



Department of Administration  
 Purchasing Division  
 2019 Washington Street East  
 Post Office Box 50130  
 Charleston, WV 25305-0130

State of West Virginia  
**Contract**

Order Date: 08-29-2023

CORRECT ORDER NUMBER MUST APPEAR ON ALL PACKAGES, INVOICES, AND SHIPPING PAPERS. QUESTIONS CONCERNING THIS ORDER SHOULD BE DIRECTED TO THE DEPARTMENT CONTACT.

Order Number:	CCT 0506 2848 BHS2100000002 5	Procurement Folder:	835909
Document Name:	CO 3 ATLAS PHASE 2	Reason for Modification:	Change Order #03 To renew
Document Description:	CO 3 ATLAS PHASE 2		
Procurement Type:	Central Sole Source		
Buyer Name:	Crystal G Husted		
Telephone:	(304) 558-2402		
Email:	crystal.g.husted@wv.gov		
Shipping Method:	Best Way	Effective Start Date:	2021-04-05
Free on Board:	FOB Dest, Freight Prepaid	Effective End Date:	2024-09-29

VENDOR		DEPARTMENT CONTACT	
Vendor Customer Code:	VS0000037250	Requestor Name:	Mark S Fox
SHATTERPROOF A NON PROFIT CORPORATION 101 MERRITT 7 CORPORATE PARK 1ST FL		Requestor Phone:	(304) 356-4088
NORWALK CT 06851 US		Requestor Email:	mark.s.fox@wv.gov
Vendor Contact Phone:	9082687820	<div style="font-size: 48px; font-weight: bold;">24</div> <div style="font-size: 24px; font-weight: bold;">FILE LOCATION <u>50047</u></div>	
Extension:			
Discount Details:			
#1	No 0.0000 0		
#2	Not Entered		
#3	Not Entered		
#4	Not Entered		

INVOICE TO	SHIP TO
PURCHASING AGENT - 304-356-4802 HEALTH AND HUMAN RESOURCES BBH/HF 350 CAPITOL ST, RM 350 CHARLESTON WV 25301-3702 US	PURCHASING AGENT - 304-356-4802 HEALTH AND HUMAN RESOURCES BBH/HF 350 CAPITOL ST, RM 350 CHARLESTON WV 25301-3702 US

*Handwritten signature and date: 9/12/2023*

Purchasing Division's File Copy

Total Order Amount: \$600,000.00

**SCANNED ENTERED**

*Handwritten initials and date: CH 9/17/23*

PURCHASING DIVISION AUTHORIZATION DATE: <i>Tanya 9/14/2023</i> ELECTRONIC SIGNATURE ON FILE	ATTORNEY GENERAL APPROVAL AS TO FORM DATE: <i>John S. Gray</i> ELECTRONIC SIGNATURE ON FILE	ENCUMBRANCE CERTIFICATION DATE: <i>Beverly Tbler 9-19-2023</i> ELECTRONIC SIGNATURE ON FILE
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*Handwritten date: 9/15/2023*

**Extended Description:**

Change Order

Change Order 3 is issued to renew the original contract according to all terms, conditions, prices and specifications contained in the original contract including all authorized change orders.

Effective date of renewal is September 30, 2023 through September 29, 2024.

Renewal Years Remaining: 0

No other changes.

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
1	81112103	0.00000		0.000000	\$150,000.00
Service From	Service To	Manufacturer		Model No	
2021-04-05	2021-09-29				

**Commodity Line Description:** Phase 2 of the Atlas Project

**Extended Description:**

To continue work on Phase 2 of the Atlas Project

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
2	81112103	0.00000		0.000000	\$150,000.00
Service From	Service To	Manufacturer		Model No	
2021-09-30	2022-09-29				

**Commodity Line Description:** Renewal 1

**Extended Description:**

To continue work on Phase 2 of the Atlas Project for renewal # 1

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
3	81112103	0.00000		0.000000	\$150,000.00
Service From	Service To	Manufacturer		Model No	
2022-09-30	2023-09-29				

**Commodity Line Description:** Renewal 2

**Extended Description:**

To continue work on Phase 2 of the Atlas Project for renewal # 2

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
4	81112103	0.00000		0.000000	\$150,000.00
Service From	Service To	Manufacturer		Model No	
2023-09-30	2024-09-29				

**Commodity Line Description:** Renewal 3

**Extended Description:**

To continue work on Phase 2 of the Atlas Project for renewal # 3



August 24, 2023

Mark S Fox  
Procurement Specialist  
WV Bureau of Behavioral Health  
350 Capitol Street, Room 350  
Charleston, WV 25301

Dear Mr. Fox –

Shatterproof agrees to renew Contract # CCT 0506 2848 BHS21000000002 for another year, effective 9/30/2023 to 9/29/2024, according to all terms, conditions, prices, and specifications contained in the original contract including any authorized change orders.

Change Order No. 03 is expected to be issued to extend the original contract to 09/29/2024 according to all terms, conditions, prices, and specifications contained in the original contract including all authorized change orders. The extension of this contract is provided to complete the project only.

Effective date of change: **9/28/23**

No other changes are requested at this time.

If you have any questions, please contact the contracts department at [contracts@shatterproof.org](mailto:contracts@shatterproof.org) or by phone at 601-513-1172.


Thank you for this continued opportunity.

Sincerely,

Christine Lusk Aug 24, 2023

Christine Lusk  
Interim Chief Financial Officer  
Shatterproof

  
DHHR BBH

Agreed  




STATE OF WEST VIRGINIA  
DEPARTMENT OF HEALTH AND HUMAN RESOURCES  
Bureau for Behavioral Health

Sherri A. Young, DO, MBA, FAAFP  
Interim Cabinet Secretary

Dawn P. Frohna, MBA, CSW  
Commissioner

Aug 28, 2023

Bryan D Rosen

WVDHHR Purchasing

One Davis Square, Suite 100

Charleston, WV 25301

RE: Justification for Shatterproof Corp CCT2100000002

The above referenced Contract with ShatterProof Corp segment includes services associated with the management and administrative functions of an organization or business. This segment also includes business administration, human resources, marketing, management consulting, legal, and real estate services

If you have any questions, please contact me at [mark.s.fox@wv.gov](mailto:mark.s.fox@wv.gov) or 304-352-5579

Sincerely

**Mark S. Fox**  
Digitally signed by: Mark S. Fox  
DN: CN = Mark S. Fox email = mark.  
s.fox@wv.gov C = AD O = Bureau for  
Behavioral Health OU = WV DHHR  
Date: 2023.08.29 15:18:46 -04'00'

Mark S. Fox

Bureau for Behavioral Health Purchasing



STATE OF WEST VIRGINIA  
**DEPARTMENT OF ADMINISTRATION**  
OFFICE OF TECHNOLOGY  
State Capitol  
Charleston, West Virginia 25305

Mark D. Scott  
Cabinet Secretary

Heather D. Abbott  
Chief Information Officer

**TO: Ron Courtney, Procurement Associate  
Department of Health and Human Resources**

**FROM: Heather D. Abbott, Chief Information Officer  
Office of Technology**

**SUBJECT: INFORMATION TECHNOLOGY PROCUREMENT  
HR004623 CCT BHS21\*02 IS&C NUMBER: 2024-2027**

**DATE: September 8, 2023**

West Virginia Code §5A-6-4(a)(3) permits the Chief Technology Officer to “evaluate the economic justification, system design and suitability of information equipment and related services, and review and make recommendations on the purchase, lease or acquisition of information equipment and contracts for related services by the state spending units.”

West Virginia Code §5A-6-4c requires that the Chief Technology Officer review and approve “a major information technology project.”

West Virginia Code §5A-6-5 requires that “any state spending unit that pursues an information technology purchase that does not meet the definition of a ‘major technology project’ and that is required to submit a request for proposal to the State Purchasing Division prior to purchasing goods or services shall obtain the approval of the Chief Technology Officer, in writing, of any proposed purchase of goods or services related to its information technology and telecommunication systems.

After conducting a review of your request for renewal of CCT BHS21\*02 effective 9/30/2023 - 9/29/2024, the Office of Technology has determined:

That your request is approved.

That your request is not subject to the review and approval provisions contained in Chapter 5A, Article 6 of the Code, therefore, it does not need approval by the Office of Technology.

This memorandum constitutes this office’s official review and a copy should be attached to your purchase order and any other correspondence related to this request.

If you have questions, or need additional information, please contact Consulting Services at [Consulting.Services@wv.gov](mailto:Consulting.Services@wv.gov).