



Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

State of West Virginia
Contract

Order Date: 06-28-2023

CORRECT ORDER NUMBER MUST APPEAR ON ALL PACKAGES, INVOICES, AND SHIPPING PAPERS. QUESTIONS CONCERNING THIS ORDER SHOULD BE DIRECTED TO THE DEPARTMENT CONTACT.

Order Number:	CCT 0310 6303 DNR2100000001 3	Procurement Folder:	697854
Document Name:	A/E Services- Palestine Hatchery Fish/Mussel Facility	Reason for Modification:	Change Order No. 02 issued to renew the contract for one year as per the attached documentation.
Document Description:	A/E Services- Palestine Hatchery Fish/Mussel Facility		
Procurement Type:	Central Contract - Fixed Amt		
Buyer Name:	Guy L Nisbet		
Telephone:	(304) 558-2596		
Email:	guy.l.nisbet@wv.gov		
Shipping Method:	Best Way	Effective Start Date:	2020-06-24
Free on Board:	FOB Dest, Freight Prepaid	Effective End Date:	2024-06-23

VENDOR		DEPARTMENT CONTACT	
Vendor Customer Code:	000000173443	Requestor Name:	James H Adkins
POTESTA & ASSOCIATES INC 7012 MACCORKLE AVE SE		Requestor Phone:	(304) 558-3397
CHARLESTON WV 25304		Requestor Email:	jamie.h.adkins@wv.gov
US		<div style="font-size: 48pt; font-weight: bold;">23</div> <div style="font-weight: bold;">FILE LOCATION _____</div>	
Vendor Contact Phone:	999-999-9999 Extension:		
Discount Details:			
#1	No	0.0000	0
#2	Not Entered		
#3	Not Entered		
#4	Not Entered		

INVOICE TO	SHIP TO
DIVISION OF NATURAL RESOURCES PARKS & RECREATION-PEM SECTION 324 4TH AVE SOUTH CHARLESTON WV 25305 US	DIVISION OF NATURAL RESOURCES PALESTINE HATCHERY ELIZABETH WV 26143 US

6-30-23 BPT

Total Order Amount: \$366,550.00

Purchasing Division's File Copy

ENTERED

PURCHASING DIVISION AUTHORIZATION DATE: <i>Munkit</i> 6/29/2023 ELECTRONIC SIGNATURE ON FILE	ATTORNEY GENERAL APPROVAL AS TO FORM DATE: <i>John S. Gray</i> ELECTRONIC SIGNATURE ON FILE <i>6/30/2023</i>	ENCUMBRANCE CERTIFICATION <i>Beverly Tolson</i> DATE: 6-30-2023 ELECTRONIC SIGNATURE ON FILE
--	---	---

Extended Description:

Change Order

Change Order No. 02 is issued to renew the original contract according to all terms, conditions, prices and specifications contained in the original contract including all authorized change orders.

Effective date of renewal 06/24/2023 through 06/23/2024.

Renewals Remaining: Zero (0).

All provisions of the original Contract and subsequent Change Orders not modified herein shall remain in full force and effect.

No other changes.

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
1	81101500	0.00000		0.000000	\$366,550.00
Service From	Service To	Manufacturer	Model No		
2020-06-24	2024-06-23				

Commodity Line Description: Civil engineering

Extended Description:

Architectural/engineering services and contract administration for new fish/mussel facility at Palestine State Fish Hatchery, located in Wirt County, WV.



Governor Jim Justice

Director Brett W. McMillion

MEMORANDUM

TO: Jamie Adkins
Chief Procurement Officer

FROM: Roger C. Wolfe
Associate Engineer

DATE: June 23, 2023

SUBJECT: Palestine State Fish Hatchery
A/E services for Fish/Mussel Facility
CCT DNR21*01
Change Order #2, Contract Renewal #2

Roger C. Wolfe

We, the West Virginia Division of Natural Resources, Planning, Engineering and Maintenance Section request a renewal of the above contract under the current terms, conditions, and pricing. Renewal effective: 06/24/2023 - 06/23/2024.

If you have any questions or need any additional information, please feel free to contact me.



Engineers and Environmental Consultants

7012 MacCorkle Avenue, SE, Charleston, WV 25304 • (304) 342-1400 • www.potesta.com

VIA EMAIL ONLY

June 12, 2023

Mr. Roger Wolfe
West Virginia Division of Natural Resources
324 Fourth Avenue
South Charleston, West Virginia 25303-1228

RE: Request for Contract Renewal
Engineering and Architectural Services
Palestine State Fish Hatchery
PO No. CCT 310 6303 DNR 21*01
Potesta Project No. 0101-20-0085

Dear Mr. Wolfe:

Potesta & Associates, Inc. (POTESTA) is requesting a one-year renewal of the above-referenced purchase order under the same terms, conditions and pricing for the period of June 24, 2023 to June 23, 2024 and will allow POTESTA to provide engineering and architectural services during the construction phases of the project. Also enclosed is a current certificate of insurance and an executed purchasing affidavit.

Sincerely,

POTESTA & ASSOCIATES, INC.

Dana L. Burns, PE
Vice President

DLB:DMK/clr

Enclosures