



Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

State of West Virginia
Purchase Order

Order Date: 06-06-2023

CORRECT ORDER NUMBER MUST APPEAR
 ON ALL PACKAGES, INVOICES, AND
 SHIPPING PAPERS. QUESTIONS
 CONCERNING THIS ORDER SHOULD BE
 DIRECTED TO THE DEPARTMENT
 CONTACT.

Order Number:	CPO 0803 0758 DOT2300000024 2	Procurement Folder:	1073684
Document Name:	Roofing Materials for Carrolton Covered Bridge - 07230070	Reason for Modification: Change Order No. 1 - to increase contract per the attached documentation.	
Document Description:	Roofing Materials for Carrolton Covered Bridge		
Procurement Type:	Central Purchase Order		
Buyer Name:	John W Estep		
Telephone:	304-558-2566		
Email:	john.w.estep@wv.gov		
Shipping Method:	Best Way	Effective Start Date:	
Free on Board:	FOB Dest, Freight Prepaid	Effective End Date:	

VENDOR		DEPARTMENT CONTACT																					
Vendor Customer Code:	000000205730	Requestor Name:	Melissa J Jordan																				
LEE REGER BUILDS INC One Railroad Street		Requestor Phone:	(304) 269-0400																				
SHINNSTON WV 26431 US		Requestor Email:	melissa.j.jordan@wv.gov																				
Vendor Contact Phone:	999-999-9999 Extension:	<div style="font-size: 48pt; font-weight: bold;">23</div> <div style="font-weight: bold;">FILE LOCATION _____</div>																					
Discount Details:																							
	<table border="1" style="width: 100%;"><thead><tr><th></th><th>Discount Allowed</th><th>Discount Percentage</th><th>Discount Days</th></tr></thead><tbody><tr><td>#1</td><td>No</td><td>0.0000</td><td>0</td></tr><tr><td>#2</td><td>Not Entered</td><td></td><td></td></tr><tr><td>#3</td><td>Not Entered</td><td></td><td></td></tr><tr><td>#4</td><td>Not Entered</td><td></td><td></td></tr></tbody></table>				Discount Allowed	Discount Percentage	Discount Days	#1	No	0.0000	0	#2	Not Entered			#3	Not Entered			#4	Not Entered		
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INVOICE TO	SHIP TO
DIVISION OF HIGHWAYS DISTRICT SEVEN DRAWER 1228 WESTON WV 26452 US	STATE OF WEST VIRGINIA JOBSITE - SEE SPECIFICATIONS No City WV 99999 US

6-7-23 BAT

Total Order Amount:	\$23,797.44
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Purchasing Division's File Copy

ENTERED

JE 6/2/23

PURCHASING DIVISION AUTHORIZATION DATE: <i>Tara G 6/7/2023</i> ELECTRONIC SIGNATURE ON FILE	ATTORNEY GENERAL APPROVAL AS TO FORM DATE: <i>9/2/2023</i> ELECTRONIC SIGNATURE ON FILE	ENCUMBRANCE CERTIFICATION DATE: <i>6/12/2023</i> ELECTRONIC SIGNATURE ON FILE
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6/12/2023

Extended Description:

Change Order No. 01 is issued to increase the contract per the attached documentation according to all terms, conditions, and specifications contained in the original contract and all authorized change orders.

Effective Date of Change: 5/22/2023

Original Contract Total: \$20,871.18
CO1 Increase: \$ 2,926.26
New Contract Total: \$23,797.44

All provisions of the original Contract and subsequent Change Orders not modified herein shall remain in full force and effect.

No other changes.

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
1	30151500	4437.00000	SF	5.240000	23249.88
Service From	Service To	Manufacturer	Model No		

Commodity Line Description: Standing Seam Metal Roof, 24 Gauge with 16 to 24 inch pan wi

Extended Description:

CO1 - Increase from 3,750 SF to 4,437 SF. Standing Seam Metal Roof, 24 Gauge with 16 to 24 inch pan wi

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
2	30151500	0.00000	SF	0.190000	0.00
Service From	Service To	Manufacturer	Model No		

Commodity Line Description: Rosin paper or equivalent

Extended Description:

CO1 - to reduce from 3,750 SF to 0 SF; Rosin paper or equivalent

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
3	30151500	169.00000	LF	3.240000	547.56
Service From	Service To	Manufacturer	Model No		

Commodity Line Description: Metal Ridge Batten

Extended Description:

CO1 - Increase from 157 LF to 169 LF; Metal Ridge Batten



WEST VIRGINIA DEPARTMENT OF TRANSPORTATION

Division of Highways

Office of the District Engineer/Manager

District Seven

Post Office Box 1228 · Weston, West Virginia 26452 · (304) 269-0400

Gregory L. Bailey, P.E.
Interim
State Highway Engineer

Jimmy Wriston, P. E.
Secretary of Transportation
Commissioner of Highways

5/22/2023

**Subject: Carrollton Covered Bridge
Roof Cost Adjustment**

To whom it may concern,

The reason that the roof at Carrollton was invoiced at a higher cost than the original purchase order is that the Division of Highways made some decisions after the purchase order had been set up to modify the dimensions of the roof for greater overhang (extended by over one foot all around) to better protect the structure from rain and water damage. This is what led to a greater square footage of roofing material and a higher cost. Additionally, a decision was made in agreement with the plan developer and the roofing company that the rosin paper was not necessary for a structure of this type that is open to the elements, which was a minor cost savings.

Sincerely,

Chad M. Boram, PE
District 7 Bridge Engineer

*We agree
Cristy Smith
5-30-23*

*Francis
app
5/28*



Lee Reger Builds, Inc.
P.O. Box 1872
One Railroad Street
Shinnston, WV 26431
(304) 592-2083
(304) 592-3920 (FAX)

WV DOH
Attn. Chad M. Boram

May 24, 2023

Re: Carrollton Covered Bridge

Mr. Boram,

Lee Reger Builds, Inc. agrees to the changes to the material provided by our company for the Carrollton Covered Bridge.

There are a couple of reasons for cost changes and material changes to the Carrollton Covered Bridge.

- The roof sheeting was made 12" longer than what was originally quoted because a 12" overhang was installed.
- The quantity on the bid form was 3,750 SF which is what was bid, total square footage ended up being 4,437 SF.
- Rake trim had to be made longer due to roof overhang.
- Rosin paper was deleted because it needs to go over solid surface and manufacture said it was needed.
- Bid form called for 157 LF of ridge cap and ended up with 169 LF.

Cost Breakdown

Bid Quantity Metal Sheeting: 3,750 SF @ \$5.24/SF	Total: \$19,650.00
Bid Quantity Rosin Paper: 3,750 SF @ \$0.19/SF	Total: \$715.50 712.50 <i>712.50</i>
Bid Quantity Metal Batten Ridge: 157 LF @ \$3.24/SF	Total: \$508.68
<u>Total Bid:</u>	<u>\$20,874.18</u> <i>20,871.18</i>
Actual Quantity Metal Sheeting: 4,437 SF @ \$5.24/SF	Total: \$23,249.88
Actual Quantity Rosin Paper: 0 SF @ \$0.19/SF	Total: \$0.00
Actual Quantity Metal Batten Rdige: 169 LF @ \$3.24 SF	Total: 547.56
Total Invoice:	\$23,797.44

Sincerely,


Sheldon E. Raber, V.P.
Lee Reger Builds, Inc.