



Department of Administration  
 Purchasing Division  
 2019 Washington Street East  
 Post Office Box 50130  
 Charleston, WV 25305-0130

State of West Virginia  
**Contract**

Order Date: 06-09-2023

CORRECT ORDER NUMBER MUST APPEAR  
 ON ALL PACKAGES, INVOICES, AND  
 SHIPPING PAPERS. QUESTIONS  
 CONCERNING THIS ORDER SHOULD BE  
 DIRECTED TO THE DEPARTMENT  
 CONTACT.

Order Number:	CCT 0506 3732 MCH2000000001 12	Procurement Folder:	693041
Document Name:	CO3-Renewal	Reason for Modification:	Change Order No.3 is issued to renew the original contract according to all terms, conditions, prices and specifications contained in the original contract including all authorized change orders.
Document Description:	Web Based Data Collection, Reporting, and Billing MCH23-460		
Procurement Type:	Central Contract - Fixed Amt	Effective date of renewal:	3/15/..... See Page 2 for complete info
Buyer Name:	Crystal G Hustead		
Telephone:	(304) 558-2402		
Email:	crystal.g.hustead@wv.gov		
Shipping Method:	Best Way	Effective Start Date:	2020-03-15
Free on Board:	FOB Dest, Freight Prepaid	Effective End Date:	2024-03-14

VENDOR		DEPARTMENT CONTACT	
Vendor Customer Code:	VS0000017998	Requestor Name:	Christine L Basham
MCCALLIE ASSOCIATES INC		Requestor Phone:	(304) 356-4930
3906 Raynor Pkwy		Requestor Email:	christine.l.basham@wv.gov
Bellevue	NE		
US			
Vendor Contact Phone:	531-205-2101		
Extension:			
<b>Discount Details:</b>			
	<b>Discount Allowed</b>	<b>Discount Percentage</b>	<b>Discount Days</b>
#1	No	0.0000	0
#2	Not Entered		
#3	Not Entered		
#4	Not Entered		

**23**  
 FILE LOCATION \_\_\_\_\_

INVOICE TO	SHIP TO
PURCHASING DIRECTOR 304-356-4116 HEALTH AND HUMAN RESOURCES BPH - MATERNAL & CHILD HEALTH 350 CAPITOL ST, RM 427 CHARLESTON WV 25301-3714 US	PURCHASING DIRECTOR 304-356-4116 HEALTH AND HUMAN RESOURCES BPH/MCH - WOMENS SERVICES 350 CAPITOL ST, RM 427 CHARLESTON WV 25301-3714 US

*6/22/2023*

Purchasing Division's File Copy

Total Order Amount:	\$61,205.00
---------------------	-------------

**ENTERED**

*CH 6/21/23*

PURCHASING DIVISION AUTHORIZATION DATE: <i>Tanya G. [Signature]</i> ELECTRONIC SIGNATURE ON FILE	ATTORNEY GENERAL APPROVAL AS TO FORM DATE: <i>John S. Gray [Signature]</i> ELECTRONIC SIGNATURE ON FILE	ENCUMBRANCE CERTIFICATION <i>Beverly Toler [Signature]</i> DATE: <i>6-26-23</i> ELECTRONIC SIGNATURE ON FILE
--	---	---

**Reason for Modification:**

Change Order No.3 is issued to renew the original contract according to all terms, conditions, prices and specifications contained in the original contract including all authorized change orders.

Effective date of renewal: 3/15/2023 through 3/14/2024.

Renewal Years/Months Remaining: 0

No other changes.

**Extended Description:**

Change Order

Change Order No.3 is issued to renew the original contract according to all terms, conditions, prices and specifications contained in the original contract including all authorized change orders.

Effective date of renewal: 3/15/2023 through 3/14/2024.

Renewal Years/Months Remaining: 0

No other changes.

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
1	43232300	0.00000		0.000000	\$22,950.00
<b>Service From</b>	<b>Service To</b>	<b>Manufacturer</b>		<b>Model No</b>	
2020-03-15	2021-03-14				

**Commodity Line Description:** Web Based Data Collection, Reporting, and Billing System

**Extended Description:**

Web Based Data Collection, Reporting, and Billing System

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
2	43232300	0.00000		0.000000	\$12,500.00
<b>Service From</b>	<b>Service To</b>	<b>Manufacturer</b>		<b>Model No</b>	
2021-03-15	2022-03-14				

**Commodity Line Description:** Web Based Data Collection, Reporting, & Billing System Yr 1

**Extended Description:**

Web Based Data Collection, Reporting, and Billing System

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
3	43232300	0.00000		0.000000	\$12,750.00
<b>Service From</b>	<b>Service To</b>	<b>Manufacturer</b>		<b>Model No</b>	
2022-03-15	2023-03-14				

**Commodity Line Description:** Web Based Data Collection, Reporting, & Billing System Yr 2

**Extended Description:**

Web Based Data Collection, Reporting, and Billing System

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
4	43232300	0.00000		0.000000	\$13,005.00
<b>Service From</b>	<b>Service To</b>	<b>Manufacturer</b>		<b>Model No</b>	
2023-03-15	2024-03-14				

**Commodity Line Description:** Web Based Data Collection, Reporting, & Billing System Yr 3

**Extended Description:**

Web Based Data Collection, Reporting, and Billing System



STATE OF WEST VIRGINIA  
DEPARTMENT OF HEALTH AND HUMAN RESOURCES  
Bureau for Public Health  
Central Finance

Jeffrey H. Coben, MD  
Interim Cabinet Secretary

Matthew Q. Christiansen, MD, MPH  
Commissioner & State Health Officer

**To:** DHHR – Purchasing

**From:** Christine Basham  
BPH Purchasing, Procurement Specialist

**Date:** June 9, 2023

**Re:** Late Justification for CCT MCH2000000001 CO3 McCallie Associates Inc.

To Whom It May Concern:

We are being asked to justify the late submission of the above-referenced Central Contract. The renewal was pending until the vendor became complaint with The WV Secretary of State. This reason, along with BPH Central Finance being under staffed has caused the late submission of the renewal document. I apologize for the inconvenience, and I understand that we must ensure that these documents, and all other documents, are provided for approval in a timely manner so as to alleviate this issue occurring in the future.

We respectfully ask for your consideration of this request.

Sincerely,

*Christine Basham*

Christine Basham  
BPH Purchasing  
Bureau for Public Health

A handwritten signature in blue ink, appearing to be "M. Q. Christiansen".

# McCallie Associates, Inc.

a wholly owned subsidiary of Alutiiq, LLC

March 17, 2023

WV Department of Health and Human Resources  
350 Capitol St, Room 206  
Charleston, WV 25301

To Whom it May Concern.

MCCALLIE ASSOCIATES INC. dba/OxBow Data Management Systems, LLC agrees to renew Contract# CCT MCH2000000001 for another year, effective 03/15/23 - 03/14/2024, according to all terms, conditions, prices and specifications contained in the original contract including any authorized change orders.



Charlie Jones, President  
OxBow Data Management Systems, LLC

Agreed






STATE OF WEST VIRGINIA  
DEPARTMENT OF ADMINISTRATION  
OFFICE OF TECHNOLOGY  
State Capitol  
Charleston, West Virginia 25305

Allan L. McVey  
Cabinet Secretary

Joshua D. Spence  
Chief Technology Officer

MEMORANDUM

**TO:** Alicia Sodder, Administrative Services Manager 1  
Department of Health and Human Resources

**FROM:** Joshua D. Spence, Chief Technology Officer   
Office of Technology

**SUBJECT:** INFORMATION TECHNOLOGY PROCUREMENT  
HR001760; CCT MCH2000000001; IS&C NUMBER: 2021-9095

**DATE:** March 15, 2021

West Virginia Code §5A-6-4(a)(3) permits the Chief Technology Officer to "evaluate the economic justification, system design and suitability of information equipment and related services, and review and make recommendations on the purchase, lease or acquisition of information equipment and contracts for related services by the state spending units."

West Virginia Code §5A-6-4c requires that the Chief Technology Officer review and approve "a major information technology project."

West Virginia Code §5A-6-5 requires that "any state spending unit that pursues an information technology purchase that does not meet the definition of a 'major technology project' and that is required to submit a request for proposal to the State Purchasing Division prior to purchasing goods or services shall obtain the approval of the Chief Technology Officer, in writing, of any proposed purchase of goods or services related to its information technology and telecommunication systems."

After conducting a review of your request for contract renewal for web based data collection, reporting, and billing -Optional Renewal YR1 - 3/15/21-3/14/22 -Optional Renewal YR2 - 3/15/22-3/14/23 -Optional Renewal YR3 - 3/15/23-3/14/24, the Office of Technology has determined:

That your request is approved.

That your request is not subject to the review and approval provisions contained in Chapter 5A, Article 6 of the Code, therefore, it does not need approval by the Office of Technology.

This memorandum constitutes this office's official review and a copy should be attached to your purchase order and any other correspondence related to this request.

If you have questions, or need additional information, please contact Consulting Services at [Consulting.Services@wv.gov](mailto:Consulting.Services@wv.gov).