



Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

State of West Virginia
Contract

Order Date: 07-12-2023

CORRECT ORDER NUMBER MUST APPEAR ON ALL PACKAGES, INVOICES, AND SHIPPING PAPERS. QUESTIONS CONCERNING THIS ORDER SHOULD BE DIRECTED TO THE DEPARTMENT CONTACT.

Order Number:	CCT 0310 6584 DNR2200000003 4	Procurement Folder:	918464
Document Name:	A/E Services-Beech Fork & Coopers Rock New Cabins	Reason for Modification:	
Document Description:	A/E Services-Beech Fork & Coopers Rock New Cabins	Change Order No. 02 issued to increase the contract per the attached documentation.	
Procurement Type:	Central Contract - Fixed Amt		
Buyer Name:	Joseph E Hager III		
Telephone:	(304) 558-2306		
Email:	joseph.e.hageriii@wv.gov		
Shipping Method:	Best Way	Effective Start Date:	2021-10-06
Free on Board:	FOB Dest, Freight Prepaid	Effective End Date:	2023-10-05

VENDOR		DEPARTMENT CONTACT	
Vendor Customer Code:	000000160928	Requestor Name:	James H Adkins
CIVIL & ENVIRONMENTAL CONSULTANTS INC 333 BALDWIN RD		Requestor Phone:	(304) 558-3397
PITTSBURGH PA 152059702		Requestor Email:	jamie.h.adkins@wv.gov
US		<div style="font-size: 48pt; font-weight: bold;">24</div> <div style="font-weight: bold;">FILE LOCATION _____</div>	
Vendor Contact Phone:	999-999-9999		
Discount Details:			
	Discount Allowed	Discount Percentage	Discount Days
#1	No	0.0000	0
#2	Not Entered		
#3	Not Entered		
#4	Not Entered		

INVOICE TO	SHIP TO
DIVISION OF NATURAL RESOURCES PARKS & RECREATION-PEM SECTION 324 4TH AVE SOUTH CHARLESTON WV 25305 US	STATE OF WEST VIRGINIA JOBSITE - SEE SPECIFICATIONS No City WV 99999 US

7-13-23 BOT

Total Order Amount:	\$1,254,000.00
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Purchasing Division's File Copy

ENTERED

John 7.12.2023

PURCHASING DIVISION AUTHORIZATION DATE: <i>Mark Ott 7/13/2023</i> ELECTRONIC SIGNATURE ON FILE	ATTORNEY GENERAL APPROVAL AS TO FORM DATE: <i>John S. Gray 7/19/2023</i> ELECTRONIC SIGNATURE ON FILE	ENCUMBRANCE CERTIFICATION DATE: <i>[Signature] 7/20/2023</i> ELECTRONIC SIGNATURE ON FILE
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Extended Description:

Change Order

Change Order No. 02 is issued to increase the original contract according to all terms, conditions, prices, and specification contained in the original contract including all authorized change orders.

Effective date of change: 05/22/23

Original Contract Price:	\$1,210,000.00
Change Order No. 01 Increase:	35,000.00
Change Order No. 02 Increase:	9,000.00

Contract New Total:	\$1,254,000.00
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All provisions of the original Contract and subsequent Change Orders not modified herein shall remain in full force and effect.

No other changes.

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
1	81101500	0.00000		0.000000	\$1,210,000.00
Service From	Service To	Manufacturer		Model No	
2021-10-06	2023-10-05				

Commodity Line Description: Civil engineering

Extended Description:

Architectural/engineering services and contract administration for new cabins at Beech Fork State Park and Coopers Rock State Forest.

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
2	81101500	0.00000		0.000000	\$35,000.00
Service From	Service To	Manufacturer		Model No	
2021-10-06	2023-10-05				

Commodity Line Description: Change Order No. 01

Extended Description:

Architectural/engineering services and contract administration for new cabins at Beech Fork State Park and Coopers Rock State Forest.

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
3	81101500	0.00000		0.000000	\$9,000.00
Service From	Service To	Manufacturer		Model No	
2021-10-06	2023-10-05				

Commodity Line Description: Change Order No. 02

Extended Description:

Architectural/engineering services and contract administration for new cabins at Coopers Rock State Forest.



APPROVED
[Signature]
7/12/23

Governor Jim Justice

Director Brett W. McMillion

May 10, 2023

Jamie H. Adkins
WV Division of Natural Resources
Property and Procurement Office
324 4th Ave.
South Charleston, WV 25303

RE: Coopers Rock State Forest
A/E Services – Beech Fork & Coopers Rock New Cabins
CCT DNR22*03
Change Order No. 2

Dear Mr. Adkins,

The WV Division of Natural Resources, Planning, Engineering and Maintenance Section requests that changes be made to the contract documents of the subject project. During the site preparation phase of the associated Coopers Rock Cabins construction contract (CPO DNR23*01) it was discovered that additional area needed cleared and grubbed. This will necessitate that the A/E firm update the design and identify additional trees to be removed in accordance with WV Division of Forestry guidelines. This work is necessary to successfully move forward with ongoing construction.

Current contract amount	\$1,245,000.00
Change Order No. 2	9,000.00
New contract amount	\$1,254,000.00

Sincerely,

Deborah Demyan

Deborah Demyan, Project Engineer
WV Division of Natural Resources
Planning, Engineering and Maintenance Section

**Tree Marking; Coopers Rock
Estimation of hours and fees**

Task 0001 Survey

Principal 19 hrs @ \$215

Assistant Project Manager 26 hrs @ \$122

Staff Consultant 19.4 hrs @ \$90

Total \$9,000



Document G802 - 2017

Amendment to the Professional Services Agreement

PROJECT: (name and address)
Coopers Rock State Parks

AGREEMENT INFORMATION:
Date: A/E Services - Beech Fork &
Coopers Rock State Parks New Cabins,
New RV park at Coopers Rock

AMENDMENT INFORMATION:
Amendment Number: 002

Coopers Rock West Virginia, WV

Date: 5-5-2023

OWNER: (name and address)
West Virginia Division of Natural
Resources Parks & Recreation PEM
Section 324, 4th Avenue
Charleston, WV 26305

ARCHITECT: (name and address)
Civil & Environmental Consultants,
Inc.
120 Genesis Blvd.
Bridgeport, WV 26330

The Owner and Architect amend the Agreement as follows:

CEC will pin flag building locations and site features to evaluated planned tree cutting activities. Trees will be painted with X marks on two sides of trees to be cut for timber by West Virginia Division of Forestry (WVDOF). CEC anticipates three (3) field days with the lead civil designer to mark trees and a field staff for placement of the pin flags.

The Architect's compensation and schedule shall be adjusted as follows:

Compensation Adjustment:
\$9,000

Schedule Adjustment:
0 days

SIGNATURES:

Civil & Environmental Consultants,
Inc.

West Virginia Division of Natural
Resources

ARCHITECT (Firm name)

OWNER (Firm name)

SIGNATURE

SIGNATURE

Jim Christie, PLA/Principal

Brett McMillion/Diirector

PRINTED NAME AND TITLE

PRINTED NAME AND TITLE

5-5-2023

5-22-23

DATE

DATE