



Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

State of West Virginia Master Agreement

Order Date: 04-25-2023

CORRECT ORDER NUMBER MUST
 APPEAR ON ALL PACKAGES, INVOICES,
 AND SHIPPING PAPERS. QUESTIONS
 CONCERNING THIS ORDER SHOULD BE
 DIRECTED TO THE DEPARTMENT
 CONTACT.

Order Number:	CMA 0947 0947 ERP2300000002 2	Procurement Folder:	1137631
Document Name:	ERP Nightly Cycle Services and Staff Augmentation	Reason for Modification:	Change Order No. 1 is issued to exercise the first optional renewal year of the contract under the same terms, conditions, and pricing.
Document Description:	ERP Nightly Cycle Services & Staff Augmentation		
Procurement Type:	Central Master Agreement		
Buyer Name:			
Telephone:			
Email:			
Shipping Method:	Best Way	Effective Start Date:	2023-06-01
Free on Board:	FOB Dest, Freight Prepaid	Effective End Date:	2026-05-31

VENDOR				DEPARTMENT CONTACT	
Vendor Customer Code:	VS0000010650			Requestor Name:	Evan Pauley
DATAVIEW CONSULTING LLC				Requestor Phone:	304-935-0425
1634 King Street				Requestor Email:	evan.pauley@wvoasis.gov
Lacrosse	WI	54601-3023		<div style="font-size: 2em; font-weight: bold;">23</div> <div style="font-size: 1.5em; font-weight: bold;">49567</div> <div style="font-weight: bold;">FILE LOCATION</div>	
US					
Vendor Contact Phone:	6462206008	Extension:			
Discount Details:					
	Discount Allowed	Discount Percentage	Discount Days		
#1	No	0.0000	0		
#2	No				
#3	No				
#4	No				

INVOICE TO	SHIP TO
CONTROLLER ENTERPRISE RESOURCE PLANNING BOARD 1007 BULLITT STREET SUITE 400 CHARLESTON WV 25301 US	CONTROLLER ENTERPRISE RESOURCE PLANNING BOARD 1007 BULLITT STREET SUITE 400 CHARLESTON WV 25301 US

5-22-23 Box

Purchasing Division's File Copy

Total Order Amount:	Open End
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SCANNED

ENTERED

TLW 4/25/23

PURCHASING DIVISION AUTHORIZATION
DATE: <i>Mary Ann</i> 5/20/2023
ELECTRONIC SIGNATURE ON FILE

ATTORNEY GENERAL APPROVAL AS TO FORM
DATE: <i>John S. Gray</i>
ELECTRONIC SIGNATURE ON FILE

ENCUMBRANCE CERTIFICATION
DATE: <i>Beverly Tolson</i> 6-5-2023
ELECTRONIC SIGNATURE ON FILE

5/26/2023

Extended Description:

Change Order No. 01 is issued to renew the original contract according to all terms, conditions, prices, and specifications contained in the original contract including all authorized change orders.

Effective Date of Renewal: June 01, 2025 through May 31, 2026

Renewal Years Remaining: 2

No Other Changes.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
1	81111507			MO	14000.000000
	Service From	Service To		Service Contract Amount	
					0.00

Commodity Line Description: Nightly Cycle Operations

Extended Description:

Nightly Cycle and Project needs - (24 months) - \$336,000.00

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
2	81111507			HOUR	190.000000
	Service From	Service To		Service Contract Amount	
					0.00

Commodity Line Description: Project Manager - Onsite Hourly Rate

Extended Description:

Project Manager - Onsite Hourly Rate

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
3	81111507			HOUR	160.000000
	Service From	Service To		Service Contract Amount	
					0.00

Commodity Line Description: Project Manager - Offsite Hourly Rate

Extended Description:

Project Manager - Offsite Hourly Rate

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
4	81111507			HOUR	185.000000
	Service From	Service To		Service Contract Amount	
					0.00

Commodity Line Description: Technical Lead - Onsite Hourly Rate

Extended Description:

Technical Lead - Onsite Hourly Rate

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
5	81111507			HOUR	155.000000
	Service From	Service To		Service Contract Amount	
					0.00

Commodity Line Description: Technical Lead - Offsite Hourly Rate

Extended Description:

Technical Lead - Offsite Hourly Rate

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
6	81111507			HOUR	150.000000
	Service From	Service To			Service Contract Amount
					0.00

Commodity Line Description: Business Objects / Power BI Admin/Arch - Onsite Hourly Rate

Extended Description:
Business Objects / Power BI Admin and Architect - Onsite Hourly Rate

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
7	81111507			HOUR	120.000000
	Service From	Service To			Service Contract Amount
					0.00

Commodity Line Description: Business Objects / Power BI Admin/Arch - Offsite Hourly Rate

Extended Description:
Business Objects / Power BI Admin and Architect - Offsite Hourly Rate

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
8	81111507			HOUR	150.000000
	Service From	Service To			Service Contract Amount
					0.00

Commodity Line Description: ASP.Net Solutions Arch / Develop Lead - Onsite Hourly Rate

Extended Description:
ASP.Net Solutions Architect / Development Lead - Onsite Hourly Rate

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
9	81111507			HOUR	120.000000
	Service From	Service To			Service Contract Amount
					0.00

Commodity Line Description: ASP.Net Solutions Arch / Develop Lead - Offsite Hourly Rate

Extended Description:
ASP.Net Solutions Architect / Development Lead - Offsite Hourly Rate

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
10	81111507			HOUR	125.000000
	Service From	Service To			Service Contract Amount
					0.00

Commodity Line Description: ASP.Net Developer - Onsite Hourly Rate

Extended Description:
ASP.Net Developer - Onsite Hourly Rate

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
11	81111507			HOUR	100.000000
	Service From	Service To			Service Contract Amount
					0.00

Commodity Line Description: ASP.Net Developer - Offsite Hourly Rate

Extended Description:
ASP.Net Developer - Offsite Hourly Rate

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
12	81111507			HOUR	150.000000
	Service From	Service To		Service Contract Amount	
					0.00

Commodity Line Description: ERP Technical Staff/Developer/Analyst - Onsite Hourly Rate

Extended Description:

ERP Technical Staff/Developer/Analyst - Onsite Hourly Rate

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
13	81111507			HOUR	120.000000
	Service From	Service To		Service Contract Amount	
					0.00

Commodity Line Description: ERP Technical Staff/Developer/Analyst - Offsite Hourly Rate

Extended Description:

ERP Technical Staff/Developer/Analyst - Offsite Hourly Rate

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
14	81111507			HOUR	125.000000
	Service From	Service To		Service Contract Amount	
					0.00

Commodity Line Description: BI Report Developer - Onsite Hourly Rate

Extended Description:

BI Report Developer - Onsite Hourly Rate

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
15	81111507			HOUR	100.000000
	Service From	Service To		Service Contract Amount	
					0.00

Commodity Line Description: BI Report Developer - Offsite Hourly Rate

Extended Description:

BI Report Developer - Offsite Hourly Rate

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
16	81111507			HOUR	185.000000
	Service From	Service To		Service Contract Amount	
					0.00

Commodity Line Description: Change Lead - Onsite Hourly Rate

Extended Description:

Change Lead - Onsite Hourly Rate

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
17	81111507			HOUR	155.000000
	Service From	Service To		Service Contract Amount	
					0.00

Commodity Line Description: Change Lead - Offsite Hourly Rate

Extended Description:

Change Lead - Offsite Hourly Rate

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
18	81111507			HOUR	150.000000
	Service From	Service To			Service Contract Amount
					0.00

Commodity Line Description: Technical Manager - Onsite Hourly Rate

Extended Description:
Technical Manager - Onsite Hourly Rate

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
19	81111507			HOUR	120.000000
	Service From	Service To			Service Contract Amount
					0.00

Commodity Line Description: Technical Manager - Offsite Hourly Rate

Extended Description:
Technical Manager - Offsite Hourly Rate

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
20	81111507			HOUR	120.000000
	Service From	Service To			Service Contract Amount
					0.00

Commodity Line Description: Junior Developer / Analyst - Onsite Hourly Rate

Extended Description:
Junior Developer / Analyst - Onsite Hourly Rate

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
21	81111507			HOUR	90.000000
	Service From	Service To			Service Contract Amount
					0.00

Commodity Line Description: Junior Developer / Analyst - Offsite Hourly Rate

Extended Description:
Junior Developer / Analyst - Offsite Hourly Rate

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
22	81111507			HOUR	185.000000
	Service From	Service To			Service Contract Amount
					0.00

Commodity Line Description: Functional SME - Onsite Hourly Rate

Extended Description:
Functional Subject Matter Expert (SME) - Onsite Hourly Rate

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
23	81111507			HOUR	155.000000
	Service From	Service To			Service Contract Amount
					0.00

Commodity Line Description: Functional SME - Offsite Hourly Rate

Extended Description:
Functional Subject Matter Expert (SME) - Offsite Hourly Rate

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
24	81111507			MO	15000.000000
	Service From	Service To		Service Contract Amount	
				0.00	

Commodity Line Description: Nightly Cycle Operations

Extended Description:
Nightly Cycle - Year 3



Jim Justice
Governor
Chair

John B. McCuskey
State Auditor
Executive Secretary

Riley Moore
State Treasurer
Member

State of West Virginia

West Virginia Enterprise Resource Planning Board
State Capitol, Building 1, Suite W-100
1900 Kanawha Boulevard, East
Charleston, West Virginia 25305

Toll Free: (877) 982-9148
Telephone: (304) 558-2251
Fax: (304) 558-5200
www.wvoasis.gov

April 20, 2023

Mr. Mohsine Badre
Dataview Consulting, LLC
1318 Sunset Ct.
Lacrosse, WI 54601

Re: CMA ERP2300000002 – ERP Nightly Cycle Services and Staff Augmentation

Mr. Badre,

The WV ERP Board is requesting to exercise the first optional renewal year of contract CMA ERP2300000002 to extend the ERP Nightly Cycle Services and Staff Augmentation for the period of 06/01/2025 – 05/31/2026. Upon acceptance of this request, this contract will be extended under the same terms and conditions as per the original agreement.

Please review, sign and date below, scan, and email back to me with your agreement to exercise the first optional renewal period of this contract. Upon acceptance of this request, the rates for staff augmentation services will remain unchanged.

Thank you for your attention to this matter. If you have any questions, please call me at 304-935-0425 or email me at Evan.Pauley@wvoasis.gov.

Sincerely,

Evan Pauley
Controller

We agree to exercise the first optional renewal term of the contract for the period as stated above with the same terms and conditions in the original master agreement and any change orders thereto.

04/20/2023

Name and Title

Date



Jim Justice
Governor
Chair

John B. McCuskey
State Auditor
Executive Secretary

Riley Moore
State Treasurer
Member

State of West Virginia

West Virginia Enterprise Resource Planning Board
State Capitol, Building 1, Suite W-100
1900 Kanawha Boulevard, East
Charleston, West Virginia 25305

Toll Free: (877) 982-9148
Telephone: (304) 558-2251
Fax: (304) 558-5200
www.wvoasis.gov

May 5, 2023

*O.K.
K. Moore
05/22/23*

Mr. Joshua Spence
Chief Technology Officer
WV Office of Technology

Re: CMA ERP2300000002 – ERP Nightly Cycle and Staff Augmentation Services

Mr. Spence:

We are writing to request CTO approval to exercise the first optional renewal year on contract CMA ERP2300000002 to continue utilizing Dataview Consulting, LLC for support of the ongoing functionality of the wvoasis system.

As noted in Section 2.2.4 'Rate Increase', the vendor intended to increase their rates by five percent (5%) after the first two years of the agreement. We have reached an agreement with the vendor to not apply this increase for the first renewal year from June 1, 2025, through May 31, 2026. Exercising the renewal year now provides our agency with price protection from this rate increase.

The total fixed cost of this contract will increase by \$180,000 for Nightly Cycler Services. The variable cost for staff augmentation services has been estimated at \$3,250,000 for the annual period covered by this renewal.

Thank you for your attention to this matter. If you have any questions, please call me at 304-935-0425.

Sincerely,

Evan Pauley
Controller



STATE OF WEST VIRGINIA
DEPARTMENT OF ADMINISTRATION
OFFICE OF TECHNOLOGY
State Capitol
Charleston, West Virginia 25305

Mark D. Scott
Cabinet Secretary

Joshua D. Spence
Chief Information Officer

**TO: Evan Pauley
Enterprise Resource Planning Board**

**FROM: Joshua D. Spence, Chief Information Officer
Office of Technology**

A handwritten signature in black ink, appearing to read "JDS", is written over the name "Joshua D. Spence" in the "FROM:" field.

**SUBJECT: INFORMATION TECHNOLOGY PROCUREMENT
ERP23*02 IS&C NUMBER: 2023-2203**

DATE: May 12, 2023

West Virginia Code §5A-6-4(a)(3) permits the Chief Technology Officer to "evaluate the economic justification, system design and suitability of information equipment and related services, and review and make recommendations on the purchase, lease or acquisition of information equipment and contracts for related services by the state spending units."

West Virginia Code §5A-6-4c requires that the Chief Technology Officer review and approve "a major information technology project."

West Virginia Code §5A-6-5 requires that "any state spending unit that pursues an information technology purchase that does not meet the definition of a 'major technology project' and that is required to submit a request for proposal to the State Purchasing Division prior to purchasing goods or services shall obtain the approval of the Chief Technology Officer, in writing, of any proposed purchase of goods or services related to its information technology and telecommunication systems."

After conducting a review of your request to renew ERP23*02 for 1 year, the Office of Technology has determined:

That your request is approved.

That your request is not subject to the review and approval provisions contained in Chapter 5A, Article 6 of the Code, therefore, it does not need approval by the Office of Technology.

This memorandum constitutes this office's official review and a copy should be attached to your purchase order and any other correspondence related to this request.

If you have questions, or need additional information, please contact Consulting Services at Consulting.Services@wv.gov.

COMPLIANCE VERIFICATION CHECKLIST FOR REQUISITION SUBMISSION

<i>Purchasing Division Use:</i> Buyer: <u>TW-52</u> Date: <u>4/27/23</u> Solicitation No. <u>CMA LOT 23'002</u>	Agency: WV Enterprise Resource Planning Board Procurement Officer Submitting Requisition: Evan Pauley Requisition No. CMA ERP2300000002 PF No.: 1137631
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This checklist **MUST** be completed by a state agency's designated procurement officer and submitted with the Purchase Requisition to the Purchasing Division. The purpose of the checklist is to verify that an agency procurement officer has obtained and included required documentation necessary for the Purchasing Division to process the requisition without future processing disruptions. At the agency's preference, the agency **MUST** either submit the checklist by attaching it to the requisition's Header **OR** by placing it in the requisition's Procurement Folder.

FOR ALL SOLICITATION TYPES:

	Compliance Check Type	Required	Provided, if Required	Not Required	Purch. Div. Confirmation
1	Specifications and Pricing Page included	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2	Use of correct specification template	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3	Use of correct requisition type [CRQS → CCT or CPO] or [CRQM → CMA]	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4	Use of most current terms and conditions (www.state.wv.us/admin/purchase/TCP.pdf)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5	Maximum budgeted amount in wvOASIS	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6	Suggested vendors in wvOASIS	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7	Capitol Building Commission pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
8	Financing (Governor's Office) pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
9	Fleet Management Division pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

	Compliance Check Type	Required	Provided, if Required	Not Required	Purch. Div. Confirmation
10	Insurance requirements				
	Commercial General Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Automobile Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Workers' Compensation/Employer's Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Cyber Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Builder's Risk/Installation Floater	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Professional Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Other (specify)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
11	Office of Technology CIO pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
12	Treasurer's Office (banking) pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

FOR CHANGE ORDERS/RENEWALS:

1	Two-party agreement	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
2	Standard change order language	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
3	Office of Technology CIO approval	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
4	Justification for price increases/backdating/other	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
5	Bond Rider (Construction)	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
6	Secretary of State Verification	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
7	State debarment verification	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
8	Federal debarment verification	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

**The items pre-checked are required before a Purchase Requisition may be submitted to the Purchasing Division. Failure to complete and verify this documentation may result in rejection of the requisition back to the agency. It is up to the agency procurement officer to determine if pre-approvals, insurance, or other documentation is needed for the purchase. The referenced information below may be used to make this determination.*

For Purchasing Division Use Only:

I have reviewed the requisition identified above and find that it is sufficient to advertise publicly to the vendor community. My review does not preclude the possibility that the vendor community, or some other entity, will identify an area of concern; however, should such issues or concerns arise, they will be reviewed and addressed as may be appropriate.

Signature: _____

