



Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

State of West Virginia Purchase Order

Order Date: 08-24-2023

CORRECT ORDER NUMBER MUST APPEAR
 ON ALL PACKAGES, INVOICES, AND
 SHIPPING PAPERS. QUESTIONS
 CONCERNING THIS ORDER SHOULD BE
 DIRECTED TO THE DEPARTMENT
 CONTACT.

Order Number:	CPO 0211 4098 GSD2200000018 10	Procurement Folder:	773207
Document Name:	East Campus Metal Buildings Project	Reason for Modification:	Change Order No. 4 To increase the contract.
Document Description:	East Campus Metal Buildings Project		
Procurement Type:	Central Purchase Order		
Buyer Name:	Melissa Pettrey		
Telephone:	(304) 558-0094		
Email:	melissa.k.pettrey@wv.gov		
Shipping Method:	Best Way	Effective Start Date:	2022-06-20
Free on Board:	FOB Dest, Freight Prepaid	Effective End Date:	2024-08-08

VENDOR		DEPARTMENT CONTACT			
Vendor Customer Code:	VS0000037778	Requestor Name:	Mark A Crites		
SQP CONSTRUCTION GROUP INC 281 SMILEY DR		Requestor Phone:	304-352-5515		
ST ALBANS WV 25177		Requestor Email:	mark.a.crites@wv.gov		
US		<div style="font-size: 48px; font-weight: bold;">24</div> <div style="font-weight: bold;">FILE LOCATION _____</div>			
Vendor Contact Phone:	3045323659			Extension:	
Discount Details:					
	Discount Allowed			Discount Percentage	Discount Days
#1	No			0.0000	0
#2	Not Entered				
#3	Not Entered				
#4	Not Entered				

INVOICE TO	SHIP TO
DEPARTMENT OF ADMINISTRATION GENERAL SERVICES DIVISION 103 MICHIGAN AVENUE CHARLESTON WV 25305 US	DEPARTMENT OF ADMINISTRATION GENERAL SERVICES DIVISION GROUNDS SECTION - LOT/BLDG 98 321 MICHIGAN AVE CHARLESTON WV 25305 US

Total Order Amount:	\$16,778,395.77
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Purchasing Division's File Copy

ENTERED

PURCHASING DIVISION AUTHORIZATION DATE: <i>Tanya 9/12/2023</i> ELECTRONIC SIGNATURE ON FILE	ATTORNEY GENERAL APPROVAL AS TO FORM DATE: <i>John S. Gray 9/15/2023</i> ELECTRONIC SIGNATURE ON FILE	ENCUMBRANCE CERTIFICATION DATE: <i>Beverly Tiden 9-19-23</i> ELECTRONIC SIGNATURE ON FILE
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Extended Description:

Change Order

Change Order No. 4 is issued to increase the contract according to all terms, conditions, prices, and specifications contained in the original contract including all authorized change orders.

Effective date of change: August 24, 2023

Original Contract Price: \$16,053,853.00
 Change Order 2: \$ 10,962.80
 Change Order 3: \$ 121,070.59
 Change Order 4 Increase: \$ 592,509.38
 New Contract Total \$16,778,395.77

No other changes.

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
1	81101513	0.00000		0.000000	11578618.00
Service From	Service To	Manufacturer		Model No	
2022-06-20	2024-08-08				

Commodity Line Description: East Campus Metal Buildings Project

Extended Description:

Base Bid

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
2	81101513	0.00000		0.000000	2797510.00
Service From	Service To	Manufacturer		Model No	
2022-06-20	2024-01-11				

Commodity Line Description: East Campus Metal Buildings Project

Extended Description:

Alternate 1

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
3	81101513	0.00000		0.000000	688428.00
Service From	Service To	Manufacturer		Model No	
2022-06-20	2024-08-08				

Commodity Line Description: East Campus Metal Buildings Project

Extended Description:

Alternate #2

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
4	81101513	0.00000		0.000000	989297.00
Service From	Service To	Manufacturer		Model No	
2022-06-20	2024-08-08				

Commodity Line Description: East Campus Metal Buildings Project

Extended Description:

Alternate #3

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
5	81101513	0.00000	EA	66.000000	0.00
Service From	Service To	Manufacturer		Model No	
2022-06-20	2024-08-08				

Commodity Line Description: East Campus Metal Buildings Project

Extended Description:

Unit price No.1
18 inch augered cast piling. Price per TWO (2) Linear feet.

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
6	81101513	0.00000	EA	55.000000	0.00
Service From	Service To	Manufacturer		Model No	
2022-06-20	2024-08-08				

Commodity Line Description: East Campus Metal Buildings Project

Extended Description:

Unit Price No. 2
16 inch augered cast piling. Price per TWO (2) Linear feet.

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
7	81101513	0.00000		0.000000	10962.80
Service From	Service To	Manufacturer		Model No	
2022-06-20	2024-08-08				

Commodity Line Description: Change Order 2

Extended Description:

Change Order 2

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
8	81101513	0.00000		0.000000	121070.59
Service From	Service To	Manufacturer		Model No	
2022-06-20	2024-08-08				

Commodity Line Description: Change Order 3

Extended Description:

Change Order 3

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
9	81101513	60000.00000	SF	7.634823	458089.38
Service From	Service To	Manufacturer		Model No	
2022-06-20	2024-08-08				

Commodity Line Description: Change Order 4 - Unit Price Undercut Asphalt

Extended Description:

Change Order 3

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
10	81101513	10000.00000	SF	13.442000	134420.00
Service From	Service To	Manufacturer		Model No	
2022-06-20	2024-08-08				

Commodity Line Description: Change Order 4 - Unit Price Undercut Concrete

Extended Description:

Change Order 3



AIA Document G701® – 2017

Change Order

PROJECT: (Name and address)
Capitol East Campus
321 Michigan Avenue
Charleston, WV 25305

CONTRACT INFORMATION:
Contract For: GSD02200000322-1
CTG #19027

CHANGE ORDER INFORMATION:
Change Order Number: 04

Date: June 20, 2022

Date: July 28, 2023

OWNER: (Name and address)
WV General Services Division
112 California Avenue, 5th Floor
Charleston, WV 25305

ARCHITECT: (Name and address)
Chapman Technical Group
200 Sixth Avenue
Saint Albans, WV 25177

CONTRACTOR: (Name and address)
SQP Construction, Inc.
281 Smiley Drive
Saint Albans, WV 25177

THE CONTRACT IS CHANGED AS FOLLOWS:

(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)

Provide additional undercut for parking areas as follows:

Type 1 Undercut, 60,000 SF at \$7.63/SF	\$458,089.38
Type 2 Undercut, 10,000 SF at \$13.44/SF	\$134,420.00

Total: \$592,509.38

The original Contract Sum was	\$	16,053,853.00
The net change by previously authorized Change Orders	\$	132,033.39
The Contract Sum prior to this Change Order was	\$	16,185,886.39
The Contract Sum will be increased by this Change Order in the amount of	\$	592,509.38
The new Contract Sum including this Change Order will be	\$	16,778,395.77

The Contract Time will be increased by Zero (0) days.
The new date of Substantial Completion will be unchanged.

NOTE: This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

Chapman Technical Group
ARCHITECT (Firm name)

WV General Services Division
CONTRACTOR (Firm name)

SQP Construction Group, Inc.
OWNER (Firm name)

SIGNATURE

Phillip A. Warnock, AIA, NCARB
Project Architect

SIGNATURE

James R. Jones
WVGSD
Procurement Administrator

SIGNATURE

Don Gatewood
President/CEO

PRINTED NAME AND TITLE

Phillip A. Warnock

DATE

PRINTED NAME AND TITLE

DATE

PRINTED NAME AND TITLE

22 August 2023

DATE



John K. McHugh
9/6/23

STATE OF WEST VIRGINIA
DEPARTMENT OF ADMINISTRATION
GENERAL SERVICES DIVISION
State Capitol
Charleston, West Virginia 25305

Mark D. Scott
Cabinet Secretary

John K. McHugh
Director

MEMORANDUM

To: Melissa Pettrey, Senior Buyer, WV State Purchasing Division
From: Jamie Jones, Procurement Administrator, General Services Division *James R Jones*
Date: August 24, 2023
Ref: CPO GSD2200000018 East Campus Metal Buildings Project

Melissa:

Please allow this memorandum to serve as written explanation and justification for our request for Change Order # 4 to increase the subject purchase order with SQP Construction Group, in the amount of \$592,509.38 per the documentation attached to the header of the *wv*OASIS document and the explanation given below.

During initial construction work for parking lot areas, it was discovered that there would need to be the potential for considerable soil stabilization to be performed to address discovered instances where soil compaction issues. This change order provides an estimate of total work, to establish a unit price for work to address issues under 1) asphalt, and 2) concrete. This work is needed to ensure that there are not future issues from the construction on the various lots included in this project. Should less than the anticipated estimated square footage be required, a future deductive change order would be processed to reconcile actual vs. estimated figures.

Original Contract Total:	\$16,053,853.00
Change Order # 2:	\$ 10,962.80
Change Order #3:	\$ 121,070.59
Change Order #4 Increase:	\$ 592,509.38
New Contract Total:	\$16,778,395.77

The net change to-date to this contract, including this change order request is, \$724,542.77, or 4.51% of the original contract award value.

If you have any questions, or need additional information, please feel free to contact me by phone at 304-352-5517, or email at James.R.Jones@wv.gov.

INCREASE PENALTY RIDER

BOND AMOUNT \$16,185,886.39 BOND NO. PB02597100387

To be attached and form a part of Bond No. PB02597100387 dated the 6th Day of February, 2022, executed by Philadelphia Indemnity Insurance Company as surety, on behalf of SQP Construction Group, Inc. as current principal of record, and in favor of State of West Virginia, as Obligee for CRFQ GSD2200000014 East Campus Metal Building Project, and in the amount of Sixteen Million One Hundred Eighty Five Thousand Eight Hundred Eighty Six Dollars and 39/100 (\$16,185,886.39).

In consideration of the agreed premium charged for this bond, it is understood and agreed that Philadelphia Indemnity Insurance Company hereby consents that effective from the 27th Day of July, 2023, said bond shall be amended as follows:

THE BOND PENALTY SHALL BE INCREASED:

FROM: Sixteen Million One Hundred Eighty Five Thousand Eight Hundred Eighty Six Dollars and 39/100 (\$16,185,886.39)

TO: Sixteen Million Seven Hundred Seventy Eight Thousand Three Hundred Ninety Five Dollars and 77/100 (\$16,778,395.77)

The INCREASE of said bond penalty shall be effective as of the 27th Day of July, 2023, and does hereby agree that the continuity of protection under said bond subject to changes in penalty shall not be impaired hereby, provided that the aggregate liability of the above mentioned bond shall not exceed the amount of liability assumed by it at the time the act and/or acts of default were committed and in no event shall such liability be cumulative.

Signed, sealed and dated this 3rd Day of August, 2023

SQP Construction Group, Inc.

PRINCIPAL

BY



Philadelphia Indemnity Insurance Company

SURETY

BY



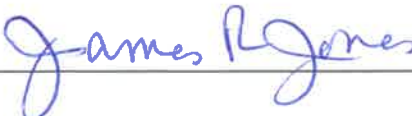
Kimberly L. Miles, Licensed WV Resident Agent, ATTORNEY-IN-FACT

THE ABOVE BOND IS HEREBY AGREED TO AND ACCEPTED BY:

State of West Virginia

OBLIGEE

BY




TITLE

ACKNOWLEDGMENTS

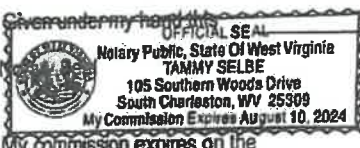
Acknowledgment by Principal if Individual or Partnership

1. STATE OF _____
2. County of _____ to-wit:
3. I, _____, a Notary Public in and for the
4. county and state aforesaid, do hereby certify that _____
whose name is signed to the foregoing writing, has this day acknowledged the same before me in my said county.
5. Given under my hand this _____ day of _____
6. Notary Seal _____
7. _____
(Notary Public)
8. My commission expires on the _____ day of _____

Acknowledgment by Principal if Corporation

9. STATE OF West Virginia
10. County of Kanawha to-wit:
11. I, Lisa R Stalnakar, a Notary Public in and for the
12. county and state aforesaid, do hereby certify that Donald O. Gatewood
13. who as, President signed the foregoing writing for
14. a corporation has this day in my said county before me, acknowledged the said writing to be the act and deed of the said corporation.
15. Given under my hand this _____ day of August _____ 2023
16. Notary Seal  _____
17. Lisa R. Stalnakar
(Notary Public)
18. My commission expires on the April day of 11 _____ 2025

Acknowledgment by Surety

19. STATE OF West Virginia
20. County of Kanawha to-wit:
21. I, Tammy Selbe, a Notary Public in and for the
22. county and state aforesaid, do hereby certify that Kimberly L. Miles
23. who as, Attorney-in-Fact signed the foregoing writing for
24. Philadelphia Indemnity Insurance Company a corporation,
has this day, in my said county, before me, acknowledged the said writing to be the act and deed of the said corporation.
25. Given under my hand this _____ 3rd day of August _____ 2023
26.  _____
27. Tammy Selbe
(Notary Public) Tammy Selbe
28. My commission expires on the _____ 10th day of August, _____ 2024

Sufficiency in Form and Manner of Execution Approved

This 15th day of September 2023

By: John S. Gray
Attorney General
(Deputy Attorney General)

PHILADELPHIA INDEMNITY INSURANCE COMPANY

One Bala Plaza, Suite 100
Bala Cynwyd, PA 19004-0950

Power of Attorney

KNOW ALL PERSONS BY THESE PRESENTS: That **PHILADELPHIA INDEMNITY INSURANCE COMPANY** (the Company), a corporation organized and existing under the laws of the Commonwealth of Pennsylvania, does hereby constitute and appoint Douglas P. Taylor, Andrew K. Teeter, Kimberly L. Miles, Tammy S. Selhe and Jessica J. Bentley, its true and lawful Attorney-in-fact with full authority to execute on its behalf bonds, undertakings, recognizances and other contracts of indemnity and writings obligatory in the nature thereof, issued in the course of its business and to bind the Company thereby, in an amount not to exceed **\$50,000,000**.

This Power of Attorney is granted and is signed and sealed by facsimile under and by the authority of the following Resolution adopted by the Board of Directors of PHILADELPHIA INDEMNITY INSURANCE COMPANY on the 14th of November, 2016.

RESOLVED: That the Board of Directors hereby authorizes the President or any Vice President of the Company: (1) Appoint Attorney(s) in Fact and authorize the Attorney(s) in Fact to execute on behalf of the Company bonds and undertakings, contracts of indemnity and other writings obligatory in the nature thereof and to attach the seal of the Company thereto; and (2) to remove, at any time, any such Attorney-in-Fact and revoke the authority given. And, be it

FURTHER RESOLVED: That the signatures of such officers and the seal of the Company may be affixed to any such Power of Attorney or certificate relating thereto by facsimile, and any such Power of Attorney so executed and certified by facsimile signatures and facsimile seal shall be valid and binding upon the Company in the future with respect to any bond or undertaking to which it is attached.

IN TESTIMONY WHEREOF, PHILADELPHIA INDEMNITY INSURANCE COMPANY HAS CAUSED THIS INSTRUMENT TO BE SIGNED AND ITS CORPORATE SEAL TO BE AFFIXED BY ITS AUTHORIZED OFFICE THIS 5TH DAY OF MARCH, 2021.

(Seal)

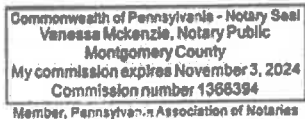


John Glomb, President & CEO
Philadelphia Indemnity Insurance Company

On this 5th day of March, 2021 before me came the individual who executed the preceding instrument, to me personally known, and being by me duly sworn said that he is the therein described and authorized officer of the **PHILADELPHIA INDEMNITY INSURANCE COMPANY**; that the seal affixed to said instrument is the Corporate seal of said Company; that the said Corporate Seal and his signature were duly affixed.

Notary Public:

Vanessa McKenzie



residing at:

Bala Cynwyd, PA

My commission expires:

November 3, 2024

I, Edward Sayago, Corporate Secretary of PHILADELPHIA INDEMNITY INSURANCE COMPANY, do hereby certify that the foregoing resolution of the Board of Directors and the Power of Attorney issued pursuant thereto on the 5th day March, 2021 are true and correct and are still in full force and effect. I do further certify that John Glomb, who executed the Power of Attorney as President, was on the date of execution of the attached Power of Attorney the duly elected President of PHILADELPHIA INDEMNITY INSURANCE COMPANY.

In Testimony Whereof I have subscribed my name and affixed the facsimile seal of each Company this 3rd day of August, 2023



Edward Sayago, Corporate Secretary
PHILADELPHIA INDEMNITY INSURANCE COMPANY



Project:
East Campus Metal Buildings

July 26, 2023

Change Order: 004

SQP Construction Group, Inc.
281 Smiley Drive, St. Albans, West Virginia 25177
Phone: (304) 440-9200 • Cell: (304) 989-4849
Contact: Jacob Grose, Project Manager

Proposal Description:
This change order proposal shall include all labor, material, and equipment to perform the undercut recommended by Chapman Technical Group for an initial 60,000 square feet area under asphalt and a 10,000 square feet area under concrete.

Change Order Proposal Summary

Description	Square Foot Price	Totals	Subcontractor	OH&P (10%)	Additional Taxes and Bonds (4%)
Parking Lot Undercut Under Asphalt	\$ 7.53	\$ 458,089.38	\$ 400,427.78	\$ 40,042.78	\$ 17,618.82
Parking Lot Undercut Under Concrete	\$ 13.44	\$ 134,420.00	\$ 117,500.00	\$ 11,750.00	\$ 5,170.00
		\$ 592,509.38	\$ 517,927.78	\$ 51,792.78	\$ 22,788.82

Submitted By

Jacob Grose

[NAME]

[SIGNATURE]

Project Manager

[TITLE]

July 26, 2023

[DATE]



Construction LLC
Site Development Company

797 New England Ridge Rd
Washington, WV 26181
Phone - (304) 751-6815 Fax - (304) 440-3564
Contractor's License - WV049126

CAPITOL EAST CAMPUS PROJECT

CHARLESTON, WEST VIRGINIA

CHANGE ORDER REQUEST—SUBGRADE REPAIR

10 JULY 2023

Please see scope and pricing below for the repair of the subgrade per geotech's recommendation. This represents work completed to date.

SCOPE

Excavation 2' below subgrade elevation. All material to be exported from the site to a waste area.

Install Geogrid.

Install / compact 2' of class 1 aggregate.

Completed to date 85' x 75'

Price \$11.75 per Square Feet

Price: \$74,906.25

If you have any questions, feel free to contact me at the number above.


J. Brian Hinkle

Cherry River Construction, LLC

TYPE 2 UNDERCUT

FROM CHERRY RIVER

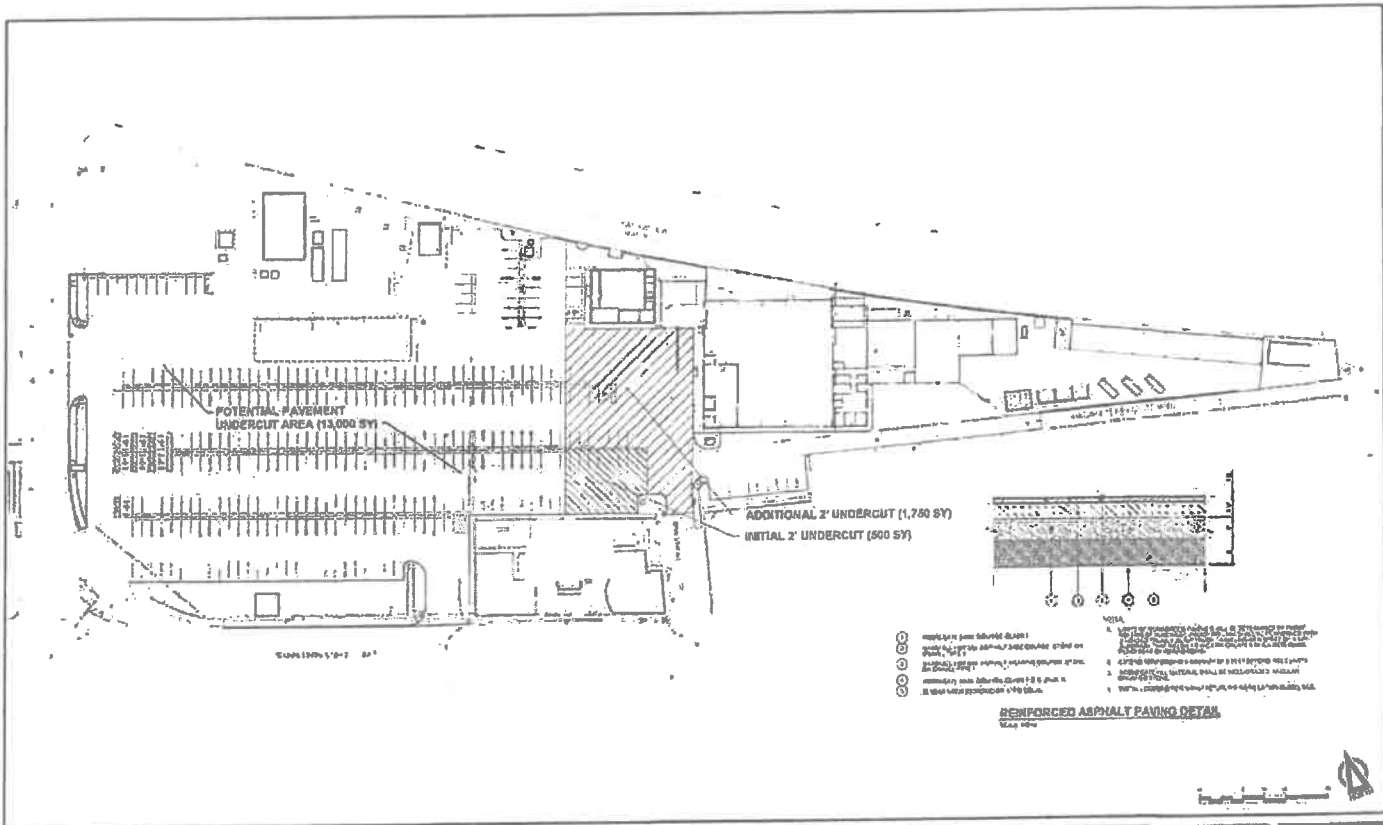
EAST CAMPUS--SQP

Undercut of Parking Lot per Email dated 7/21/2023

7/24/2023

AREA:	length	width	depth	60000 sf			
				6667 sy			
Excavation to Offsite Waste				2000 cy	\$	30.00	\$ 60,000.00
Geogrid				7400 sy	\$	16.00	\$ 118,400.00
8" of WVDOH Crusher Run				3306 tn	\$	59.00	\$ 195,027.78
Additional Fine Grading				60000 sf	\$	0.45	\$ 27,000.00
					TOTAL:		\$ 400,427.78
							\$ 6.67 sf

TYPE I UNDERCUT



NO.	REVISIONS	DATE	BY

Engineering Group
 1000 ...
 ...
 ...

PROJECT INFORMATION
 West Virginia Department of Administration
 General Services Division
 Capitol East Campus
 Charleston, West Virginia

PAVEMENT UNDERCUT PLAN

DATE	11/11/11
SCALE	AS SHOWN
DRAWN BY	...
CHECKED BY	...
DATE	11/11/11