



Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

State of West Virginia
Master Agreement

Order Date: 07-18-2023

CORRECT ORDER NUMBER MUST
 APPEAR ON ALL PACKAGES, INVOICES,
 AND SHIPPING PAPERS. QUESTIONS
 CONCERNING THIS ORDER SHOULD BE
 DIRECTED TO THE DEPARTMENT
 CONTACT.

Order Number:	CMA 0439 0439 EBA220000007 2	Procurement Folder:	1031912
Document Name:	EBAr70417 Multi-Office Maint. - Central District	Reason for Modification:	
Document Description:	EBAr70417 Multi-Office Maint. - Central District	Change Order 1 To renew contract	
Procurement Type:	Central Master Agreement		
Buyer Name:			
Telephone:			
Email:			
Shipping Method:	Best Way	Effective Start Date:	2022-05-01
Free on Board:	FOB Dest, Freight Prepaid	Effective End Date:	2024-04-30

VENDOR		DEPARTMENT CONTACT			
Vendor Customer Code:	VC0000007724	Requestor Name:	Cecil Dale Malcomb		
AGSTEN CONSTRUCTION COMPANY INC 1700 STATE ROUTE 34		Requestor Phone:	(304) 254-7858		
HURRICANE WV 25526		Requestor Email:	dmalcomb@wvpublic.org		
US		<div style="font-size: 48pt; font-weight: bold;">24</div> <div style="font-weight: bold;">FILE LOCATION _____</div>			
Vendor Contact Phone:	304-343-5400			Extension:	
Discount Details:					
#1	No	0.0000	0		
#2	No				
#3	No				
#4	No				

INVOICE TO	SHIP TO
CHIEF FINANCIAL OFFICER EDUCATIONAL BROADCASTING 124 INDUSTRIAL PARK RD BEAVER WV 25813 US	PURCHASING ADMINISTRATOR EDUCATIONAL BROADCASTING 600 CAPITOL ST CHARLESTON WV 25301-1223 US

7-24-23 BAT

Total Order Amount:	Open End
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Purchasing Division's file copy

ENTERED

LM 7/24/23

PURCHASING DIVISION AUTHORIZATION
DATE: <i>M. [Signature]</i> - 7/24/2023
ELECTRONIC SIGNATURE ON FILE

ATTORNEY GENERAL APPROVAL AS TO FORM
DATE: <i>John L. Gray</i>
ELECTRONIC SIGNATURE ON FILE
<i>7/27/2023</i>

ENCUMBRANCE CERTIFICATION
<i>Beverly Tolson</i>
DATE: 7-27-2023
ELECTRONIC SIGNATURE ON FILE

Extended Description:

Change Order

Change Order No. 1 is issued to renew the original contract according to all terms, conditions, prices, and specifications contained in the original contract, including all authorized change orders.

Effective date of renewal 5/1/2023 through 4/30/2024.

Renewal Years Remaining: 2

No other changes.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
1	72121103				0.000000
	Service From	Service To		Service Contract Amount	
				0.00	

Commodity Line Description: Building/Site corrective maint. & repairs-Central Dist.

Extended Description:

Central District:

Building & Site corrective maintenance and repairs.

As Per attached pricing page



April 30th, 2023

Dale Malcomb
Purchasing Coordinator
Phone: (304) 254-7858
Email: dmalcomb@wvpublic.org

Sam Hull
Agsten Construction Company Inc
1700 State Route 34
Hurricane, WV 25526
OASIS Vendor ID: VC0000007724
Phone: (304) 343-5400
Email: Shull@AgstenConstruction.Com

Subject: First renewal of CMA 0439 0439 EBA2200000007, multi-office maintenance, Central District.

Dear Mr. Hull:

The State of West Virginia is offering to renew subject contract under the same terms, conditions, and pricing. The renewal dates are May 1st, 2023, through April 30th, 2024. If your company agrees to this renewal, please sign below, and return the original to my attention as soon as possible. We will also need a copy of your current contractor's license and an updated certificate of insurance.

Please call if you have any questions.

Very truly yours,


C. Dale Malcomb

We agree to renew the contract for the period as stated above under the same terms and conditions in the original purchase order and any change orders thereto.

Sam Hull

Name



Signature

PRESIDENT

Title

April 30th, 2023

Date



Larry D McDonnell, Buyer
West Virginia Purchasing Division
2019 Washington Street East
Capitol Complex Building 15
Charleston, WV 25305
304-558-2063
Larry.D.McDonnell@wv.gov

July 21st, 2023

*OK
Mundt
7/24/2023*

Dale Malcomb
Purchasing Coordinator
Phone: (304) 254-7858
Cell: (304) 222-9252
Email: DMalcomb@WVPublic.Org

Re: Justification for backdating renewals on CMAs 0439 EBA220000006, EBA220000007, and EBA220000008, multi-office maintenance.

Mr. McDonnell:

The subject contract is with Agsten Construction Company. We have five contracts with this company. Three of them renew on May 1st, and two of them renew on August 1st. I mistakenly thought I had already processed the renewals for the May 1st contracts and didn't discover my error until I began processing the August 1st contracts.

I understand this is unacceptable and will endeavor to avoid this mistake moving forward. If you could go ahead and process the May 1st contracts, it would be very helpful to our organization.

Thank you for your time and consideration.

Sincerely,

A handwritten signature in cursive script that reads 'C. Dale Malcomb'.

C. Dale Malcomb