage

65 hrs/wks x 52 wks = 3120 hrs x \$14.50 hr = \$49,010.00

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
5	92121504	2340.00000	HOUR	\$14.5000	\$33,930.00
Service From	Service To	Manufacturer	Model No	Delivery Date	
2022-07-24	2023-07-24			2022-07-24	

Commodity Line Description: Region II - Security Guard III - Diamond Desk

Extended Description:

Region II - Security Guard III - Garage

45 hrs/wks x 52 wks = 2340 hrs x \$14.50 hr = \$33,930.00

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
6	92121504	3120.00000	HOUR	\$14.5000	\$45,240.00
Service From	Service To	Manufacturer		Model No	Delivery Date
2022-07-24	2023-07-24				2022-07-24

Commodity Line Description: Region II - Security Guard III - ODS Desk

Extended Description:

Region II - Security Guard III - ODS Desk 60 hrs/wks x 52 wks = 3120 hrs x \$14.50 hr = \$45,240

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
7	92121504	2860.00000	HOUR	\$14.5000	\$41,470.00
Service From	Service To	Manufacturer		Model No	Delivery Date
2022-07-24	2023-07-24				2022-07-24

Commodity Line Description: Region II - Security Guard III - Unusual Circumstance

Extended Description:

Region II - Security Guard III - Diamond Bldg., Diamond Garage and One Davis Square
 Unusual Circumstance - 10% of Total Hours 55 hrs x 52 wks = 2860 x
 \$14.50 = \$41,470.00

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
8	92121504	8736.00000	HOUR	\$14.5000	\$126,672.00
Service From	Service To	Manufacturer		Model No	Delivery Date
2022-07-24	2023-07-24				2022-07-24

Commodity Line Description: Region II - Security Guard III - Rover Kan. County

Extended Description:

Region II - Security Guard III - Rover - Kan. County
 Unusual Circumstance - 10% of Total Hours 168 hrs/wks x 52 wks =
 8736 hrs x \$14.50 = \$126,672

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
9	92121504	884.00000	HOUR	\$14.5000	\$12,818.00
Service From	Service To	Manufacturer		Model No	Delivery Date
2022-07-24	2023-07-24				2022-07-24

Commodity Line Description: Region II - Security Guard III - Rover Kan. County UC

Extended Description:

Region II - Security Guard III - Rover Kan. County
 Unusual Circumstances = 10% of Total Hours 17 hrs x 52 wks = 884 hrs x \$14.50 = \$12,818.00

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
10	92121504	6136.00000	HOUR	\$14.5000	\$88,972.00
Service From	Service To	Manufacturer		Model No	Delivery Date
2022-07-24	2023-07-24				2022-07-24

Commodity Line Description: Region II - Security Guard III - Rover Cabell County

Extended Description:

Region II - Security Guard III - Rover Cabell County
 118 hrs x 52 wks = 6136 hrs x \$14.50 = \$88,972.00

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
11	92121504	624.00000	HOUR	\$14.5000	\$9,048.00
Service From	Service To	Manufacturer		Model No	Delivery Date
2022-07-24	2023-07-24				2022-07-24

Commodity Line Description: Region II - Security Guard III - Rover Cabell Cnty - UC

Extended Description:

Region II - Security Guard III - Rover Cabell Cnty BCF

Unusual Circumstances - 10% of Total Hours 12 hrs x 52 wks = 624 hrs x \$14.50 = \$9,048

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
12	92121504	8736.00000	HOUR	\$14.5000	\$126,672.00
Service From	Service To	Manufacturer		Model No	Delivery Date
2022-07-24	2023-07-24				2022-07-24

Commodity Line Description: Region II - Security Guard III - Rover OCME

Extended Description:

Region II - Security Guard III - Rover OCME

168 hrs/wk x 52 wks = 8736 hrs x \$14.50 = \$126,672

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
13	92121504	884.00000	HOUR	\$14.5000	\$12,818.00
Service From	Service To	Manufacturer		Model No	Delivery Date
2022-07-24	2023-07-24				2022-07-24

Commodity Line Description: Region II - Security Guard III - Rover OCME - UC

Extended Description:

Region II - Security Guard III - Rover OCME

Unusual Circumstances - 10% of total hours

17hrs x 52wks = 884hrs x \$14.50 = \$12,818.00

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
14	92121504	2860.00000	HOUR	\$14.5000	\$41,470.00
Service From	Service To	Manufacturer		Model No	Delivery Date
2022-07-24	2023-07-24				2022-07-24

Commodity Line Description: Region IV - Security Guard III - Rover Mercer Cnty

Extended Description:

Region IV - Security Guard III - Rover

55hrs x 52wks = 2860hrs x \$14.50 = \$41,470.00

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
15	92121504	312.00000	HOUR	\$14.5000	\$4,524.00
Service From	Service To	Manufacturer		Model No	Delivery Date
2022-07-24	2023-07-24				2022-07-24

Commodity Line Description: Region IV - Security Guard III - Mercer Cnty - UC

Extended Description:

Region IV - Security Guard III - Rover - Mercer County

Unusual Circumstances - 10% of Total Hours 6 hrs x 52 wks = 312 hrs x \$14.50 = \$4,524.00

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
16	92121504	2860.00000	HOUR	\$14.5000	\$41,470.00
Service From	Service To	Manufacturer		Model No	Delivery Date
2022-07-24	2023-07-24				2022-07-24

Commodity Line Description: Region IV - Security Guard III - Rover Raleigh Cnty

Extended Description:

Region IV - Security Guard III - Rover Raleigh County

55 hrs/wk x 52 wks = 2860 hrs x \$14.50 = \$41,470

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
17	92121504	312.00000	HOUR	\$14.5000	\$4,524.00
Service From	Service To	Manufacturer		Model No	Delivery Date
2022-07-24	2023-07-24				2022-07-24

Commodity Line Description: Region IV - Security Guard III - Raleigh Cnty - UC

Extended Description:

Region IV - Security Guard III - Rover Raleigh County

Unusual Circumstances - 10% of Total Hours

6 hrs x 52 wks = 312 hrs x \$14.50 = \$4,524.00



**STATE OF WEST VIRGINIA
DEPARTMENT OF HEALTH AND HUMAN RESOURCES
Office of Operational Administration**

**Sherri A. Young, DO, MBA, FAAFP
Interim Cabinet Secretary**

**Brian D. Pauley
Director**

July 20, 2023

To whom it may concern:

Concerning CDO 0511 HHR23*01, DHHR is requesting the change order to reflect an end date of July 24, 2023. As currently dated, it reflects the contract going beyond three hundred sixty-five (365) days of services.

During transition to move under the new statewide contract, SECSVS23, DHHR assumed our currently release order reflected a date span of July 25, 2022 through July 24, 2023. The release order was issued to the new vendor to begin on July 25, 2023 and run through July 24, 2024. It was at this time that it was realized this created an overlap between the two release orders.

Changing the end date on HHR23*01 will eliminate the overlap as well as fall within the established budget that was made to reflect 365 days.

If you have any questions, please let me know.

Sincerely,

A handwritten signature in blue ink, appearing to read "Brian Pauley", with a large, stylized flourish.

Brian Pauley

Robert Price
Agree