



Department of Administration  
 Purchasing Division  
 2019 Washington Street East  
 Post Office Box 50130  
 Charleston, WV 25305-0130

State of West Virginia  
**Contract**

Order Date: 09-07-2023

CORRECT ORDER NUMBER MUST APPEAR  
 ON ALL PACKAGES, INVOICES, AND  
 SHIPPING PAPERS. QUESTIONS  
 CONCERNING THIS ORDER SHOULD BE  
 DIRECTED TO THE DEPARTMENT  
 CONTACT.

<b>Order Number:</b>	CCT 0313 0313 DEP2100000002 10	<b>Procurement Folder:</b>	711714
<b>Document Name:</b>	Electronic EPermitting System DWWWM20-01	<b>Reason for Modification:</b>	Change Order #4 issued for a no cost time extension.
<b>Document Description:</b>	Electronic EPermitting System DWWWM20-01		
<b>Procurement Type:</b>	Central Contract - Fixed Amt		
<b>Buyer Name:</b>	Joseph E Hager III		
<b>Telephone:</b>	(304) 558-2306		
<b>Email:</b>	joseph.e.hageriii@wv.gov		
<b>Shipping Method:</b>	Best Way	<b>Effective Start Date:</b>	2021-02-01
<b>Free on Board:</b>	FOB Dest, Freight Prepaid	<b>Effective End Date:</b>	2024-07-31

VENDOR				DEPARTMENT CONTACT	
<b>Vendor Customer Code:</b>	VS0000022678			<b>Requestor Name:</b>	Neil Chakrabarty
ENFOTECH & CONSULTING INC				<b>Requestor Phone:</b>	(304) 926-0499
1368 HOW LN				<b>Requestor Email:</b>	neil.a.m.chakrabarty@wv.gov
NORTH BRUNSWICK		NJ	08902-1792	<div style="font-size: 48pt; font-weight: bold;">24</div> <div style="font-weight: bold;">FILE LOCATION _____</div>	
US					
<b>Vendor Contact Phone:</b>	732-839-1688	<b>Extension:</b>	107		
<b>Discount Details:</b>					
	<b>Discount Allowed</b>	<b>Discount Percentage</b>	<b>Discount Days</b>		
#1	No	0.0000	0		
#2	Not Entered				
#3	Not Entered				
#4	Not Entered				

INVOICE TO	SHIP TO
ENVIRONMENTAL PROTECTION OFFICE OF ADMINISTRATION 601 57TH ST SE CHARLESTON WV 25304 US	ENVIRONMENTAL PROTECTION 601 57TH ST CHARLESTON WV 25304 US

9-7-23 *BAW*

Purchasing Division's File Copy

<b>Total Order Amount:</b>	\$1,498,245.00
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ENTERED

*JA* 9-7-2023

<b>PURCHASING DIVISION AUTHORIZATION</b> DATE: <i>Mindy Cox - 9/11/2023</i> ELECTRONIC SIGNATURE ON FILE	<b>ATTORNEY GENERAL APPROVAL AS TO FORM</b> DATE: <i>John L. Gray</i> ELECTRONIC SIGNATURE ON FILE	<b>ENCUMBRANCE CERTIFICATION</b> <i>Beverly Toler</i> DATE: <i>9-12-2023</i> ELECTRONIC SIGNATURE ON FILE
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9/11/2023

**Extended Description:**

CO No 4

CO No 4 is issued to extend the original contract to July 31, 2024 according to all terms, conditions, prices, and specifications contained in the original contract including all authorized change orders. The extension of this contract is provided to complete the project only.

Effective date of change: August 01, 2023

No other changes.

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
1	43232802	0.00000		0.000000	\$1,318,245.00
<b>Service From</b>	<b>Service To</b>	<b>Manufacturer</b>		<b>Model No</b>	
2021-02-01	2024-07-31				

**Commodity Line Description:** Electronic EPermitting System

**Extended Description:**

Electronic EPermitting System

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
2	81112201	0.00000		0.000000	\$0.00
<b>Service From</b>	<b>Service To</b>	<b>Manufacturer</b>		<b>Model No</b>	
2021-02-01	2024-07-31				

**Commodity Line Description:** Post-Launch Maintenance Period

**Extended Description:**

TO BE ADDED VIA CHANGE ORDER AFTER ACCEPTANCE OF THE SYSTEM

Post-Launch Maintenance Period - 12 Month Post-Launch Maintenance Period after the last features have been deployed. Hours are estimated at 60 hours per month for 12 months for a total of 720 hours.. Vendor will only bill for actual hours used.

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
3	43230000	1.00000	EA	180000.000000	\$180,000.00
<b>Service From</b>	<b>Service To</b>	<b>Manufacturer</b>		<b>Model No</b>	

**Commodity Line Description:** EN Suite Software

**Extended Description:**

EN Suite Software -

This includes the license and maintenance & support for the first year.



OK  
Munk  
9/7/2023

west virginia department of environmental protection

Information Technology Support  
601 57<sup>th</sup> Street SE, Charleston WV 25304  
304-926-0499 x 1626

Harold Ward, Cabinet Secretary  
dep.wv.gov

**MEMORANDUM**

**To:** Jessica Chambers  
Procurement Manager

**From:** Neil A. M. Chakrabarty, CTO  
WVDEP -ITS

**Date:** July 27, 2023

**Subject:** Change Order # 4 Time Extension for Purchase Order # CCT DEP2100000002 -  
Electronic EPermitting System DWWM20-01

The WVDEP Division of Water and Waste Management is requesting a change order (no additional cost) to extend the contract period of the above referenced purchase order by 12 months making the new effective date for the contract July 31, 2024.

The time extension was requested due to the delay of VES account creation by EPA. Without the VES account, DEP can not test data exchange between the EPermitting system and the EPA RCRAInfo system. This issue has delayed the launch of Wave One and Wave Two of the EPermitting system. DEP is working with the vendor on getting the data exchange node working correctly and will start testing once it's ready.

If you have any questions, please feel free to contact me at [neil.a.m.chakrabarty@wv.gov](mailto:neil.a.m.chakrabarty@wv.gov).

To be signed by the agency:

WV DEP: Neil Chakrabarty, CTO WVDEP  
Name/Signature Date

Digitally signed by Neil Chakrabarty, CTO WVDEP  
DN: cn = Neil Chakrabarty, cto WVDEP, email = neil.a.m.chakrabarty@wv.gov, c = US, o = West Virginia  
Department of Environmental Protection WVDEP, ou = IT Support  
Date: 2023.07.28 08:58:18 -0400

To Be completed by the Vendor:

We agree to renew the contract for the period as stated above, according to the terms, conditions, prices and specifications contained in the original contract including all authorized change orders.

Tony C Jang 7/27/2023  
Name/Signature Date



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west virginia department of environmental protection

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DWWM  
601 57<sup>th</sup> St SE  
Charleston, WV 25304  
304-926-0499

Harold D. Ward, Cabinet Secretary  
dep.wv.gov

September 07, 2023

TO: DEP Procurement

FROM: Larry Workman  
Procurement Specialist Senior

RE: Late Justification Memo

DWWM originally said that we wouldn't need a time extension. However, a couple of days before the contract was set to expire (expiration date of July 31, 2023), they changed their mind and did in fact want a time extension. They didn't understand that the vendor couldn't continue to work and get paid once the contract expired. Once they sent me a justification memo I had to get OT approval. Sent OT 4 different requests for status updates after the 14 day wait period, with the initial email request being on August 1, 2023. Finally received the approval on August 31, 2023.

Larry Workman **Larry T**  
**Workman**  
Procurement Specialist Senior

Digitally signed by: Larry T  
Workman  
DN: CN = Larry T Workman email  
# larry.t.workman@wv.gov C = AD  
O = WV DEP OU = Business  
Operations  
Date: 2023.09.07 07:51:54 -04'00'



STATE OF WEST VIRGINIA  
DEPARTMENT OF ADMINISTRATION  
OFFICE OF TECHNOLOGY  
State Capitol  
Charleston, West Virginia 25305

Mark D. Scott  
Cabinet Secretary

Heather D. Abbott  
Chief Information Officer

**TO: Larry Workman, Procurement Specialist, Senior  
Department of Environmental Protection**

**FROM: Heather D. Abbott, Chief Information Officer  
Office of Technology**

**SUBJECT: INFORMATION TECHNOLOGY PROCUREMENT  
CCT DEP21\*02 IS&C NUMBER: 2024-8049**

**DATE: August 31, 2023**

West Virginia Code §5A-6-4(a)(3) permits the Chief Technology Officer to “evaluate the economic justification, system design and suitability of information equipment and related services, and review and make recommendations on the purchase, lease or acquisition of information equipment and contracts for related services by the state spending units.”

West Virginia Code §5A-6-4c requires that the Chief Technology Officer review and approve “a major information technology project.”

West Virginia Code §5A-6-5 requires that “any state spending unit that pursues an information technology purchase that does not meet the definition of a ‘major technology project’ and that is required to submit a request for proposal to the State Purchasing Division prior to purchasing goods or services shall obtain the approval of the Chief Technology Officer, in writing, of any proposed purchase of goods or services related to its information technology and telecommunication systems.

After conducting a review of your request for Change Order # 4 Time Extension for Purchase Order # CCT DEP2100000002 - Electronic EPermitting System DWWM20-01, the Office of Technology has determined:

**X** That your request is approved.

That your request is not subject to the review and approval provisions contained in Chapter 5A, Article 6 of the Code, therefore, it does not need approval by the Office of Technology.

This memorandum constitutes this office's official review and a copy should be attached to your purchase order and any other correspondence related to this request.

If you have questions, or need additional information, please contact Consulting Services at [Consulting.Services@wv.gov](mailto:Consulting.Services@wv.gov).