



Department of Administration  
 Purchasing Division  
 2019 Washington Street East  
 Post Office Box 50130  
 Charleston, WV 25305-0130

State of West Virginia  
**Purchase Order**

CORRECT ORDER NUMBER MUST APPEAR ON ALL PACKAGES, INVOICES, AND SHIPPING PAPERS. QUESTIONS CONCERNING THIS ORDER SHOULD BE DIRECTED TO THE DEPARTMENT CONTACT.

Order Date: 08-09-2023

Order Number:	CPO 0313 0313 DEP2200000045 5	Procurement Folder:	1046643
Document Name:	DWWM Solid Waste Permit Document Generation Enhancement	Reason for Modification:	CO No 2
Document Description:	DWWM Solid Waste Permit Document Generation Enhancement	To Extend Contract	
Procurement Type:	Central Sole Source		
Buyer Name:	Joseph E Hager III		
Telephone:	(304) 558-2306		
Email:	joseph.e.hageriii@wv.gov		
Shipping Method:	Best Way	Effective Start Date:	2022-08-01
Free on Board:	FOB Dest, Freight Prepaid	Effective End Date:	2024-07-31

VENDOR		DEPARTMENT CONTACT																					
Vendor Customer Code:	VS0000022678	Requestor Name:	Jessica S Chambers																				
ENFOTECH & CONSULTING INC 1368 HOW LN		Requestor Phone:	304-926-0499																				
NORTH BRUNSWICK NJ 08902-1792 US		Requestor Email:	jessica.s.chambers@wv.gov																				
Vendor Contact Phone:	732-839-1688 Extension: 107	<div style="font-size: 48px; font-weight: bold;">24</div> <div style="font-size: 24px; font-weight: bold;">FILE LOCATION _____</div>																					
Discount Details:																							
	<table border="1" style="width: 100%;"><thead><tr><th></th><th>Discount Allowed</th><th>Discount Percentage</th><th>Discount Days</th></tr></thead><tbody><tr><td>#1</td><td>No</td><td>0.0000</td><td>0</td></tr><tr><td>#2</td><td>Not Entered</td><td></td><td></td></tr><tr><td>#3</td><td>Not Entered</td><td></td><td></td></tr><tr><td>#4</td><td>Not Entered</td><td></td><td></td></tr></tbody></table>				Discount Allowed	Discount Percentage	Discount Days	#1	No	0.0000	0	#2	Not Entered			#3	Not Entered			#4	Not Entered		
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#2	Not Entered																						
#3	Not Entered																						
#4	Not Entered																						

INVOICE TO	SHIP TO
ENVIRONMENTAL PROTECTION DIV OF WASTE AND WATER MGT 601 57TH ST SE CHARLESTON WV 25304 US	ENVIRONMENTAL PROTECTION DIVISION OF WATER AND WASTE MGT 601 57TH ST SE CHARLESTON WV 25304 US

8-14-23 Box

Total Order Amount:	\$37,980.00
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Purchasing Division's File Copy

ENTERED

PURCHASING DIVISION AUTHORIZATION DATE: <i>Tara H Silberz</i> ELECTRONIC SIGNATURE ON FILE	ATTORNEY GENERAL APPROVAL AS TO FORM DATE: <i>John S. Gray</i> ELECTRONIC SIGNATURE ON FILE	ENCUMBRANCE CERTIFICATION DATE: <i>Beverly Tolson 8/16-23</i> ELECTRONIC SIGNATURE ON FILE
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8/16/2023

**Extended Description:**

CO No 2

CO No 2 is issued to extend the original contract to July 31, 2024 according to all terms, conditions, prices, and specifications contained in the original contract including all authorized change orders. The extension of this contract is provided to complete the project only.

Effective date of Change: August 01, 2023

No other changes.

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
1	43232802	0.00000		0.000000	37980.00
Service From	Service To	Manufacturer	Model No		

**Commodity Line Description:** Solid Waste Permit Document Generation Enhancement

**Extended Description:**



west virginia department of environmental protection

Information Technology Support  
601 57th Street SE, Charleston WV 25304  
304-926-0499 x 1626

Harold Ward, Cabinet Secretary  
dep.wv.gov

MEMORANDUM

To: Jessica Chambers  
Procurement Manager

From: Neil A. M. Chakrabarty CTO  
WVDEP -ITS

Date: July 27, 2023

Subject: Change Order # 2 Time Extension for Purchase Order # CPO DEP2200000045  
Solid Waste Permit Document Generation Enhancement

The WVDEP Division of Water and Waste Management is requesting a change order (no additional cost) to extend the contract period of the above referenced purchase order by 12 months making the new effective date for the contract July 31, 2024.

The time extension was requested due to DEP's RP and facility data mapping and migration to the new EPermitting system. This is the issue has delayed the launch of Wave One and Two of the EPermitting system. The RP and facility data need to be mapped and migrated correctly into the new system, otherwise it will impact the usability of the new system.

If you have any questions, please feel free to contact me at [neil.a.m.chakrabarty@wv.gov](mailto:neil.a.m.chakrabarty@wv.gov)

To be signed by the agency:

WV DEP: Neil Chakrabarty, CTO  
WVDEP

Digitally signed by: Neil Chakrabarty, CTO WVDEP  
DN: CN = Neil Chakrabarty, CTO WVDEP email = neil.a.m.  
chakrabarty@wv.gov C = US O = West Virginia Department of  
Environmental Protection WVDEP OU = IT Support  
Date: 2023.07.28 08:05:58 -04'00'

Name/Signature Date

To be completed by the Vendor:

We agree to renew the contract for the period as stated above, according to the terms, conditions, prices and specifications contained in the original contract including all authorized change orders.

*Tony C Jeng* 7/27/2023  
Name/Signature Date



STATE OF WEST VIRGINIA  
DEPARTMENT OF ADMINISTRATION  
OFFICE OF TECHNOLOGY  
State Capitol  
Charleston, West Virginia 25305

Mark D. Scott  
Cabinet Secretary

Heather D. Abbott  
Chief Information Officer

**TO: Larry Workman, Procurement Specialist, Senior  
Department of Environmental Protection**

**FROM: Heather D. Abbott, Chief Information Officer  
Office of Technology**

**SUBJECT: INFORMATION TECHNOLOGY PROCUREMENT  
CPO DEP22\*45 IS&C NUMBER: 2024-8047**

**DATE: August 4, 2023**

West Virginia Code §5A-6-4(a)(3) permits the Chief Technology Officer to “evaluate the economic justification, system design and suitability of information equipment and related services, and review and make recommendations on the purchase, lease or acquisition of information equipment and contracts for related services by the state spending units.”

West Virginia Code §5A-6-4c requires that the Chief Technology Officer review and approve “a major information technology project.”

West Virginia Code §5A-6-5 requires that “any state spending unit that pursues an information technology purchase that does not meet the definition of a ‘major technology project’ and that is required to submit a request for proposal to the State Purchasing Division prior to purchasing goods or services shall obtain the approval of the Chief Technology Officer, in writing, of any proposed purchase of goods or services related to its information technology and telecommunication systems.

After conducting a review of your request for Change Order #2 Time Extension for CPO DEP22\*45 Enfotech Solid Waste Permit Document Generation Enhancement, the Office of Technology has determined:

**X** That your request is approved.

That your request is not subject to the review and approval provisions contained in Chapter 5A, Article 6 of the Code, therefore, it does not need approval by the Office of Technology.

This memorandum constitutes this office's official review and a copy should be attached to your purchase order and any other correspondence related to this request.

If you have questions, or need additional information, please contact Consulting Services at [Consulting.Services@wv.gov](mailto:Consulting.Services@wv.gov).