



Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

State of West Virginia
Delivery Order

Order Date: 07-06-2023

CORRECT ORDER NUMBER MUST APPEAR
 ON ALL PACKAGES, INVOICES, AND
 SHIPPING PAPERS. QUESTIONS
 CONCERNING THIS ORDER SHOULD BE
 DIRECTED TO THE DEPARTMENT
 CONTACT.

Order Number:	CDO 0506 2947 EHP2100000004 8	Procurement Folder:	814540
Document Name:	Change Order 1	Reason for Modification:	Change Order 1 Partial Contract Cancellation
Document Description:	ELC Enhancing Detection Project Management Support		
Procurement Type:	Central Delivery Order		
Buyer Name:	Crystal G Hustead		
Telephone:	(304) 558-2402		
Email:	crystal.g.hustead@wv.gov		
Shipping Method:	Best Way	Master Agreement Number:	CMA 0511 BMS1500000003 8
Free on Board:	FOB Dest, Freight Prepaid		

VENDOR				DEPARTMENT CONTACT	
Vendor Customer Code:	000000100150			Requestor Name:	Jodie F Miller
BERRY DUNN MCNEIL & PARKER LLC				Requestor Phone:	(304) 356-4057
2211 CONGRESS ST				Requestor Email:	jodie.f.miller@wv.gov
PORTLAND		ME	04102	<div style="font-size: 48pt; font-weight: bold;">24</div> <div style="font-weight: bold;">FILE LOCATION _____</div>	
US					
Vendor Contact Phone:	2075412200	Extension:			
Discount Details:					
	Discount Allowed	Discount Percentage	Discount Days		
#1	No	0.0000	30		
#2	No				
#3	No				
#4	No				

INVOICE TO	SHIP TO
PURCHASING DIRECTOR 304-356-4116	PURCHASING DIRECTOR 304-356-4116
HEALTH AND HUMAN RESOURCES	HEALTH AND HUMAN RESOURCES
BUREAU FOR PUBLIC HEALTH/AIDS	BUREAU FOR PUBLIC HEALTH/AIDS
350 CAPITOL ST, RM 125	350 CAPITOL ST, RM 125
CHARLESTON WV 25301	CHARLESTON WV 25301
US	US

Total Order Amount:	\$321,484.00
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Purchasing Division's File Copy

ENTERED

CAH 7/18/23

PURCHASING DIVISION AUTHORIZATION DATE: <i>Munkley - 7/18/2023</i> ELECTRONIC SIGNATURE ON FILE

ENCUMBRANCE CERTIFICATION DATE: <i>Beverly Tolson 7-18-23</i> ELECTRONIC SIGNATURE ON FILE
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Extended Description:

Change Order No. 1 is issued to cancel this contract/purchase order (uncompleted scope of work or undelivered commodities) and funds associated with the work or commodities undelivered. All remaining provisions of the original Contract and subsequent Change Orders not modified herein shall remain in full force and effect. Effective date of cancellation April 16, 2023

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
1	80101600	68.00000	HOUR	\$225.0000	\$15,300.00
Service From	Service To	Manufacturer	Model No	Delivery Date	
2021-01-01	2021-12-31			2022-01-31	

Commodity Line Description: Project Management Services: Lead Project Manager

Extended Description:

Lead Project Manager Hourly Rate - Year Four (Optional Renewal Year One)

Charlie Leadbetter - 70 hours

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
2	80101600	0.00000	HOUR	\$280.0000	\$0.00
Service From	Service To	Manufacturer	Model No	Delivery Date	
2021-01-01	2021-12-31			2022-01-31	

Commodity Line Description: Project Management Services: Engagement Manager

Extended Description:

Engagement Manager Hourly Rate - Year Four (Optional Renewal Year One)

Ed Daranyi - 12 hours

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
3	80101600	905.45000	HOUR	\$180.0000	\$162,981.00
Service From	Service To	Manufacturer	Model No	Delivery Date	
2021-01-01	2021-12-31			2022-01-31	

Commodity Line Description: Project Management Services: General Project Manager

Extended Description:

General Project Manager Hourly Rate - Year Four (Optional Renewal Year One)

Project Manager - Julie Sullivan - 598 hours

Project Manager - Ryan Wrisley - 70 hours

Project Manager - Curtis Rose - 268 hours

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
4	80101600	1507.40000	HOUR	\$95.0000	\$143,203.00
Service From	Service To	Manufacturer	Model No	Delivery Date	
2021-01-01	2021-12-31			2022-01-31	

Commodity Line Description: Project Management Services: Support Staff

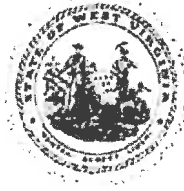
Extended Description:

Support Staff Hourly Rate - Year Four (Optional Renewal Year One)

Project Coordinator - Arielle Noesner - 1977 hours

Project Coordinator/Business Analyst - Simone Zuchowski - 1157 hours

Editorial/QA - Benjamin Smith - 145 hours



STATE OF WEST VIRGINIA
DEPARTMENT OF HEALTH AND HUMAN RESOURCES

Bureau for Public Health
Central Finance

Jeffrey H. Coben, MD
Interim Cabinet Secretary

Matthew Q. Christiansen, MD, MPH
Commissioner & State Health Officer

March 16, 2023

BERRY DUNN MCNEIL & PARKER LLC
2211 CONGRESS ST
PORTLAND , ME 04102

Re: Cancellation of Remaining Balance
PO# CDO EHP2100000004

Dear Vendor:

The above referenced Purchase Order in the amount of \$499,095.00 was issued on December 30,2020. We are requesting your approval to cancel the remaining balance of \$177,611.00 that still exists on purchase order # CDO EHP2100000004.

Your signature on the line below will acknowledge that you concur with this action and there are no outstanding invoices against this purchase order. Please mail this letter back to my attention at 350 Capitol Street, Room 206, Charleston, WV 25136, or email to me at India.M.Ford@wv.gov, or fax it to me at (304)558-8005. Failure to receive written exception to this cancellation by April 16, 2023, will also constitute your concurrence with our cancellation plan.

This cancellation does not impact current or future contracts which you may have with this office. It pertains to this specific purchase order only.

If you have questions or need additional information, please call me at (304) 352-4852.

Sincerely,

India Ford
Bureau for Public Health

Charles
Leadbetter

Digitally signed by Charles
Leadbetter
Date: 2023.04.03 12:02:52
-04'00'

Signature

4/3/2023

Date

Agreed