



Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

State of West Virginia
Contract

Order Date: 09-06-2023

CORRECT ORDER NUMBER MUST APPEAR
 ON ALL PACKAGES, INVOICES, AND
 SHIPPING PAPERS. QUESTIONS
 CONCERNING THIS ORDER SHOULD BE
 DIRECTED TO THE DEPARTMENT
 CONTACT.

Order Number:	CCT 0323 9612 WWV2200000001 9	Procurement Folder:	908846
Document Name:	Management and Business Professionals & Admin. Services	Reason for Modification:	CO 2 to renew the contract
Document Description:	Centralized Contract		
Procurement Type:	Central Sole Source		
Buyer Name:	Toby L Welch		
Telephone:	(304) 558-8802		
Email:	toby.l.welch@wv.gov		
Shipping Method:	Best Way	Effective Start Date:	2023-09-01
Free on Board:	FOB Dest, Freight Prepaid	Effective End Date:	2024-08-31

VENDOR		DEPARTMENT CONTACT		
Vendor Customer Code:	VS0000038412	Requestor Name:	Debra K Morgan	
THE CENTER FOR EMPLOYMENT SECURITY EDUCATION AND RESEARCH IN 444 N CAPITOL ST NW		Requestor Phone:	(304) 558-2631	
WASHINGTON DC 20001		Requestor Email:	debra.k.morgan@wv.gov	
US		<div style="font-size: 48pt; font-weight: bold;">24</div> <div style="font-weight: bold;">FILE LOCATION _____</div>		
Vendor Contact Phone:	202-434-8010			Extension:
Discount Details:				
	Discount Allowed	Discount Percentage	Discount Days	
#1	No	0.0000	0	
#2	Not Entered			
#3	Not Entered			

INVOICE TO	SHIP TO
FISCAL AND ADMINISTRATIVE MANAGEMENT - 5301 WORKFORCE WEST VIRGINIA 1900 KANAWHA BLVD, EAST BLDG 3, 3RD FLOOR, SUITE 300 CHARLESTON WV 25305 US	OFFICE OF ADMIN SUPPORT - 5302 WORKFORCE WEST VIRGINIA 1900 KANAWHA BLVD, EAST BLDG 3, 3RD FLOOR, SUITE 300 CHARLESTON WV 25305 US

9-7-23 B24

Purchasing Division's File Copy

Total Order Amount:	\$119,454.58
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ENTERED

[Signature] 9/7/2023

PURCHASING DIVISION AUTHORIZATION DATE: <i>[Signature]</i> 9/7/2023 ELECTRONIC SIGNATURE ON FILE	ATTORNEY GENERAL APPROVAL AS TO FORM DATE: <i>[Signature]</i> ELECTRONIC SIGNATURE ON FILE	ENCUMBRANCE CERTIFICATION <i>[Signature]</i> DATE: 9-11-2023 ELECTRONIC SIGNATURE ON FILE
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9/11/2023

Extended Description:

Change Order

Change Order No. 2 is issued to renew the original contract according to all terms, conditions, prices and specifications contained in the original contract including all authorized change orders.

Effective date of renewal is September 1, 2023 through August 31, 2024.

Renewal Years remaining ---0

No other changes

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
1	80000000	0.00000		0.000000	\$35,385.84
Service From	Service To	Manufacturer		Model No	
2021-09-01	2022-08-31				

Commodity Line Description: Project Manager -First Year

Extended Description:

First Year Project Manager

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
2	80000000	0.00000		0.000000	\$3,260.80
Service From	Service To	Manufacturer		Model No	
2021-09-01	2022-08-31				

Commodity Line Description: Business Analyst-First Year

Extended Description:

First Year Business Analyst

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
3	80000000	0.00000		0.000000	\$36,447.84
Service From	Service To	Manufacturer		Model No	
2022-09-01	2023-08-31				

Commodity Line Description: Project Manager -Second Year

Extended Description:

Second Year Project Manager

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
4	80000000	0.00000		0.000000	\$3,358.80
Service From	Service To	Manufacturer		Model No	
2022-09-01	2023-08-31				

Commodity Line Description: Business Analyst-Second . Year

Extended Description:

Second Year Business Analyst

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
5	80000000	0.00000		0.000000	\$37,541.70
Service From	Service To	Manufacturer	Model No		
2023-09-01	2024-08-31				

Commodity Line Description: Project Manager -Third Year

Extended Description:
Third Year Project Manager

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
6	80000000	0.00000		0.000000	\$3,459.60
Service From	Service To	Manufacturer	Model No		
2023-09-01	2024-08-31				

Commodity Line Description: Business Analyst-Second . Third Year

Extended Description:
Third Year Business Analyst

August 7, 2023


The Center for Employment Security Education and Research Inc.
444 N Capitol ST NW
Washington, DC 20001

RE: CCT WWV22*01


WorkForce West Virginia is offering to renew the subject contract referenced above under the same terms and conditions and pricing contained in the original contract and all approved change orders.

Change Order No. 2 will be adding the third year of services allowed under CCT WWV 22*01. Please sign, date, and return to me via email indicating your agreement to enter into the third year of this contract.

Should you have questions please let me know. Thank you for your help in this matter.


WorkForce West Virginia

Date 8-22-23


Scott B. Sanders (Aug 22, 2023 11:55 EDT)

Date Aug 22, 2023

The Center for Employment Security Education and Research