



Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

State of West Virginia
Contract

Order Date: 05-31-2023

CORRECT ORDER NUMBER MUST APPEAR ON ALL PACKAGES, INVOICES, AND SHIPPING PAPERS. QUESTIONS CONCERNING THIS ORDER SHOULD BE DIRECTED TO THE DEPARTMENT CONTACT.

Order Number:	CCT 1600 1600 SOS1700000005 17	Procurement Folder:	321817
Document Name:	PCC Technology Inc. ElectioNet Software Maintenance	Reason for Modification: Change Order #9 is issued to cancel the remaining balance of the contract per the attached documentation.	
Document Description:	ElectioNet Software Maintenance & Support		
Procurement Type:	Central Sole Source		
Buyer Name:	Melissa Pettrey		
Telephone:	(304) 558-0094		
Email:	melissa.k.pettrey@wv.gov		
Shipping Method:	Best Way	Effective Start Date:	2017-07-01
Free on Board:	FOB Dest, Freight Prepaid	Effective End Date:	2022-06-30

VENDOR		DEPARTMENT CONTACT		
Vendor Customer Code:	VS0000008380	Requestor Name:	Thomas P Hymes	
PCC TECHNOLOGY INC 3300 W ESPLANADE AVE STE 400		Requestor Phone:	304-558-2350	
METAIRIE LA 70002		Requestor Email:	thomas.p.hymes@wv.gov	
US		<div style="font-size: 48pt; font-weight: bold;">23</div> <div style="font-weight: bold;">FILE LOCATION _____</div>		
Vendor Contact Phone:	504-304-2500			Extension:
Discount Details:				
#1	No	0.0000	0	
#2	Not Entered			
#3	Not Entered			
#4	Not Entered			

INVOICE TO	SHIP TO
CFO SECRETARY OF STATE BLDG 1 STE 157K 1900 KANAWHA BLVD E CHARLESTON WV 25305-0770 US	SUPPLY CLERK SECRETARY OF STATE BLDG 1 STE 157K 1900 KANAWHA BLVD E CHARLESTON WV 25305-0770 US

Total Order Amount: \$1,813,810.64

Purchasing Division's File Copy

ENTERED

PURCHASING DIVISION AUTHORIZATION DATE: <i>Mindy Ott 6/01/2023</i> ELECTRONIC SIGNATURE ON FILE	ATTORNEY GENERAL APPROVAL AS TO FORM DATE: <i>John L. Gray 6/2/2023</i> ELECTRONIC SIGNATURE ON FILE	ENCUMBRANCE CERTIFICATION <i>Beverly Toles</i> DATE: <i>6-2-2023</i> ELECTRONIC SIGNATURE ON FILE
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Extended Description:

Change Order

Change Order No. 9 is issued to cancel the remaining balance of the contract that was not used nor owed per the attached documentation.

Original Contract Total: \$1,835,490.64

Change Order No. 9 Decrease: (\$21,680.00)

New Contract Total: \$1,813,810.64

Effective date of cancellation is 5/25/2023

No other changes.

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
1	81112300	7.00000	MO	13500.000000	\$94,500.00
Service From	Service To	Manufacturer		Model No	
2018-07-01	2019-06-30				

Commodity Line Description: Tier 1 Support

Extended Description:

Per Section 5 Contract Charges Dates of Service 7/01/2017 through 01/31,2018

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
2	81112300	5.00000	MO	17750.000000	\$88,750.00
Service From	Service To	Manufacturer		Model No	

Commodity Line Description: Tier 1 Support

Extended Description:

Per Section 5 Contract Charges Dates of Service 2/01/2018 through 06/30/2018.

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
3	81112300	1.00000	LS	234000.000000	\$234,000.00
Service From	Service To	Manufacturer		Model No	

Commodity Line Description: Campaign Finance Reporting Module replaced by CL 6

Extended Description:

Pricing is for the following items from Vendors submitted Attachment B Agreed Services as follows.

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
4	81112300	0.00000	LS	4440.000000	\$0.00
Service From	Service To	Manufacturer		Model No	

Commodity Line Description: Update system to prevent users from filing before date

Extended Description:

Pricing is for the following items from Vendors submitted Attachment B Agreed Services as follows.

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
5	81112300	0.00000	LS	10500.000000	\$0.00
Service From	Service To	Manufacturer		Model No	

Commodity Line Description: Update system to allow waive reports

Extended Description:

Pricing is for the following items from Vendors submitted Attachment B Agreed Services as follows.

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
6	81112300	0.00000		0.000000	\$402,740.00
Service From	Service To	Manufacturer		Model No	
2018-07-01	2019-06-30				

Commodity Line Description: Campaign Finance Reporting Module Change Order 3

Extended Description:

Correction of commodity line 3, transferring unpaid balance to commodity line 6 and changing line type from an Item to a Service for billing purposes, documentation in file.

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
7	81112300	12.00000	MO	18283.000000	\$219,396.00
Service From	Service To	Manufacturer		Model No	
2018-07-01	2019-06-30				

Commodity Line Description: Year Two Maintenance Renewal, Change Order 3

Extended Description:

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
8	81112300	0.00000		0.000000	\$24,856.00
Service From	Service To	Manufacturer		Model No	
2018-09-06	2018-12-31				

Commodity Line Description: CFRS-2018-001, Change Order 3

Extended Description:

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
9	81112300	0.00000		0.000000	\$22,305.68
Service From	Service To	Manufacturer		Model No	
2018-09-06	2018-12-31				

Commodity Line Description: SVRS-2018-002, Change Order 3

Extended Description:

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
10	81112300	0.00000		0.000000	\$20,756.56
Service From	Service To	Manufacturer		Model No	
2018-09-06	2018-12-31				

Commodity Line Description: SVRS-2018-004, Change Order 3

Extended Description:

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
11	81112300	12.00000	MO	18283.000000	\$219,396.00
Service From	Service To	Manufacturer		Model No	

Commodity Line Description: Year Three Maintenance Renewal, Change Order 5

Extended Description:

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
12	81112300	12.00000	MO	18831.000000	\$225,972.00
Service From	Service To	Manufacturer		Model No	

Commodity Line Description: Year Four Maintenance Renewal, Change Order 6

Extended Description:

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
13	81112300	1.00000	LS	35166.400000	\$35,166.40
Service From	Service To	Manufacturer		Model No	

Commodity Line Description: Process Online Absentee Ballot Applications, Change Order 7

Extended Description:

PCC TAS Issue #37842 - Process Online Absentee Ballot Applications

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
14	81112300	12.00000	MO	18831.000000	\$225,972.00
Service From	Service To	Manufacturer		Model No	

Commodity Line Description: Year Five Maintenance Renewal, Change Order 8

Extended Description:



Mac Warner
Secretary of State
State of West Virginia

Office of the Secretary of State
State Capitol
Charleston, West Virginia 25305

Telephone: (304) 558-6000
Toll Free: 1-866-SOS-VOTE
Fax: (304) 558-0900
www.wvsos.gov

**PCC Technology Inc dba CIVIX
3300 W Esplanade Ave Ste 400
Metairie, LA 70002**

April 20, 2023

**Re: Cancellation of Balance of "CTSOS17000000005"
ElectioNet Software Maintenance & Support**

Dear Vendor,

The above referenced Purchase Order in the amount of **\$1,835,490.64** was issued on July 1, 2017. We are requesting your approval to cancel the remaining balance in its entirety of **\$21,680.00** that still exists on purchase order **CTSOS17000000005**.

Your signature on the line below will acknowledge that you concur with this action there are no outstanding invoices against the purchase order. Please mail this letter back to my attention at 1900 Kanawha Blvd. E, Building 1, Suite 157-k, Charleston, WV 25305 OR email to me at kaylah@wvsos.com. Failure to receive written exception to this **cancellation within 30 days** will also constitute your concurrence with our cancellation plan.

This cancellation does not impact current or future contracts which you may have with this office. It pertains to this specific contract only.

If you have any questions or need additional information, please call.

Sincerely,

Kayla Hill
Finance Specialist
WV Secretary of State

Signature

Date