



Department of Administration  
 Purchasing Division  
 2019 Washington Street East  
 Post Office Box 50130  
 Charleston, WV 25305-0130

State of West Virginia  
**Contract**

Order Date: 06-01-2023

CORRECT ORDER NUMBER MUST APPEAR  
 ON ALL PACKAGES, INVOICES, AND  
 SHIPPING PAPERS. QUESTIONS  
 CONCERNING THIS ORDER SHOULD BE  
 DIRECTED TO THE DEPARTMENT  
 CONTACT.

Order Number:	CCT 0511 2520 HHR2100000002 9	Procurement Folder:	831103
Document Name:	CHANGE ORDER 4	Reason for Modification:	CHANGE ORDER 4 To Renew Contract
Document Description:	BLACKBOARD LEARNING MANAGEMENT SYSTEMS (LMS)		
Procurement Type:	Central Sole Source		
Buyer Name:	Crystal G Hustead		
Telephone:	(304) 558-2402		
Email:	crystal.g.hustead@wv.gov		
Shipping Method:	Best Way	Effective Start Date:	2021-03-30
Free on Board:	FOB Dest, Freight Prepaid	Effective End Date:	2024-06-30

VENDOR				DEPARTMENT CONTACT	
Vendor Customer Code:	000000195577			Requestor Name:	Heather M White
BLACKBOARD INC				Requestor Phone:	(304) 352-3926
11720 PLAZA AMERICA DR 11TH FL				Requestor Email:	heather.m.white@wvago.gov
RESTON	VA	20190		<div style="font-size: 48pt; font-weight: bold;">23</div> <div style="font-weight: bold;">FILE LOCATION _____</div>	
US					
Vendor Contact Phone:	2023039333	Extension:			
Discount Details:					
	Discount Allowed	Discount Percentage	Discount Days		
#1	No	0.0000	0		
#2	Not Entered				
#3	Not Entered				
#4	Not Entered				

INVOICE TO	SHIP TO
BUYER - 304-957-0209	BUYER - 304-957-0209
HEALTH AND HUMAN RESOURCES	HEALTH AND HUMAN RESOURCES
OFFICE OF HUMAN RESOURCES MGMT	OFFICE OF HUMAN RESOURCES MGMT
ONE DAVIS SQUARE, STE 400	ONE DAVIS SQUARE, STE 400
CHARLESTON WV 25301	CHARLESTON WV 25301
US	US

*July 6/12/2023*

Total Order Amount: \$239,804.13

Purchasing Division's File Copy

**ENTERED**

*CH 6/17/23*

PURCHASING DIVISION AUTHORIZATION	ATTORNEY GENERAL APPROVAL AS TO FORM	ENCUMBRANCE CERTIFICATION
DATE: <i>Tara H 6/12/2023</i>	DATE: <i>John S. Gray</i>	DATE: <i>Beverly Tolson 6-14-2023</i>
ELECTRONIC SIGNATURE ON FILE	ELECTRONIC SIGNATURE ON FILE	ELECTRONIC SIGNATURE ON FILE

*6/13/2023*

**Extended Description:**

Change Order

Change Order No. 04 is issued to renew the original contract according to all terms, conditions, prices and specifications contained in the original contract including all authorized change orders

Effective date of renewal 7/1/2023 through 6/30/2024

Renewal Years Remaining: Two (2) Years

No other changes.

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
1	43232500	0.00000		0.000000	\$27,605.48
<b>Service From</b>	<b>Service To</b>	<b>Manufacturer</b>		<b>Model No</b>	
2021-03-30	2022-06-30				

**Commodity Line Description:** Collaborate Enterprise License

**Extended Description:**

Collaborate Enterprise License - 5M Minutes Cap, 1024 GB Storage  
Product code: CL-WC-ENT-5M  
Year 1

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
6	43232500	0.00000		0.000000	\$7,500.00
<b>Service From</b>	<b>Service To</b>	<b>Manufacturer</b>		<b>Model No</b>	
2021-03-30	2022-06-30				

**Commodity Line Description:** Consulting Time - FFP

**Extended Description:**

Consulting Time - FFP

AS-ICS-HRS-FFP  
PERIOD YEAR 1

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
11	43232500	0.00000		0.000000	\$7,034.25
<b>Service From</b>	<b>Service To</b>	<b>Manufacturer</b>		<b>Model No</b>	
2021-03-30	2022-06-30				

**Commodity Line Description:** Online Training Subscription

**Extended Description:**

Online Training Subscription  
AS-TRN-OLN-S

Period 1

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
26	43232500	0.00000		0.000000	\$81,164.40
<b>Service From</b>	<b>Service To</b>	<b>Manufacturer</b>		<b>Model No</b>	
2021-03-30	2022-06-30				

**Commodity Line Description:** LEARNING PRO SAAS + 5001 - 10000 Users

**Extended Description:**

LEARNING PRO SAAS 5001 - 10000 Users SAAS2-LP-PRO-P  
Year 1

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
27	43232500	0.00000		0.000000	\$2,500.00
Service From	Service To	Manufacturer		Model No	
2021-03-30	2022-06-30				

**Commodity Line Description:** Exceeds Storage Capacity of 2TB

**Extended Description:**

Storage capacity is limited to 2 TB. Storage in excess of the Storage Capacity is subject to additional fees and purchase.  
Additional Storage: 1 TB = \$2,500.00

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
28	43232500	0.00000		0.000000	\$4,000.00
Service From	Service To	Manufacturer		Model No	
2021-03-30	2022-06-30				

**Commodity Line Description:** Exceeds Contracted Minutes of 5 million

**Extended Description:**

Minutes used in excess of contracted Minutes of 5 million is subject to additional fees and purchase.  
Additional Minutes: 1M = \$4,000.00

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
29	43232500	0.00000		0.000000	\$22,000.00
Service From	Service To	Manufacturer		Model No	
2022-07-01	2023-06-30				

**Commodity Line Description:** Collaborate Enterprise License

**Extended Description:**

Collaborate Enterprise License - 5M Minutes Cap, 1024 GB Storage  
Product code: CL-WC-ENT-5M  
Year 2

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
30	43232500	0.00000		0.000000	\$75,000.00
Service From	Service To	Manufacturer		Model No	
2022-07-01	2023-06-30				

**Commodity Line Description:** LEARNING PRO SAAS + 5001 - 10000 Users

**Extended Description:**

LEARNING PRO SAAS 5001 - 10000 Users SAAS2-LP-PRO-P  
Optional Year 2

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
31	43232500	0.00000		0.000000	\$2,500.00
Service From	Service To	Manufacturer		Model No	
2022-07-01	2023-06-30				

**Commodity Line Description:** Exceeds Storage Capacity of 2TB

**Extended Description:**

Storage capacity is limited to 2 TB. Storage in excess of the Storage Capacity is subject to additional fees and purchase.  
Additional Storage: 1 TB = \$2,500.00

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
32	43232500	0.00000		0.000000	\$4,000.00
<b>Service From</b>	<b>Service To</b>	<b>Manufacturer</b>		<b>Model No</b>	
2022-07-01	2023-06-30				

**Commodity Line Description:** Exceeds Contracted Minutes of 5 million

**Extended Description:**

Minutes used in excess of contracted Minutes of 5 million is subject to additional fees and purchase.  
Additional Minutes: 1M = \$4,000.00

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
33	43232500	0.00000		0.000000	\$2,500.00
<b>Service From</b>	<b>Service To</b>	<b>Manufacturer</b>		<b>Model No</b>	
2023-07-01	2024-06-30				

**Commodity Line Description:** Exceeds Storage Capacity of 2TB

**Extended Description:**

Storage capacity is limited to 2 TB. Storage in excess of the Storage Capacity is subject to additional fees and purchase.  
Additional Storage: 1 TB = \$2,500.00

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
34	43232500	0.00000		0.000000	\$4,000.00
<b>Service From</b>	<b>Service To</b>	<b>Manufacturer</b>		<b>Model No</b>	
2023-07-01	2024-06-30				

**Commodity Line Description:** Exceeds Contracted Minutes of 5 million

**Extended Description:**

Minutes used in excess of contracted Minutes of 5 million is subject to additional fees and purchase.  
Additional Minutes: 1M = \$4,000.00

# Blackboard

NOW PART OF ANTHOLOGY

5201 Congress Avenue  
Boca Raton, Florida

June 1, 2023

Linda L. Leighton-Clark  
Director – Employee Development  
Office of Human Resources Management (OHRM)  
Department of Health and Human Resources (DHHR)  
One Davis Square Ste. 400  
Charleston, WV 25301

Ms. Leighton-Clark,

Pursuant to your request, we would like to confirm that the Blackboard License and Services Agreement, executed between Blackboard and West Virginia Network for Educational Telecomputing, the "Agreement", is in full force and effect for the July 1, 2023 - June 30, 2024, term. Blackboard is agreeable to renewing such Agreement according to all terms, conditions, prices and specifications contained in the original contract including all authorized change orders. The effective date of the renewal will be 07/01/23 through 6/30/24. All provisions of the original Contract and subsequent Change Orders not modified herein shall remain in full force and effect.

Thank you for choosing Blackboard. Please contact us should you have any questions or need additional information.

Regards,



**Michael Pohorylo**

Deputy General Counsel

(202) 602-1117

[michael.pohorylo@blackboard.com](mailto:michael.pohorylo@blackboard.com)

**Anthology**

*Advancing Knowledge*

Agreed





STATE OF WEST VIRGINIA  
DEPARTMENT OF HEALTH AND HUMAN RESOURCES  
Cabinet Secretary's Office  
Office of Human Resources Management

Jeffrey H. Coben, MD  
Interim Cabinet Secretary

Angela Jacobs-Ferris  
Chief Human Resources Officer

June 01, 2023

**To:** Ron Courtney - Purchasing  
WV Department of Health & Human Resources

**From:** Linda L. Leighton-Clark - Employee Development Director  
Office of Human Resources Management  
WV Department of Health & Human Resources

**Subject:** Blackboard Learning Management System Renewal

Employee Development is requesting approval to renew the Blackboard contract CCT 0511 2520 HHR2100000002 1 for the renewal term of 7/1/23 through 6/30/24.

As well as utilized by OHRM for the DHHR Academy for Professional Development, and the DHHR Mandatory BootCamp Supervisory Training, DHHR Mandatory Top Gun Supervisory Training, the Blackboard LMS is heavily leveraged by the Bureau for Children and Families for their ongoing Social Worker, Adult Service and Child Welfare Workers training curriculum. Non-renewal of the contract would result in the Agency falling out of compliance with Federal and State regulations and delay the licensure and certification of critical healthcare, social protective service, and Public Health personnel. The Blackboard LMS interfaces in real time with the Genius registration, tracking and reporting system and is necessary to provide agency training.

Please advise.

Thank you.

Linda L. Leighton-Clark  
Director - OHRM Employee Development



STATE OF WEST VIRGINIA  
**DEPARTMENT OF ADMINISTRATION**  
OFFICE OF TECHNOLOGY  
State Capitol  
Charleston, West Virginia 25305

Mark D. Scott  
Cabinet Secretary

Joshua D. Spence  
Chief Information Officer

**TO: Christopher Itson, Procurement Associate  
Department of Health and Human Resources**

**FROM: Joshua D. Spence, Chief Information Officer**  
Office of Technology

A handwritten signature in black ink, appearing to read "J. Spence", written over the printed name of the sender.

**SUBJECT: INFORMATION TECHNOLOGY PROCUREMENT  
HR004337 IS&C NUMBER: 2023-7278**

**DATE: June 8, 2023**

West Virginia Code §5A-6-4(a)(3) permits the Chief Technology Officer to “evaluate the economic justification, system design and suitability of information equipment and related services, and review and make recommendations on the purchase, lease or acquisition of information equipment and contracts for related services by the state spending units.”

West Virginia Code §5A-6-4c requires that the Chief Technology Officer review and approve “a major information technology project.”

West Virginia Code §5A-6-5 requires that “any state spending unit that pursues an information technology purchase that does not meet the definition of a ‘major technology project’ and that is required to submit a request for proposal to the State Purchasing Division prior to purchasing goods or services shall obtain the approval of the Chief Technology Officer, in writing, of any proposed purchase of goods or services related to its information technology and telecommunication systems.

After conducting a review of your request to renew the Blackboard LMS contract, the Office of Technology has determined:

**X** That your request is approved.

That your request is not subject to the review and approval provisions contained in Chapter 5A, Article 6 of the Code, therefore, it does not need approval by the Office of Technology.

This memorandum constitutes this office’s official review and a copy should be attached to your purchase order and any other correspondence related to this request.

If you have questions, or need additional information, please contact Consulting Services at [Consulting.Services@wv.gov](mailto:Consulting.Services@wv.gov).