



Department of Administration  
 Purchasing Division  
 2019 Washington Street East  
 Post Office Box 50130  
 Charleston, WV 25305-0130

State of West Virginia  
**Contract**

Order Date: 06-15-2023

CORRECT ORDER NUMBER MUST APPEAR  
 ON ALL PACKAGES, INVOICES, AND  
 SHIPPING PAPERS. QUESTIONS  
 CONCERNING THIS ORDER SHOULD BE  
 DIRECTED TO THE DEPARTMENT  
 CONTACT.

|                              |                                                       |                                 |                                       |
|------------------------------|-------------------------------------------------------|---------------------------------|---------------------------------------|
| <b>Order Number:</b>         | CCT 1400 1400 AGR2100000003 8                         | <b>Procurement Folder:</b>      | 883157                                |
| <b>Document Name:</b>        | USAFOODSAFETY Software Maintenance & Support          | <b>Reason for Modification:</b> | Change Order # 3<br>To Renew Contract |
| <b>Document Description:</b> | Change Order No 3 USAFOODSAFETY Maintenance & Support |                                 |                                       |
| <b>Procurement Type:</b>     | Central Contract - Fixed Amt                          |                                 |                                       |
| <b>Buyer Name:</b>           | Jessica S Chambers                                    |                                 |                                       |
| <b>Telephone:</b>            | 304-926-0499                                          |                                 |                                       |
| <b>Email:</b>                | jessica.s.chambers@wv.gov                             |                                 |                                       |
| <b>Shipping Method:</b>      | Best Way                                              | <b>Effective Start Date:</b>    | 2021-07-01                            |
| <b>Free on Board:</b>        | FOB Dest, Freight Prepaid                             | <b>Effective End Date:</b>      | 2024-06-30                            |

| VENDOR                                                       |              | DEPARTMENT CONTACT                                                                                                  |                   |
|--------------------------------------------------------------|--------------|---------------------------------------------------------------------------------------------------------------------|-------------------|
| <b>Vendor Customer Code:</b>                                 | VS0000017785 | <b>Requestor Name:</b>                                                                                              | Jonathan P Adkins |
| PRECISE SOFTWARE SOLUTIONS INC<br>1445 RESEARCH BLVD STE 500 |              | <b>Requestor Phone:</b>                                                                                             | (304) 558-2202    |
| ROCKVILLE MD 20850-6109<br>US                                |              | <b>Requestor Email:</b>                                                                                             | jadkins@wvda.us   |
| <b>Vendor Contact Phone:</b>                                 | 301-340-1418 | <div style="font-size: 48pt; font-weight: bold;">23</div> <div style="font-weight: bold;">FILE LOCATION _____</div> |                   |
| <b>Extension:</b>                                            |              |                                                                                                                     |                   |
| <b>Discount Details:</b>                                     |              |                                                                                                                     |                   |
|                                                              |              |                                                                                                                     |                   |
|                                                              |              |                                                                                                                     |                   |
| <b>#1</b>                                                    | No           | 0.0000                                                                                                              | 0                 |
| <b>#2</b>                                                    | Not Entered  |                                                                                                                     |                   |
| <b>#3</b>                                                    | Not Entered  |                                                                                                                     |                   |
| <b>#4</b>                                                    | Not Entered  |                                                                                                                     |                   |

| INVOICE TO                                                                                                                                        | SHIP TO                                                                                                                                                       |
|---------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------|
| PROCUREMENT OFFICER 304-558-2221<br>AGRICULTURE DEPARTMENT OF<br>ADMINISTRATIVE SERVICES<br>1900 KANAWHA BLVD E<br>CHARLESTON WV 25305-0173<br>US | AUTHORIZED RECEIVER 304-558-2202<br>AGRICULTURE DEPARTMENT OF<br>INFORMATION TECHNOLOGY DIVISION<br>163 GUS R DOUGLAS LN, BLDG 1<br>CHARLESTON WV 25312<br>US |

6-29-23 BAC

|                            |              |
|----------------------------|--------------|
| <b>Total Order Amount:</b> | \$101,235.11 |
|----------------------------|--------------|

Purchasing Division's File Copy

**ENTERED**

KA 6/27/23

|                                                                                                           |                                                                                                                    |                                                                                            |
|-----------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------|
| <b>PURCHASING DIVISION AUTHORIZATION</b><br>DATE: <i>Tarafe 6/28/2023</i><br>ELECTRONIC SIGNATURE ON FILE | <b>ATTORNEY GENERAL APPROVAL AS TO FORM</b><br>DATE: <i>John S. Gray 6/29/2023</i><br>ELECTRONIC SIGNATURE ON FILE | <b>ENCUMBRANCE CERTIFICATION</b><br>DATE: <i>6/29/2023</i><br>ELECTRONIC SIGNATURE ON FILE |
|-----------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------|

**Extended Description:**

Change Order No 3

Issued to renew the current contract according to all specifications, terms and conditions, and renewal pricing contained in the original contract including all authorized change orders.

Effective Dates: 07/01/2023 - 06/30/2024

1 Renewals Remaining

All provisions of the original contract and subsequent change order not modified herein shall remain in full force and effect.

No other changes.

| Line                | Commodity Code    | Quantity            | Unit | Unit Price      | Total Price |
|---------------------|-------------------|---------------------|------|-----------------|-------------|
| 1                   | 81112200          | 0.00000             |      | 0.000000        | \$31,862.64 |
| <b>Service From</b> | <b>Service To</b> | <b>Manufacturer</b> |      | <b>Model No</b> |             |
| 2021-07-01          | 2022-06-30        |                     |      |                 |             |

**Commodity Line Description:** USAFOODSAFETY Maintenance & Support Year One

**Extended Description:**

USAFOODSAFETY Maintenance & Support Year One

| Line                | Commodity Code    | Quantity            | Unit | Unit Price      | Total Price |
|---------------------|-------------------|---------------------|------|-----------------|-------------|
| 2                   | 81112200          | 0.00000             |      | 0.000000        | \$5,647.19  |
| <b>Service From</b> | <b>Service To</b> | <b>Manufacturer</b> |      | <b>Model No</b> |             |
| 2022-03-14          | 2022-04-08        |                     |      |                 |             |

**Commodity Line Description:** Support Hours

**Extended Description:**

| Line                | Commodity Code    | Quantity            | Unit | Unit Price      | Total Price |
|---------------------|-------------------|---------------------|------|-----------------|-------------|
| 3                   | 81112200          | 0.00000             |      | 0.000000        | \$31,862.64 |
| <b>Service From</b> | <b>Service To</b> | <b>Manufacturer</b> |      | <b>Model No</b> |             |
| 2022-07-01          | 2023-06-30        |                     |      |                 |             |

**Commodity Line Description:** USAFOODSAFETY Maintenance & Support Year Two

**Extended Description:**

USAFOODSAFETY Maintenance & Support Year Two

| Line                | Commodity Code    | Quantity            | Unit | Unit Price      | Total Price |
|---------------------|-------------------|---------------------|------|-----------------|-------------|
| 4                   | 81112200          | 0.00000             |      | 0.000000        | \$31,862.64 |
| <b>Service From</b> | <b>Service To</b> | <b>Manufacturer</b> |      | <b>Model No</b> |             |
| 2023-07-01          | 2024-06-30        |                     |      |                 |             |

**Commodity Line Description:** USAFOODSAFETY Maintenance & Support Year Three

**Extended Description:**

USAFOODSAFETY Maintenance & Support Year Three

**West Virginia Department of Agriculture**

Kent A. Leonhardt, Commissioner  
Joseph L. Hatton, Deputy Commissioner



June 7, 2023

Precise Software Solutions Inc.  
Attn: Drew Polulak  
1445 Research BLVD STE 500  
Rockville, MD 20850-6109

RE: CCT 1400 AGR2100000003 – USAFOODSAFETY Maintenance & Support

Dear Drew:

The West Virginia Department of Agriculture is offering to renew the above-referenced contract under the same terms and conditions, pricing, and specifications as the current contract and all subsequent change orders. The renewal dates are July 1, 2023 through June 30, 2024. If your company agrees to this renewal, please sign below and return the original to my attention as soon as possible.

Please let me know if you have any questions.

Sincerely,

A handwritten signature in dark ink, appearing to read "Alan Clemans", written over a horizontal line.

Alan Clemans (Jun 7, 2023 14:20 EDT)

**Alan Clemans, CFO/Director of  
Administrative Services Division**

*We agree to renew the contract for the period as stated above under the same terms and conditions, and pricing as the original contract and any change orders thereto.*

*Jacira Boggon*  
\_\_\_\_\_  
Name/Signature

6/8/2023

\_\_\_\_\_  
Date

Senior Contracts Manager  
\_\_\_\_\_  
Title

mailing address: 1900 Kanawha Blvd. East, Charleston, WV 25305-0009  
physical address: 217 Gus R. Douglass Lane, Charleston, WV 25312  
telephone: 304-558-3550 • fax: 304-558-2203

[www.agriculture.wv.gov](http://www.agriculture.wv.gov)

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