



Department of Administration  
 Purchasing Division  
 2019 Washington Street East  
 Post Office Box 50130  
 Charleston, WV 25305-0130

State of West Virginia  
**Master Agreement**

Order Date: 06-21-2023

CORRECT ORDER NUMBER MUST  
 APPEAR ON ALL PACKAGES, INVOICES,  
 AND SHIPPING PAPERS. QUESTIONS  
 CONCERNING THIS ORDER SHOULD BE  
 DIRECTED TO THE DEPARTMENT  
 CONTACT.

Order Number:	CMA 0210 4428 ISC2100000008 3	Procurement Folder:	868509
Document Name:	CO2: Gmail Encryption Tool (OT23122)	Reason for Modification:	Change Order 2 is issued to renew contract for one (1) year.
Document Description:	CO2: Gmail Encryption Tool (OT23122)		
Procurement Type:	Central Master Agreement		
Buyer Name:			
Telephone:			
Email:			
Shipping Method:	Best Way	Effective Start Date:	2021-06-02
Free on Board:	FOB Dest, Freight Prepaid	Effective End Date:	2024-06-01

VENDOR		DEPARTMENT CONTACT																					
Vendor Customer Code:	000000117794	Requestor Name:	Andrew C Lore																				
SHI INTERNATIONAL CORP 290 DAVIDSON AVE		Requestor Phone:	(304) 957-8267																				
SOMERSET NJ 08873		Requestor Email:	andrew.c.lore@wv.gov																				
US		<div style="font-size: 48px; font-weight: bold;">23</div> <div style="font-weight: bold;">FILE LOCATION _____</div>																					
Vendor Contact Phone:	304-541-4288 Extension:																						
Discount Details:																							
	<table border="1"> <thead> <tr> <th></th> <th>Discount Allowed</th> <th>Discount Percentage</th> <th>Discount Days</th> </tr> </thead> <tbody> <tr> <td>#1</td> <td>No</td> <td>0.0000</td> <td>0</td> </tr> <tr> <td>#2</td> <td>No</td> <td></td> <td></td> </tr> <tr> <td>#3</td> <td>No</td> <td></td> <td></td> </tr> <tr> <td>#4</td> <td>No</td> <td></td> <td></td> </tr> </tbody> </table>				Discount Allowed	Discount Percentage	Discount Days	#1	No	0.0000	0	#2	No			#3	No			#4	No		
	Discount Allowed			Discount Percentage	Discount Days																		
#1	No	0.0000	0																				
#2	No																						
#3	No																						
#4	No																						

INVOICE TO	SHIP TO
DEPARTMENT OF ADMINISTRATION OFFICE OF TECHNOLOGY 1900 KANAWHA BLVD E, BLDG 5 10TH FLOOR CHARLESTON WV 25305 US	WV OFFICE OF TECHNOLOGY BLDG 5, 10TH FLOOR 1900 KANAWHA BLVD E CHARLESTON WV 25305 US

Total Order Amount: Open End

Purchasing Division's File Copy

**ENTERED**

PURCHASING DIVISION AUTHORIZATION  
 DATE: *Mundt 6/22/2023*  
 ELECTRONIC SIGNATURE ON FILE

ATTORNEY GENERAL APPROVAL AS TO FORM  
 DATE: *John S. Gray*  
 ELECTRONIC SIGNATURE ON FILE

ENCUMBRANCE CERTIFICATION  
 DATE: *Beverly Tolson 6-26-23*  
 ELECTRONIC SIGNATURE ON FILE

*6/26/2023*

**Extended Description:**

Change Order 2

Change Order 2 is issued to renew the contract for one (1) year according to all terms and conditions, specifications, and pricing contained in the Original Contract and subsequent Change Orders not modified herein.

Effective Dates: 6/02/2023 - 6/01/2024

Renewals Remaining: 1

All provisions of the Original Contract and subsequent Change Orders not modified herein shall remain in full force and effect.

No other changes.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
1	43230000			EA	86.580000
	<b>Service From</b>	<b>Service To</b>			<b>Service Contract Amount</b>
					0.00

**Commodity Line Description:** Enterprise Plus - Data Protection Gateway Endpoint - YR1

**Extended Description:**

Enterprise Plus - Data Protection Gateway (On-Prem), Endpoint

Email+Drive - Year 1

SADA Systems - Part#: VTRUEMDR009

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
2	43230000			EA	9619.560000
	<b>Service From</b>	<b>Service To</b>			<b>Service Contract Amount</b>
					0.00

**Commodity Line Description:** Enterprise Plus - Virtru Data Protection Platform - YR1

**Extended Description:**

Enterprise Plus - Virtru Data Protection Platform - Year 1

SADA Systems - Part#: VTRUSR006

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
3	43230000			EA	0.000000
	<b>Service From</b>	<b>Service To</b>			<b>Service Contract Amount</b>
					0.00

**Commodity Line Description:** Enterprise Plus - Customer Key Server - YR1

**Extended Description:**

Enterprise Plus - Customer Key Server - Year 1

SADA Systems - Part#: VTRUCLI007

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
4	43230000			EA	86.580000
	<b>Service From</b>	<b>Service To</b>			<b>Service Contract Amount</b>
					0.00

**Commodity Line Description:** Enterprise Plus - Data Protection Gateway Endpoint - YR2

**Extended Description:**

Enterprise Plus - Data Protection Gateway (On-Prem), Endpoint

Email+Drive - Year 2

SADA Systems - Part#: VTRUEMDR009

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
5	43230000			EA	9619.560000
	<b>Service From</b>	<b>Service To</b>			<b>Service Contract Amount</b>
					0.00

**Commodity Line Description:** Enterprise Plus - Virtru Data Protection Platform - YR2

**Extended Description:**

Enterprise Plus - Virtru Data Protection Platform - Year 2  
SADA Systems - Part#: VTRUSR006

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
6	43230000			EA	0.000000
	<b>Service From</b>	<b>Service To</b>			<b>Service Contract Amount</b>
					0.00

**Commodity Line Description:** Enterprise Plus - Customer Key Server - YR2

**Extended Description:**

Enterprise Plus - Customer Key Server - Year 2  
SADA Systems - Part#: VTRUCLI007

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
7	43230000			EA	86.580000
	<b>Service From</b>	<b>Service To</b>			<b>Service Contract Amount</b>
					0.00

**Commodity Line Description:** Enterprise Plus - Data Protection Gateway Endpoint - YR3

**Extended Description:**

Enterprise Plus - Data Protection Gateway (On-Prem), Endpoint  
Email+Drive - Year 3  
SADA Systems - Part#: VTRUEMDR009

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
8	43230000			EA	9619.560000
	<b>Service From</b>	<b>Service To</b>			<b>Service Contract Amount</b>
					0.00

**Commodity Line Description:** Enterprise Plus - Virtru Data Protection Platform - YR3

**Extended Description:**

Enterprise Plus - Virtru Data Protection Platform - Year 3  
SADA Systems - Part#: VTRUSR006

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
9	43230000			EA	0.000000
	<b>Service From</b>	<b>Service To</b>			<b>Service Contract Amount</b>
					0.00

**Commodity Line Description:** Enterprise Plus - Customer Key Server - YR3

**Extended Description:**

Enterprise Plus - Customer Key Server - Year 3  
SADA Systems - Part#: VTRUCLI007



STATE OF WEST VIRGINIA  
DEPARTMENT OF ADMINISTRATION  
OFFICE OF TECHNOLOGY  
State Capitol  
Charleston, West Virginia 25305

Mark D. Scott  
Cabinet Secretary

Joshua D. Spence  
Chief Information  
Officer

**TO:** Toby Welch  
Senior Buyer, Purchasing Division

**FROM:** Andrew Lore *AL*  
IT Procurement & Business Services Manager/ISMIII, West Virginia Office of  
Technology

**SUBJECT:** CMA ISC21\*08 Change Order 2 – Renewal of Virtru

**DATE:** June 21, 2023

The WVOT is requesting Change Order 2 to CMA ISC21\*08. This Change Order is to renew the contract under the same pricing, terms and conditions, and specifications contained in the Original Contract. The WVOT recognizes this renewal is late; however, the request for the Spending Unit was delayed and the Vendor took considerable time returning the paperwork.

Attached are the Vendor's Memo and other relevant documentation. Please let me know if you need anything further to support this request.



STATE OF WEST VIRGINIA  
DEPARTMENT OF ADMINISTRATION  
OFFICE OF TECHNOLOGY  
State Capitol  
Charleston, West Virginia 25305

Mark D. Scott  
Cabinet Secretary

Joshua D. Spence  
Chief Information Officer

May 25, 2023

Brittany Papa  
SHI International  
[Brittany\\_Papa@shi.com](mailto:Brittany_Papa@shi.com)

Subject: Renewal of agreement CCT ISC21\*08, Gmail Encryption Renewal

Dear Mr./Ms. Papa:

Provisions were included, in the original contract documents, to renew subject contract under the same terms, conditions and pricing. The renewal dates are June 2, 2023 through June 1, 2024. If your company agrees to this renewal, please sign below and return to my attention as soon as possible.

Please contact me if you have any questions.

Sincerely,

Andrew Lore  
IT Procurement & Business Services Manager/ISMIII  
WV Office of Technology  
1900 Kanawha Blvd. E., Bldg. 5, 10<sup>th</sup> Floor  
Charleston, WV 25305

Attachment

We agree to renew the contract for the period as stated above under the same terms, conditions and pricing as in the original purchase order and any change orders thereto.

Kristina Mann	<small>DocuSigned by:</small>  <small>EA416E789F09404...</small>	6/7/2023
Name/Signature		Date