



Department of Administration  
 Purchasing Division  
 2019 Washington Street East  
 Post Office Box 50130  
 Charleston, WV 25305-0130

State of West Virginia  
**Purchase Order**

CORRECT ORDER NUMBER MUST APPEAR  
 ON ALL PACKAGES, INVOICES, AND  
 SHIPPING PAPERS. QUESTIONS  
 CONCERNING THIS ORDER SHOULD BE  
 DIRECTED TO THE DEPARTMENT  
 CONTACT.

Order Date: 06-29-2023

<b>Order Number:</b>	CPO 0947 0947 ERP2200000002 3	<b>Procurement Folder:</b>	955151
<b>Document Name:</b>	Thirty (30) All-in-One Computers	<b>Reason for Modification:</b> Change Order No. 01 To Cancel Contract	
<b>Document Description:</b>	Thirty (30) All-in-One Computers		
<b>Procurement Type:</b>	Central Purchase Order		
<b>Buyer Name:</b>	Toby L. Welch		
<b>Telephone:</b>	(304) 558-8802		
<b>Email:</b>	toby.l.welch@wv.gov		
<b>Shipping Method:</b>	Best Way	<b>Effective Start Date:</b>	
<b>Free on Board:</b>	FOB Dest, Freight Prepaid	<b>Effective End Date:</b>	

VENDOR		DEPARTMENT CONTACT		
<b>Vendor Customer Code:</b>	000000104093	<b>Requestor Name:</b>	Matthew H Ellison	
HPI INTERNATIONAL INC 1040 E 17TH ST  BROOKLYN NY 11230 US		<b>Requestor Phone:</b>	(304) 741-8565	
<b>Vendor Contact Phone:</b>	718-768-8800	<b>Requestor Email:</b>	matt.ellison@wvoasis.gov	
<b>Discount Details:</b>		<div style="font-size: 48pt; font-weight: bold;">23</div> <div style="font-weight: bold;">FILE LOCATION _____</div>		
<b>Discount Allowed</b>	<b>Discount Percentage</b>		<b>Discount Days</b>	
#1 No	0.0000		30	
#2 No			0	
#3 No			0	
#4 No		0		

INVOICE TO	SHIP TO
CONTROLLER ENTERPRISE RESOURCE PLANNING BOARD 1007 BULLITT STREET  SUITE 400  CHARLESTON WV 25301  US	CONTROLLER ENTERPRISE RESOURCE PLANNING BOARD 1007 BULLITT STREET  SUITE 400  CHARLESTON WV 25301  US

6-30-23 BAK

Purchasing Division's File Copy

<b>Total Order Amount:</b>	\$0.00
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ENTERED

6/29/23

<b>PURCHASING DIVISION AUTHORIZATION</b> DATE: <i>Mindy Cox 6/29/2023</i> ELECTRONIC SIGNATURE ON FILE	<b>ATTORNEY GENERAL APPROVAL AS TO FORM</b> DATE: <i>John S. Gray</i> ELECTRONIC SIGNATURE ON FILE	<b>ENCUMBRANCE CERTIFICATION</b> DATE: <i>Beverly Tolson 6-30-23</i> ELECTRONIC SIGNATURE ON FILE
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6/30/2023

**Extended Description:**

Change Order

Change Order No. 01 is issued to cancel this contract/purchase order in its entirety and all funds associated with the contract.

Effective date of cancellation: May 19, 2022

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
1	43211507	0.00000	EA	953.610000	0.00
Service From	Service To	Manufacturer	Model No		

**Commodity Line Description:** Thirty (30) All-in-One Computers

**Extended Description:**

Thirty (30) All-in-One Computers  
2T2E4UT#ABA



**Jim Justice**  
Governor  
Chair

**John B. McCuskey**  
State Auditor  
Executive Secretary

**Riley Moore**  
State Treasurer  
Member

## State of West Virginia

West Virginia Enterprise Resource Planning Board  
State Capitol, Building 1, Suite W-100  
1900 Kanawha Boulevard, East  
Charleston, West Virginia 25305

Toll Free: (877) 982-9148  
Telephone: (304) 558-2251  
Fax: (304) 558-5200  
[www.wvoasis.gov](http://www.wvoasis.gov)

April 28, 2023

Mr. Toby Welch  
WV Purchasing Division  
2019 Washington Street, East  
Charleston, WV 25305

Re: CPO ERP22\*002 – Thirty (30) All-in-One Computers - Cancellation

The WV Enterprise Resource Planning Board and the vendor HPI International, Inc. have agreed to cancel the procurement CPO ERP22\*02 as a result of increasingly delayed shipment of the products ordered. The vendor was unable to obtain a reasonable delivery date from their supplier, with no expected delivery date ever being provided to our Agency.

This procurement effort has since been replaced by CPO ERP23\*002, with successful delivery and installation of the desired computers. This cancellation is necessary, in order to release the encumbrance maintained by CPO ERP22\*002.

Please accept this letter as notice that CPO ERP22\*002 has been cancelled. Please contact me with any questions or concerns at [Evan.Pauley@wvoasis.gov](mailto:Evan.Pauley@wvoasis.gov) or 304-935-0425.

Sincerely,

A handwritten signature in black ink, appearing to read "Evan Pauley".

Evan Pauley  
Controller

## Evan Pauley

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**From:** Amy Berger <ab@hpi.com>  
**Sent:** Thursday, May 19, 2022 11:00 AM  
**To:** Evan Pauley  
**Cc:** Jerrold Berger  
**Subject:** RE: 683H3UT-

I truly understand , and while on my part it represents a loss , I am 100% with you and would probably do the same. Thanks and once again I apologize.

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**From:** Evan Pauley <evan.pauley@wvoasis.gov>  
**Sent:** Thursday, May 19, 2022 10:59 AM  
**To:** Amy Berger <ab@hpi.com>  
**Subject:** RE: 683H3UT-

Good morning Amy,

After much deliberation, we have decided that we feel it is in the best interest of both parties to cancel this purchase order for the thirty (30) all-in-one computers. Please respond that you agree with the determination and we will forward a cancellation document for your records.

Thank you,  
Evan Pauley

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**From:** Amy Berger <ab@hpi.com>  
**Sent:** Wednesday, May 18, 2022 2:37 PM  
**To:** Evan Pauley <evan.pauley@wvoasis.gov>  
**Subject:** FW: 683H3UT-

Evan-

Here is the info you requested.  
It is similar to what I told you ...and I wish it was better. But I am merely the messenger here .  
I will add the supply chain is once again becoming constricted with shanghai closing down once again .

Amy