



Department of Administration  
 Purchasing Division  
 2019 Washington Street East  
 Post Office Box 50130  
 Charleston, WV 25305-0130

# State of West Virginia Master Agreement

Order Date: 07-11-2023

CORRECT ORDER NUMBER MUST  
 APPEAR ON ALL PACKAGES, INVOICES,  
 AND SHIPPING PAPERS. QUESTIONS  
 CONCERNING THIS ORDER SHOULD BE  
 DIRECTED TO THE DEPARTMENT  
 CONTACT.

Order Number:	CMA 0210 4429 ISC2100000001 5	Procurement Folder:	712460
Document Name:	CO#4: e-Discovery Software as a Service (OT24006)	Reason for Modification:	Change Order 4 is issued to renew contract for 1 year.
Document Description:	CO#4: e-Discovery Software as a Service (OT24006)		
Procurement Type:	Central Master Agreement		
Buyer Name:			
Telephone:			
Email:			
Shipping Method:	Best Way	Effective Start Date:	2020-07-10
Free on Board:	FOB Dest, Freight Prepaid	Effective End Date:	2024-07-09

VENDOR		DEPARTMENT CONTACT	
Vendor Customer Code:	VS0000020805	Requestor Name:	Andrew C Lore
CASEPOINT LLC		Requestor Phone:	(304) 957-8267
7900 TYSONS ONE PL STE 680		Requestor Email:	andrew.c.lore@wv.gov
MCLEAN	VA		
US	22102-5971		
Vendor Contact Phone:	443-506-8219		
Extension:			
<b>Discount Details:</b>			
	<b>Discount Allowed</b>	<b>Discount Percentage</b>	<b>Discount Days</b>
#1	No	0.0000	0
#2	No		
#3	No		
#4	No		

**24**  
 FILE LOCATION

INVOICE TO	SHIP TO
DEPARTMENT OF ADMINISTRATION	WV OFFICE OF TECHNOLOGY
OFFICE OF TECHNOLOGY	BLDG 5, 10TH FLOOR
1900 KANAWHA BLVD E, BLDG 5 10TH FLOOR	1900 KANAWHA BLVD E
CHARLESTON WV 25305	CHARLESTON WV 25305
US	US

7-12-23 BAF

Purchasing Division's File Copy

Total Order Amount:	Open End
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**ENTERED**

PURCHASING DIVISION AUTHORIZATION DATE: <i>Mark Coffey</i> 7/10/2023 ELECTRONIC SIGNATURE ON FILE	ATTORNEY GENERAL APPROVAL AS TO FORM DATE: <i>John S. Gray</i> ELECTRONIC SIGNATURE ON FILE	ENCUMBRANCE CERTIFICATION DATE: <i>Beverly Jones</i> 7-20-2023 ELECTRONIC SIGNATURE ON FILE
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7/19/2023

**Extended Description:**

Change Order 4

Change Order 4 is issued to renew contract for one (1) year according to all terms and conditions, pricing, and specifications contained in the Original Contract and subsequent Change Orders not modified herein.

Effective Dates: 07/10/2023- 07/09/2024

Renewals Remaining: 0

All provisions of the Original Contract and subsequent Change Orders not modified herein shall remain in full force and effect.

No other changes.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
1	43231511				0.000000
	<b>Service From</b>	<b>Service To</b>		<b>Service Contract Amount</b>	
	2020-07-10	2024-07-09		0.00	

**Commodity Line Description:** Contract Services: e-Discovery System

**Extended Description:**

Please see the attached Exhibit A Pricing Page for pricing information.



STATE OF WEST VIRGINIA  
DEPARTMENT OF ADMINISTRATION  
OFFICE OF TECHNOLOGY  
State Capitol  
Charleston, West Virginia 25305

Mark D. Scott  
Cabinet Secretary

Joshua D. Spence  
Chief Information Officer

July 10, 2023

Amy Hilbert, Executive Vice President  
Casepoint LLC  
7900 Tysons One Pl Suite 680  
Tysons, VA 22102  
[ahilbert@casepoint.com](mailto:ahilbert@casepoint.com)

Subject: Renewal of agreement CMA ISC21\*01, e-Discovery Renewal

Dear Mr./Ms. Hilbert:

Provisions were included, in the original contract documents, to renew subject contract under the same terms, conditions and pricing. The renewal dates are July 10, 2023 through July 09, 2024. If your company agrees to this renewal, please sign below and return to my attention as soon as possible.

Please contact me if you have any questions.

Sincerely,

Andrew Lore  
IT Procurement & Business Services Manager/ISMIII  
1900 Kanawha Blvd. E., Bldg. 5, 10<sup>th</sup> Floor  
Charleston, WV 25305

Our company agrees to renew the contract for the period as stated above under the same terms, conditions and pricing as in the original purchase order and any change orders thereto.

Amy Hilbert

Name/Signature

7/10/2023

Date