



Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

State of West Virginia
Contract

Order Date: 09-13-2023

CORRECT ORDER NUMBER MUST APPEAR
 ON ALL PACKAGES, INVOICES, AND
 SHIPPING PAPERS. QUESTIONS
 CONCERNING THIS ORDER SHOULD BE
 DIRECTED TO THE DEPARTMENT
 CONTACT.

Order Number:	CCT 0506 2859 BPH2100000002 17	Procurement Folder:	735918
Document Name:	CO 2 EMERGENCY CREDENTIALING SYSTEM	Reason for Modification:	CO 2 Renewal
Document Description:	CO 2 EMERGENCY CREDENTIALING SYSTEM		
Procurement Type:	Central Contract - Fixed Amt		
Buyer Name:	Crystal G Hustead		
Telephone:	(304) 558-2402		
Email:	crystal.g.hustead@wv.gov		
Shipping Method:	Best Way	Effective Start Date:	2020-12-02
Free on Board:	FOB Dest, Freight Prepaid	Effective End Date:	2023-12-01

VENDOR	DEPARTMENT CONTACT																				
Vendor Customer Code: 000000161584 COLLABORATIVE FUSION INC 235 PEACHTREE ST NE SUITE 2300 ATLANTA GA 30303 US Vendor Contact Phone: 999-999-9999 Extension:	Requestor Name: Billie S Hancock Requestor Phone: 304-356-4097 Requestor Email: billie.s.hancock@wv.gov																				
Discount Details: <table border="1"> <thead> <tr> <th></th> <th>Discount Allowed</th> <th>Discount Percentage</th> <th>Discount Days</th> </tr> </thead> <tbody> <tr> <td>#1</td> <td>No</td> <td>0.0000</td> <td>0</td> </tr> <tr> <td>#2</td> <td>Not Entered</td> <td></td> <td></td> </tr> <tr> <td>#3</td> <td>Not Entered</td> <td></td> <td></td> </tr> <tr> <td>#4</td> <td>Not Entered</td> <td></td> <td></td> </tr> </tbody> </table>		Discount Allowed	Discount Percentage	Discount Days	#1	No	0.0000	0	#2	Not Entered			#3	Not Entered			#4	Not Entered			<div style="font-size: 48pt; font-weight: bold;">24</div> <div style="font-weight: bold;">FILE LOCATION _____</div>
	Discount Allowed	Discount Percentage	Discount Days																		
#1	No	0.0000	0																		
#2	Not Entered																				
#3	Not Entered																				
#4	Not Entered																				

INVOICE TO	SHIP TO
PURCHASING DIRECTOR 304-356-4116 HEALTH AND HUMAN RESOURCES BPH - THREAT PREPAREDNESS 505 CAPITOL ST, STE 200 CHARLESTON WV 25301 US	PURCHASING DIRECTOR 304-356-4116 HEALTH AND HUMAN RESOURCES BPH - THREAT PREPAREDNESS 505 CAPITOL ST, STE 200 CHARLESTON WV 25301 US

9-20-23 BPH

Purchasing Division's File Copy

Total Order Amount:	\$294,085.00
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ENTERED

cti 9/13/23

PURCHASING DIVISION AUTHORIZATION DATE: <i>Tanya 9/20/23</i> ELECTRONIC SIGNATURE ON FILE	ATTORNEY GENERAL APPROVAL AS TO FORM DATE: <i>John S. Gray 9/21/2023</i> ELECTRONIC SIGNATURE ON FILE	ENCUMBRANCE CERTIFICATION <i>Beverly Toliver</i> DATE: <i>9-21-2023</i> ELECTRONIC SIGNATURE ON FILE
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Extended Description:

Change Order

Change Order No. 2 is issued to renew the original contract according to all terms, conditions, prices and specifications contained in the original contract including all authorized change orders.

Effective date of renewal is 12/02/2022 through 12/01/2023.

Renewal Years Remaining: 1

No other changes.

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
1	42171909	1.00000	EA	11300.000000	\$11,300.00
Service From	Service To	Manufacturer	Model No		

Commodity Line Description: Year 1 - Deliverable 1 - Per Section 4.12.1.1-4.12.1.5

Extended Description:

Year 1 - Deliverable 1-5

4.12.1.1-4.12.1.5

Within the 1st month of the contract start date the following mandatory deliverables must be performed by vendor:

Year 1 - Deliverable 1 Per Section 4.12.1.1

By the end of Day two (2) of the contract start date, Vendor will meet with CTP to develop basic concepts of credential system, implementation strategy and training plan. This portion of the deliverable can be accomplished by a telephone conference call or web x type presentation.

Year 1 - Deliverable 2 Per Section 4.12.1.2

By the end of Week one (1) of the contract start date, Vendor will meet with Notification System Workgroup (State developed) to finalize implementation strategy and training plan. This meeting must be conducted in Charleston, WV with State staff. The implementation strategy must include comprehensive technical documentation necessary that defines the implementation of the system in a new hosting setting.

Year 1 - Deliverable 3 Per Section 4.12.1.3

By the end of Week two (2) of the contract start date, Vendor will develop/implement State and Local Health components of Notification System. This will include integration of the system to applicable web-based databases and IT systems (e.g. state and federal professional licensure agencies, WV Department of Motor Vehicles, National ESAR-VHP) using vendor supplied integration tools. Also included is the completion of the transfer (or re-build) of currently housed group and individual registrant data from the incumbent system to the new Vendor system.

Year 1 - Deliverable 4 Per Section 4.12.1.4

By the end of Week three (3) of the contract start date, Vendor will complete performance tests and correct any residual issues. This will be executed and evaluated on site in Charleston, WV. System will be initialized and placed in-service. Vendor presence will be required in Charleston, WV during the performance test and initiation of the system.

Year 1 - Deliverable 5 Per Section 4.12.1.5

By the end of Week three (3) of the contract start date, Vendor will develop and conduct four (4) initial onsite, in-person user trainings as outlined in Section 4.11.4. A reproducible copy of all training material must be provided to CTP.

Vendor will invoice and Agency will pay the total cost for these Deliverables in arrears upon completion and acceptance by Agency.

Year 1 Unit Price: \$11,300.00

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
2	42171909	1.00000	EA	895.000000	\$895.00
Service From	Service To	Manufacturer	Model No		

Commodity Line Description: Year 1 - Deliverable 6 - Per Section 4.12.1.6

Extended Description:

Year 1 - Deliverable 6 Per Section 4.12.1.6

By the end of thirty (30) calendar days of the contract start date, Vendor will develop and conduct one web-based initial user training (off-site delivery is acceptable), at least one hour in length, as outlined in Section 4.11.5. A recorded copy of the webinars must be provided to CTP.

Vendor will invoice and Agency will pay the total cost for this Deliverable in arrears upon completion and acceptance by Agency.

Year 1 Unit Price: \$895.00

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
3	42171909	1.00000	EA	895.000000	\$895.00
Service From	Service To	Manufacturer	Model No		

Commodity Line Description: Year 1 - Deliverable 7 - Per Section 4.12.1.7

Extended Description:

Year 1 - Deliverable 7- Per Section 4.12.1.7

By the end of ninety (90) calendar days of the contract start date, Vendor will develop and conduct one web-based initial user training (off-site delivery is acceptable), each at least one hour in length, as outlined in Section 4.11.5. One recorded copy of the webinars must be provided to CTP.

Vendor will invoice and Agency will pay the total cost for this Deliverable in arrears upon completion and acceptance by Agency.

Year 1 Unit Price: \$895.00

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
4	42171909	1.00000	EA	895.000000	\$895.00
Service From	Service To	Manufacturer	Model No		

Commodity Line Description: Year 1 - Deliverable 8 - Per Section 4.12.1.8

Extended Description:

Year 1 - Deliverable 8 Per Section 4.12.1.8

By the end of one-hundred eighty (180) calendar days of the contract start date, Vendor must provide one training on new system updates/changes, via web-based delivery or reproducible DVD.

Vendor will invoice and Agency will pay the total cost for this Deliverable in arrears upon completion and acceptance by Agency.

Year 1 Unit Price: \$895.00

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
5	42171909	11.00000	MO	5425.000000	\$59,675.00
Service From	Service To	Manufacturer	Model No		

Commodity Line Description: Year 1 - Deliverable 9 - Per Section 4.12.1.9

Extended Description:

Year 1 - Deliverable 9 Per Section 4.12.1.9

From sixty (60) calendar days of the contract start date through the end of the contract, Vendor will maintain system in ready state, constantly monitoring for any operational irregularity to ensure constant availability of system. Vendor will support its use during actual missions and exercises and provide system upgrades and maintenance as required.

Please provide a monthly and total yearly (11 month) cost for this deliverable after the initiation date up to the end of the contract period. The first 30 calendar days (month) from contract start date are development costs and not included in this amount.

Vendor will invoice and Agency will pay the monthly cost of this Deliverable in arrears upon acceptance by Agency.

Year 1 Unit Price: \$5,425.00

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
6	42171909	11.00000	MO	2085.000000	\$22,935.00
Service From	Service To	Manufacturer	Model No		

Commodity Line Description: Year 1 - Deliverable 10 - Per Section 4.12.1.10

Extended Description:

Year 1 - Deliverable 10 Per Section 4.12.1.10

From sixty (60) calendar days of the contract start date through the end of the contract, Technical assistance will be performed as needed upon contact by State or Local staff. Maximum of thirty (30) hours of technical assistance for the first month and a maximum of fifteen (15) hours of technical assistance per month thereafter. Please provide a monthly and total yearly (11 month) cost for this deliverable after the initiation date up to the end of the contract period. The first 30 calendar days (month) from contract start date are development costs and not included in this amount.

Vendor will invoice and Agency will pay the monthly cost of this Deliverable in arrears upon acceptance by Agency.

Year 1 Unit Price: \$2,085.00

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
7	42171909	1.00000	MO	20000.000000	\$20,000.00
Service From	Service To	Manufacturer	Model No		

Commodity Line Description: Year 1 - Deliverable 11 - Per Section 4.12.1.11

Extended Description:

Year 1 - Deliverable 11 Per Section 4.12.1.11

By the end of two-hundred forty (240) calendar days of the contract start date, Vendor must facilitate one Homeland Security Exercise Evaluation Program (HSEEP) - compliant, one WV-specific, functional exercise of the state credentialing system, using the product, in order to satisfy federal ESAR-VHP requirements.

Vendor will invoice and Agency will pay the total cost for this Deliverable in arrears upon completion and acceptance by Agency.

Year 1 Unit Price: \$20,000.00

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
8	42171909	12.00000	MO	5425.000000	\$65,100.00
Service From	Service To	Manufacturer	Model No		

Commodity Line Description: Year 2 - Deliverable 1 - Per Section 4.12.2.1

Extended Description:

Year 2 - Deliverable 1 Per Section 4.12.2.1

From Week one (1) of the contract start date through the end of the contract, Vendor will maintain system in ready state, constantly monitoring for any operational irregularity to ensure constant availability of system. Vendor will support its use during actual missions and exercises and provide system upgrades and maintenance as required

Please provide a monthly and yearly total cost for this deliverable.

Vendor will invoice and Agency will pay the monthly cost of this Deliverable in arrears upon acceptance by Agency.

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
9	42171909	12.00000	MO	2085.000000	\$25,020.00
Service From	Service To	Manufacturer	Model No		

Commodity Line Description: Year 2 - Deliverable 1 - Per Section 4.12.2.1

Extended Description:

Year 2 - Deliverable 1 Per Section 4.12.2.1

From Week one (1) of the contract start date through the end of the contract, Vendor will maintain system in ready state, constantly monitoring for any operational irregularity to ensure constant availability of system. Vendor will support its use during actual missions and exercises and provide system upgrades and maintenance as required

Please provide a monthly and yearly total cost for this deliverable.

Vendor will invoice and Agency will pay the monthly cost of this Deliverable in arrears upon acceptance by Agency.

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
10	42171909	1.00000	EA	2000.000000	\$2,000.00
Service From	Service To	Manufacturer		Model No	

Commodity Line Description: Year 2 - Deliverable 3 - Per Section 4.12.2.3

Extended Description:

Year 2 - Deliverable 3 Per Section 4.12.2.3

By the end of thirty (30) calendar days of the contract start date, Vendor will develop and conduct one onsite, in-person user training as outlined in Section 4.11.6. One reproducible copy of all training material must be provided to CTP.

Vendor will invoice and Agency will pay the total cost for this Deliverable in arrears upon completion and acceptance by Agency.

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
11	42171909	1.00000	EA	1790.000000	\$1,790.00
Service From	Service To	Manufacturer		Model No	

Commodity Line Description: Year 2 - Deliverable 4 - Per Section 4.12.2.4

Extended Description:

Year 2 - Deliverable 4 Per Section 4.12.2.4

By the end of one-hundred twenty (120) calendar days of the contract start date, Vendor will develop and conduct two web-based initial user trainings (off-site delivery is acceptable), each at least one hour in length, as outlined in Section 4.11.6. A recorded copy of the webinars must be provided to CTP.

Vendor will invoice and Agency will pay the total cost for this Deliverable in arrears upon completion and acceptance by Agency.

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
12	42171909	1.00000	EA	1790.000000	\$1,790.00
Service From	Service To	Manufacturer		Model No	

Commodity Line Description: Year 2 - Deliverable 5 - Per Section 4.12.2.5

Extended Description:

Year 2- Deliverable 5 Per Section 4.12.2.5

By the end of two hundred forty (240) calendar days of the contract start date, Vendor will develop and conduct two web-based initial user trainings (off-site delivery is acceptable), each at least one hour in length, as outlined in Section 4.11.6. A recorded copy of the webinars must be provided to CTP.

Vendor will invoice and Agency will pay the total cost for this Deliverable in arrears upon completion and acceptance by Agency.

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
13	42171909	1.00000	EA	895.000000	\$895.00
Service From	Service To	Manufacturer		Model No	

Commodity Line Description: Year 2 - Deliverable 6 - Per Section 4.12.2.6

Extended Description:

Year 2 - Deliverable 6 Per Section 4.12.2.6

By the end of Week one (1) of the contract start date, Vendor must provide one training on system updates/changes, via web-based delivery or reproducible DVD.

Vendor will invoice and Agency will pay the total cost for this Deliverable in arrears upon completion and acceptance by Agency.

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
14	42171909	1.00000	EA	20000.000000	\$20,000.00
Service From	Service To	Manufacturer		Model No	

Commodity Line Description: Year 2 - Deliverable 7- Per Section 4.12.2.7

Extended Description:

Year 2 - Deliverable 7 Per Section 4.12.2.7

By the end of two-hundred forty (240) calendar days of the contract start date, Vendor must facilitate one Homeland Security Exercise Evaluation Program (HSEEP) - compliant, One WV-specific, functional exercise of the state credentialing system, using the Vendor product, in order to satisfy federal ESAR-VHP requirements. Vendor will invoice and Agency will pay the total cost for this Deliverable in arrears upon completion and acceptance by Agency.

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
15	42171909	1.00000	EA	895.000000	\$895.00
Service From	Service To	Manufacturer		Model No	
2022-12-02	2023-12-01				

Commodity Line Description: Year 3 - Deliverable 6 - Per Section 4.12.3.6

Extended Description:

Year 3 - Deliverable 6 Per Section 4.12.3.6

By the end of Week one (1) of the contract start date, Vendor must provide one training on system updates/changes, via web-based delivery or reproducible DVD.

Vendor will invoice and Agency will pay the total cost for this Deliverable in arrears upon completion and acceptance by Agency.

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
16	42171909	12.00000	MO	5000.000000	\$60,000.00
Service From	Service To	Manufacturer		Model No	
2022-12-02	2023-12-01				

Commodity Line Description: Year 3 - Deliverable 1 - Per Section 4.12.3.1

Extended Description:

Year 3 - Deliverable 1 Per Section 4.12.3.1

From Week one (1) of the contract start date through the end of the contract, Vendor will maintain system in ready state, constantly monitoring for any operational irregularity to ensure constant availability of system. Vendor will support its use during actual missions and exercises and provide system upgrades and maintenance as required

Please provide a monthly and yearly total cost for this deliverable.

Vendor will invoice and Agency will pay the monthly cost of this Deliverable in arrears upon acceptance by Agency.



Juvare Contact
Brian Nickolaus
(317) 292-2442
brian.nickolaus@juvare.com

**When you send in a Purchase Order for the items below,
THE PURCHASE ORDER MUST INCLUDE THE
QUOTE NUMBER & QUOTE DATE TO BE ACCEPTED**

Quote Number: Q-12007

Quote Date: 8/4/2023

Quote for: West Virginia Department of Health & Human Services, WV - WV CORES RMS 12/2/22 through 12/1/23

Quote Expires: 11/30/2023

Quote To:

West Virginia Department of Health & Human Services, WV
State Capitol Complex
Bldg. 3, Room 206
Charleston, West Virginia 25305

Ship To:

West Virginia Department of Health & Human Services, WV
State Capitol Complex
Bldg. 3, Room 206
Charleston, West Virginia 25305

Quote Contact:

Timothy Priddy, Director
timothy.j.priddy@wv.gov | 304-352-6124

Thank you for your support of Juvare products and services! When you are ready to proceed with a Purchase Order:

- Address all Purchase Orders to **Collaborative Fusion, Inc., 235 Peachtree Street NE, Suite 2300, Atlanta, Georgia 30303.**
- The terms and conditions of the master agreement by and between Juvare, LLC (or the above affiliate) and the Client, as set forth in the applicable master agreement, shall govern and control this Quote and all services, products and deliverables provided pursuant to this Quote. Any terms and conditions in the purchase order that attempt to add, change, remove or otherwise modify terms and conditions set forth in such master agreement shall not be effective unless and until signed in a written amendment by and between the parties to the master agreement. Any such modifications via a purchase order shall be deemed null and void.
- Quotes issued in **US Dollars** and are exclusive of applicable taxes and travel expenses. Items not manufactured by Juvare are subject to change. Substitutes will be provided for customer consideration and approval.



Juware Contact
Brian Nickolaus
(317) 292-2442
brian.nickolaus@juvare.com

Year 1

ITEM NUMBER	DESCRIPTION	SALES PRICE	QTY	TOTAL PRICE
300-S-RMS-1	CORES Responder Management System (RMS) WVREDI 12/2/2022 - 12/1/2023	\$60,000.00	1.00	\$60,000.00
800-R-WBT-1	Training Center - Web-Based Training WV REDI PS led training	\$895.00	1.00	\$895.00
Year 1 Total:				\$60,895.00

Contract Total *plus applicable taxes	USD 60,895.00
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Additional Disclaimer

Work cannot be started and dates for services cannot be secured until the applicable initial payment or purchase order has been received. Pricing contained herein is based on configuration outlined above. Some items may not be sold separately. Pricing is valid until the expiration date set forth above.

If the "Bill To" entity above is tax-exempt, such entity shall be responsible for providing all necessary documentation to show such tax-exempt status.

When you send in a Purchase Order (PO) for the items above, THE PURCHASE ORDER MUST INCLUDE THE QUOTE NUMBER & QUOTE DATE TO BE ACCEPTED.

We look forward to working with you and your staff!

DocuSigned by:
Kent Kelley
Kent Kelley, CFO
August 24, 2023 | 02:30:00 EDT
Date

*Teresa O'Connor, Office mgr.
Center for Threat Preparedness*

Agree to renew

Heather White

Collaborative Fusion, Inc., a Juware Company
235 Peachtree Street NE, Suite 2300, Atlanta, Georgia 30303 | Phone: 866.200.0165
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**STATE OF WEST VIRGINIA
DEPARTMENT OF HEALTH AND HUMAN RESOURCES
Cabinet Secretary's Office
Center for Threat Preparedness**

**Jeffrey H. Coben, MD
Interim Cabinet Secretary**

**Timothy J. Priddy
Director**

MEMORANDUM

TO: Tara Buckner, DHHR CFO
Bureau of Public Health

FROM: Tim Priddy, Director 
Center for Threat Preparedness

DATE: August 24, 2023

RE: Late Justification for Public Health Emergency Credentialing System Renewal CCT
BPH210000002

*O.K.
[Signature]
09/19/23*

The Center for Threat Preparedness (CTP) agrees to renew contract CCT BPH210000002 with Collaborative Fusion Inc., a JUVARE Company for a 12-month period effective December 2, 2022, through December 1, 2023, according to the terms, and conditions contained in the original contract, including all change orders for the contract price of \$60,895.00 which is approximately a 10% reduction. Due to this fact, a continuation letter for the contract has not been provided because it may reengage the contract's original pricing.

This contract provides a 24/7/365, federally required emergency volunteer public health responder registration, credentialing, and mission management system that enables volunteers to be registered, identified, and provided emergency credentials for service with the state and local emergency response teams in each county in West Virginia without interruption and/or gaps in services.

CTP has had this system in place for over fourteen years. It is an intricate, web-based system comprised of administrative access for all 48 local health departments and CTP. It includes secure data safeguards across various networks and can automatically check professional license credentials via links to licensure databases at the federal and state level. A renewal with our current vendor ensures a better continuity of this critical public health emergency credentialing system remaining in place and being fully functional and operational for multiple years.

This request has been in process since February 2023 with multiple requests for information to be changed or updated by DHHR/BPH Purchasing. The vendor has responded in a timely manner as has CTP. CTP will work to start the process earlier but understands that a new contract cannot be started with a contract in place. We would be interested in a multi-year contract for these grant required services.

If you have questions, please do not hesitate to contact me immediately.



STATE OF WEST VIRGINIA
DEPARTMENT OF ADMINISTRATION
OFFICE OF TECHNOLOGY
State Capitol
Charleston, West Virginia 25305

Mark D. Scott
Cabinet Secretary

Joshua D. Spence
Chief Information Officer

**TO: Christopher Itson, Procurement Associate
Department of Health and Human Resources**

FROM: Joshua D. Spence, Chief Information Officer
Office of Technology

A handwritten signature in blue ink, appearing to read "JDS", is written over the printed name of Joshua D. Spence.

**SUBJECT: INFORMATION TECHNOLOGY PROCUREMENT
HR003942 CCT BPH21*02 IS&C NUMBER: 2023-8328**

DATE: February 24, 2023

West Virginia Code §5A-6-4(a)(3) permits the Chief Technology Officer to "evaluate the economic justification, system design and suitability of information equipment and related services, and review and make recommendations on the purchase, lease or acquisition of information equipment and contracts for related services by the state spending units."

West Virginia Code §5A-6-4c requires that the Chief Technology Officer review and approve "a major information technology project."

West Virginia Code §5A-6-5 requires that "any state spending unit that pursues an information technology purchase that does not meet the definition of a 'major technology project' and that is required to submit a request for proposal to the State Purchasing Division prior to purchasing goods or services shall obtain the approval of the Chief Technology Officer, in writing, of any proposed purchase of goods or services related to its information technology and telecommunication systems.

After conducting a review of your request for justification for Public Health Emergency Credentialing System Renewal CCT BPH210000002, the Office of Technology has determined:

X That your request is approved.

That your request is not subject to the review and approval provisions contained in Chapter 5A, Article 6 of the Code, therefore, it does not need approval by the Office of Technology.

This memorandum constitutes this office's official review and a copy should be attached to your purchase order and any other correspondence related to this request.

If you have questions, or need additional information, please contact Consulting Services at Consulting.Services@wv.gov.