



Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

State of West Virginia
Contract

Order Date: 05-25-2023

CORRECT ORDER NUMBER MUST APPEAR
 ON ALL PACKAGES, INVOICES, AND
 SHIPPING PAPERS. QUESTIONS
 CONCERNING THIS ORDER SHOULD BE
 DIRECTED TO THE DEPARTMENT
 CONTACT.

Order Number:	CCT 0210 4483 ISC2100000016 4	Procurement Folder:	860617
Document Name:	CO3: Google Training for LMS (OT23117)	Reason for Modification:	Change Order 3 is issued to renew contract for one (1) year.
Document Description:	CO3: Google Training for LMS (OT23117)		
Procurement Type:	Central Contract - Fixed Amt		
Buyer Name:	Toby L Welch		
Telephone:	(304) 558-8802		
Email:	toby.l.welch@wv.gov		
Shipping Method:	Best Way	Effective Start Date:	2021-06-02
Free on Board:	FOB Dest, Freight Prepaid	Effective End Date:	2024-06-01

VENDOR		DEPARTMENT CONTACT	
Vendor Customer Code:	000000184812	Requestor Name:	Andrew C Lore
CUSTOMGUIDE INC		Requestor Phone:	304-352-4944
3387 BROWNLOW AVE		Requestor Email:	andrew.c.lore@wv.gov
ST LOUIS PARK	MN 55426		
US			
Vendor Contact Phone:	888-903-2432		
Extension:			
Discount Details:			
	Discount Allowed	Discount Percentage	Discount Days
#1	No	0.0000	0
#2	Not Entered		
#3	Not Entered		
#4	Not Entered		

23
 FILE LOCATION _____

INVOICE TO	SHIP TO
DEPARTMENT OF ADMINISTRATION OFFICE OF TECHNOLOGY 1900 KANAWHA BLVD E, BLDG 5 10TH FLOOR CHARLESTON WV 25305 US	WV OFFICE OF TECHNOLOGY BLDG 5, 10TH FLOOR 1900 KANAWHA BLVD E CHARLESTON WV 25305 US

5-26-23 BAX

Total Order Amount:	\$180,000.00
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Purchasing Division's File Copy

ENTERED

[Signature] 5/25/2023

PURCHASING DIVISION AUTHORIZATION DATE: <i>[Signature]</i> 5/25/2023 ELECTRONIC SIGNATURE ON FILE	ATTORNEY GENERAL APPROVAL AS TO FORM DATE: <i>[Signature]</i> ELECTRONIC SIGNATURE ON FILE	ENCUMBRANCE CERTIFICATION <i>[Signature]</i> DATE: 5-31-2023 ELECTRONIC SIGNATURE ON FILE
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5/31/2023

Extended Description:

Change Order 3

Change Order 3 is issued to renew contract for one (1) year according to all terms and conditions, specifications, and pricing contained in the Original Contract and subsequent Change Orders not modified herein.

Effective Dates: 06/02/2023 - 06/01/2024

Renewals Remaining: 1

All provisions of the Original Contract and subsequent Change Orders not modified herein shall remain in full force and effect.

No other changes.

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
1	43232502	15000.00000	EA	4.000000	\$60,000.00
Service From	Service To	Manufacturer	Model No		

Commodity Line Description: Google Workspace Training Software - Year 1

Extended Description:

Google Workspace Training Software - Year 1

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
2	43232502	15000.00000	EA	4.000000	\$60,000.00
Service From	Service To	Manufacturer	Model No		

Commodity Line Description: Google Workspace Training Software - Year 2

Extended Description:

Google Workspace Training Software - Year 1

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
3	43232502	15000.00000	EA	4.000000	\$60,000.00
Service From	Service To	Manufacturer	Model No		

Commodity Line Description: Google Workspace Training Software - Year 3

Extended Description:



STATE OF WEST VIRGINIA
DEPARTMENT OF ADMINISTRATION
OFFICE OF TECHNOLOGY
State Capitol
Charleston, West Virginia 25305

Mark D. Scott
Cabinet Secretary

Joshua D. Spence
Chief Information Officer

May 16, 2023

Hallie Wieland
Area VP
CustomGuide
hallie@customguide.com

Subject: Renewal of agreement CCT ISC21*16, Google Training Renewal

Dear Mr./Ms. Wieland:

Provisions were included, in the original contract documents, to renew subject contract under the same terms, conditions and pricing. The renewal dates are June 2, 2023 through June 1, 2024. If your company agrees to this renewal, please sign below and return to my attention as soon as possible.

Please contact me if you have any questions.

Sincerely,

Andrew Lore
IT Procurement & Business Services Manager/ISMIII
WV Office of Technology
1900 Kanawha Blvd. E., Bldg. 5, 10th Floor
Charleston, WV 25305

Attachment

We agree to renew the contract for the period as stated above under the same terms, conditions and pricing as in the original purchase order and any change orders thereto.

5/24/2023

Name/Signature

Date



STATE OF WEST VIRGINIA
DEPARTMENT OF ADMINISTRATION
OFFICE OF TECHNOLOGY

State Capitol
Charleston, West Virginia 25305

Mark D. Scott
Cabinet Secretary

Joshua D. Spence
Chief Information
Officer

TO: Toby Welch
Senior Buyer, Purchasing Division

FROM: Andrew Lore
IT Procurement & Business Services Manager/ISMIII, West Virginia Office of
Technology

SUBJECT: CCT ISC21*16 – Change Order 3

DATE: May 22, 2023

The West Virginia Office of Technology (WVOT) is requesting Change Order 3 to CCT ISC21*16. The Change Order is to renew the contract under the same pricing, terms and conditions, and specifications contained in the original Contract.

Attached are the Vendor's Memo and other relevant documentation.

Please let me know if you need anything further to support this request.