



Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

State of West Virginia
Purchase Order

Order Date: 09-07-2023

CORRECT ORDER NUMBER MUST APPEAR
 ON ALL PACKAGES, INVOICES, AND
 SHIPPING PAPERS. QUESTIONS
 CONCERNING THIS ORDER SHOULD BE
 DIRECTED TO THE DEPARTMENT
 CONTACT.

Order Number:	CPO 0432 2112 DCH2400000001 2	Procurement Folder:	1272731
Document Name:	SHPO: Monitoring of Development Grants	Reason for Modification:	
Document Description:	SHPO: Monitoring of Development Grants	Change Order 01 To Issue Notice to Proceed	
Procurement Type:	Central Purchase Order		
Buyer Name:	Larry D McDonnell		
Telephone:	304-558-2063		
Email:	larry.d.mcdonnell@wv.gov		
Shipping Method:	Best Way	Effective Start Date:	2023-09-01
Free on Board:	FOB Dest, Freight Prepaid	Effective End Date:	2024-08-31

VENDOR		DEPARTMENT CONTACT	
Vendor Customer Code:	000000112161	Requestor Name:	Samuel J Calvert
MILLS GROUP LLC		Requestor Phone:	(304) 558-0220
88 HIGH ST		Requestor Email:	samuel.j.calvert@wv.gov
MORGANTOWN	WV 26505	<div style="font-size: 48pt; font-weight: bold;">24</div> <div style="font-weight: bold;">FILE LOCATION _____</div>	
US			
Vendor Contact Phone:	3042961010 Extension:		
Discount Details:			
	Discount Allowed Discount Percentage Discount Days		
#1	No 0.0000 0		
#2	Not Entered		
#3	Not Entered		
#4	Not Entered		

INVOICE TO	SHIP TO
RECEIVING DEPARTMENT DIVISION OF CULTURE & HISTORY CULTURAL CENTER 1900 KANAWHA BLVD E CHARLESTON WV 25305-0300 US	RECEIVING DEPARTMENT DIVISION OF CULTURE & HISTORY CULTURAL CENTER 1900 KANAWHA BLVD E CHARLESTON WV 25305-0300 US

9-7-23 BAW

Purchasing Division's File Copy

Total Order Amount:	\$47,525.27
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ENTERED

LMM 9/07/23

PURCHASING DIVISION AUTHORIZATION DATE: <i>Murphy 9/6/23</i> ELECTRONIC SIGNATURE ON FILE	ATTORNEY GENERAL APPROVAL AS TO FORM DATE: <i>John S. Gray</i> ELECTRONIC SIGNATURE ON FILE	ENCUMBRANCE CERTIFICATION DATE: <i>Beverly Tolson 9-11-23</i> ELECTRONIC SIGNATURE ON FILE
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9/11/2023

Extended Description:

Change Order 01

To establish the contract effective start and effective end dates, and to issue the Notice to Proceed for the contract according to all terms, conditions, prices, and specifications contained in the original contract, including all authorized change orders.

Contract Term: 09/01/2023 through 08/31/2024

No other changes

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
1	80111617	1.00000	LS	4166.630000	4166.63
Service From	Service To	Manufacturer		Model No	

Commodity Line Description: 24-009 Bosworth Building (Beverly)

Extended Description:

Masonry Repair

Consulting Fee - \$3,780.00

Project Expenses - \$386.63

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
2	80111617	1.00000	LS	4011.460000	4011.46
Service From	Service To	Manufacturer		Model No	

Commodity Line Description: 24-018 Halltown Colored Free School (Harpers Ferry)

Extended Description:

Replace Roof, Gutters & Downspouts, Brick Repointing, Repair Window, and Replace/Replace Front and Rear Door.

Consulting Fee - \$3,265.00

Project Expense - \$746.46

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
3	80111617	1.00000	LS	4333.650000	4333.65
Service From	Service To	Manufacturer		Model No	

Commodity Line Description: 24-023 McCoy House (Franklin)

Extended Description:

Replace Roof, Repoint Chimneys and Replace Chimney Caps.

Consulting Fee - \$3,725.00

Project Expenses - \$607.65

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
4	80111617	1.00000	LS	3977.650000	3977.65
Service From	Service To	Manufacturer		Model No	

Commodity Line Description: 24-030 Philippi Grand Theater (Philippi)

Extended Description:

Remove Bricks, Repair Foundation, and Replace Bricks after Foundation Repair

Consulting Fee - \$3,725.00

Project Expenses - \$252.65

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
5	80111617	1.00000	LS	5182.200000	5182.20
Service From	Service To	Manufacturer	Model No		

Commodity Line Description: 24-033 Romney Historic Dairy Barn (Romney)

Extended Description:

Repair/Replace Substructure and Roof in SW and NE corners of West Wing, and Related Material and Equipment

Consulting Fee - \$4,640.00
Project Expenses - \$542.20

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
6	80111617	1.00000	LS	4806.460000	4806.46
Service From	Service To	Manufacturer	Model No		

Commodity Line Description: 24-037 Stephenson Female Seminary (Charles Town)

Extended Description:

Replace Roof

Consulting Fee - \$4,060.00
Project Expenses - \$746.46

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
7	80111617	1.00000	LS	5029.310000	5029.31
Service From	Service To	Manufacturer	Model No		

Commodity Line Description: 24-042 The Professional Building (Wheeling)

Extended Description:

Remove/Abate Asbestos, Install Shingles, Restore Finals

Consulting Fee - \$4,640.00
Project Expenses - \$389.31

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
8	80111617	1.00000	LS	4760.210000	4760.21
Service From	Service To	Manufacturer	Model No		

Commodity Line Description: 24-046 War Memorial Building (Shepherdstown)

Extended Description:

Replace War Memorial and Annex Roofs, and Electric Modernization and Fire Safety.

Consulting Fee - \$4,075.00
Project Expenses - \$685.21

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
9	80111617	1.00000	LS	5455.860000	5455.86
Service From	Service To	Manufacturer	Model No		

Commodity Line Description: 24-049 Wheeler House (Wheeling)

Extended Description:

Repair/Replace Windows and Repair/Replace Soffit, Fascia, Board and Architrave.

Consulting Fee - \$5,070.00
Project Expenses - \$385.86

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
10	80111617	1.00000	LS	5331.840000	5331.84
Service From	Service To	Manufacturer		Model No	

Commodity Line Description: 24-050 Woods George Building (Philippi)

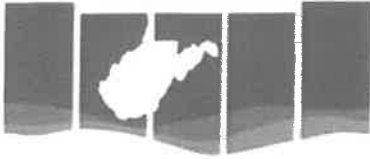
Extended Description:
Repair Roof

Consulting Fee - \$5,070.00
Project Expenses - \$261.84

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
11	80111617	1.00000	LS	470.000000	470.00
Service From	Service To	Manufacturer		Model No	

Commodity Line Description: Virtual Grant Orientation Session

Extended Description:
Consulting Fee - \$470.00



West Virginia Department of
**ARTS, CULTURE
AND HISTORY**

The Culture Center
1900 Kanawha Blvd., E.
Charleston, WV 25305-0300

Randall Reid-Smith, Curator
Phone 304.558.0220 • www.wvculture.org
Fax 304.558.2779 • TDD 304.558.3562
EEO/AA Employer

To: Michael J. Mills, Managing Principal
From: Sam Calvert, Director of Administration
Date: September 1, 2023
Subject: REF: CPO DCH2400000001

****NOTICE TO PROCEED****

Mr. Mills,

This memo is to inform you that a Notice to Proceed Change Order has been submitted to the Purchasing Division to start the above referenced contract on September 1, 2023. The contract shall be effective upon the notice to proceed and will run for three hundred and sixty-five (365) days, ending on August 31, 2024.

Following the contract start date, please contact the State Historic Preservation Office to discuss the project entailed in the scope of work.

Please let us know if you need any additional information. Thank you.

Best,

A handwritten signature in black ink, appearing to read "Sam Calvert", written in a cursive style.

Samuel J. Calvert
Director of Administration