



Department of Administration  
 Purchasing Division  
 2019 Washington Street East  
 Post Office Box 50130  
 Charleston, WV 25305-0130

# State of West Virginia Master Agreement

Order Date: 05-19-2023

CORRECT ORDER NUMBER MUST  
 APPEAR ON ALL PACKAGES, INVOICES,  
 AND SHIPPING PAPERS. QUESTIONS  
 CONCERNING THIS ORDER SHOULD BE  
 DIRECTED TO THE DEPARTMENT  
 CONTACT.

<b>Order Number:</b>	CMA 0803 0077 DOT2200000072 2	<b>Procurement Folder:</b>	1005847
<b>Document Name:</b>	Heavy Duty Sample Bags	<b>Reason for Modification:</b>	Change Order 01 To Renew Contract
<b>Document Description:</b>	Heavy Duty Sample Bags		
<b>Procurement Type:</b>	Central Master Agreement		
<b>Buyer Name:</b>			
<b>Telephone:</b>			
<b>Email:</b>			
<b>Shipping Method:</b>	Best Way	<b>Effective Start Date:</b>	2022-06-01
<b>Free on Board:</b>	FOB Dest, Freight Prepaid	<b>Effective End Date:</b>	2024-05-31

VENDOR		DEPARTMENT CONTACT		
<b>Vendor Customer Code:</b>	000000211218	<b>Requestor Name:</b>	Kristine E James	
INNOVATIVE BUSINESS SOLUTIONS 1224 BRUSHY FORK RD		<b>Requestor Phone:</b>	304-414-7104	
CAIRO WV 26337		<b>Requestor Email:</b>	kristy.e.james@wv.gov	
US		<div style="font-size: 48px; font-weight: bold;">23</div> <div style="font-weight: bold;">FILE LOCATION _____</div>		
<b>Vendor Contact Phone:</b>	304-628-3049			<b>Extension:</b>
<b>Discount Details:</b>				

INVOICE TO	SHIP TO
DIVISION OF HIGHWAYS MATERIALS, CONTROL, SOILS, & TESTING 190 DRY BRANCH DR CHARLESTON WV 25306 US	DIVISION OF HIGHWAYS MATERIALS, CONTROL, SOILS, & TESTING 190 DRY BRANCH DR CHARLESTON WV 25306 US

5-23-23 BAX

Purchasing Division's File Copy

<b>Total Order Amount:</b>	Open End
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ENTERED

*BBB* 5/22/2023  
 PURCHASING DIVISION AUTHORIZATION  
 DATE: *Tanya S/22/2023*  
 ELECTRONIC SIGNATURE ON FILE

ATTORNEY GENERAL APPROVAL AS TO FORM  
 DATE: *John S. Gray*  
 ELECTRONIC SIGNATURE ON FILE  
 5/26/2023

ENCUMBRANCE CERTIFICATION  
 DATE: *Beverly Tolson*  
 ELECTRONIC SIGNATURE ON FILE  
 5-30-2023

**Extended Description:**

Change Order

Change Order No. 01 is issued to renew the original contract according to all terms, conditions, prices and specifications contained in the original contract including all authorized change orders

Effective date of renewal 06/01/23 through 05/31/24.

Renewal Years Remaining: 2

No other changes.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
1	24121500			EA	14.650000
	<b>Service From</b>	<b>Service To</b>		<b>Service Contract Amount</b>	
				0.00	

**Commodity Line Description:** Heavy-Duty Sample Bags (Poly-Lined) Large

**Extended Description:**

Heavy Duty Sample Bags must be 17" x 32"

(434 x 813 mm) in size made of osnaburg cotton cloth. Have a minimum carrying capacity of 50lbs, and draw-cord. Polyethylene inserts with a minimum thickness of 4mm.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
2	24121500			EA	5.450000
	<b>Service From</b>	<b>Service To</b>		<b>Service Contract Amount</b>	
				0.00	

**Commodity Line Description:** Heavy-Duty Sample Bags (Poly-Lined) Small

**Extended Description:**

Heavy Duty Sample Bags must be 10" x 18" (254 x 457mm) in size made of osnaburg cotton cloth. Have a minimum carrying capacity of 50lbs, and draw-cord. Polyethylene inserts with a minimum thickness of 4mm.



WEST VIRGINIA DEPARTMENT OF TRANSPORTATION  
Division of Highways

Gregory L. Bailey, P.E.  
Interim  
State Highway Engineer

1900 Kanawha Boulevard East • Building Five • Room 110  
Charleston, West Virginia 25305-0430 • (304) 558-3505  
05/10/2023

Jimmy Wriston, P. E.  
Secretary of Transportation  
Commissioner of Highways

Brian Bartlett, President  
Innovative Business Solutions  
1224 Brushy Fork  
Cairo, WV 26337

Subject Contract Renewal: Central Master Agreement DOT2200000072  
Procurement folder: 1005847

Mr. Bartlett,

The Department of Transportation of West Virginia is offering to renew the original contract according to all terms, conditions, prices and specifications contained in the original contract including all authorized change orders.

The renewal dates are 6/1/23 through 5/31/24 . If your company agrees to this renewal, please sign below and return as soon as possible. You may return all renewal documents via email to

wanda.f.casto@wv.gov

Please contact the email listed above if you have any questions.  
Thank you,

Wanda F. Casto  
Purchasing Specialist

We agree to renew the contract for the period as state above under the same terms, conditions, prices, and specifications in the original purchase order and any change orders thereto.

Brian Bartlett  
Name/Signature  
President  
Title

5/15/2023  
Date

PROCUREMENT USE ONLY  
Jimmy Wriston TOIMGR 5/19/23  
Signature/Title/Date

E E O/AFFIRMATIVE ACTION EMPLOYER