

From: **Sheets (Purchasing), Mike** <william.m.sheets@wv.gov>
Date: Thu, Dec 15, 2022 at 9:29 AM
Subject: Fwd: Emergency Purchase Request
To: Robert L Price <robert.l.price@wv.gov>
Cc: Bryan D Rosen <bryan.d.rosen@wv.gov>, Crystal G Hustead <crystal.g.hustead@wv.gov>, Whittaker, Frank M <frank.m.whittaker@wv.gov>, Totten, Mark L <mark.l.totten@wv.gov>

Robert,

Your emergency is approved. Please follow emergency purchasing procedures as found in the Purchasing Handbook and follow up with documentation for award within 30 days.

Regards,
Mike

W. Michael Sheets
Director
WV Purchasing Division
2019 Washington Street, East
Charleston, WV 25305

Phone: (304) 558-0492
Fax: (304) 558-4115

----- Forwarded message -----

From: **Hustead, Crystal G** <crystal.g.hustead@wv.gov>
Date: Thu, Dec 15, 2022 at 8:42 AM
Subject: Fwd: Emergency Purchase Request
To: Mike M Sheets (Purchasing) <William.M.Sheets@wv.gov>, Frank M Whittaker <frank.m.whittaker@wv.gov>, Tara L Lyle <tara.l.lyle@wv.gov>

Please see attached emergency request from DHHR

----- Forwarded message -----

From: **Price, Robert L** <robert.l.price@wv.gov>
Date: Wed, Dec 14, 2022 at 2:42 PM
Subject: Emergency Purchase Request
To: Crystal G Hustead <Crystal.G.Hustead@wv.gov>
Cc: Rosen, Bryan D <bryan.d.rosen@wv.gov>, Greenhowe, Althea M <althea.m.greenhowe@wv.gov>

Crystal,

We have received an emergency purchase request for maintenance and operations of an electronic disease surveillance system. These services are currently being provided to us via a contract (AMA 0506 2820 MIS22*04) that was done as COVID emergency contracts. During the time the COVID emergency contract was in place a formal solicitation (CRFP 0511 MIS22*01) was solicited and was unable to be awarded due to insufficient funds. The department is currently working to secure funding for a new solicitation with a reduced scope of work. Our current contract is scheduled to expire on 01/15/2023. At this time we are requesting a six month emergency contract with two six month optional renewal periods so we do not have a break in service. We are required to conduct disease surveillance and report to the CDC; effective disease surveillance and management is crucial for the state of public health and as such is supported by this office. The estimated cost for the six month emergency purchase is \$1M. If you have questions or need additional information, please let me know.

Thanks,

Robert Price, CPPO, CPPB, NIGP-CPP
Administrative Services Manager II
WVDHHR – Office of Purchasing
One Davis Square – Room 110
Charleston, WV 25301
Phone: (304)-957-0218
Fax: (304)-558-2892
Robert.L.Price@wv.gov

<http://www.dhhr.wv.gov>

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STATE OF WEST VIRGINIA
DEPARTMENT OF HEALTH AND HUMAN RESOURCES
Office of Management Information Services

Bill J. Crouch
Cabinet Secretary

One Davis Square, Suite 200
Charleston, W.V. 25301
Telephone: (304) 558-5906 Fax: (304) 558-0045

Shaun L Charles
Chief Information Officer

DATE: December 13, 2022

TO: Bryan D. Rosen, Director of Purchasing
WV DHHR

FROM: Michael J. Morris, Director of Operations *Michael J. Morris*
WV DHHR, Office of Management Information Services

SUBJECT: Emergency Contract

Bryan,

DHHR OMIS is requesting to enter into an Emergency contract for hosting, and maintenance and operations of the State of West Virginia's Electronic Disease Surveillance System (WV EDSS). These services are currently provided under AMA MIS22*04 which expires on January 15, 2023. We had expected these services to be under contract resulting from RFP MIS22*01 but the Bureau for Public Health did not have sufficient funding to award the contract. Options to secure additional funding have not been successful and expiration of the current contract is looming.

The nature of the emergency is that the State is required to conduct disease surveillance and make reports to the Centers for Disease Control (CDC). Without a contract in place, the infrastructure required for surveillance and reporting will be turned off on January 16th. Due to time constraints it would be impossible for another vendor to stand up an operating environment within a cloud services data center; procure and install the reporting software and required sub-systems; transform, test and load the WV data; secure the necessary end-points to facilitate data transfer to the CDC; and certify the system operation prior to contract expiration.

A work group from DHHR OMIS and BPH OEPS is in the process of drafting a new RFP with a reduced scope of work but the RFP is not anticipated to be submitted for approval before early January 2023. (Concept stage approval has been received from the WV Office of Technology.) It is unlikely that the resulting contract could be awarded before Spring of 2023. The approach taken in the RFP is to incorporate Maintenance and Operations of the existing system, implementation of a new system, and ongoing M&O for the new system into a single contract in order to avoid overlapping contracts going forward. Even so, it is anticipated that we need a contract of at least 6 months with the current vendor to keep the existing WV EDSS System

operational while we pursue replacement. To cover those possibilities we are seeking two optional 6 month renewals of the emergency contract.

Attached is a proposal from Inductive Health Informatics to continue providing hosting, maintenance and operations for 6 months, with two optional 6 month renewals. With your approval, we will begin the process to award the emergency contract prior to the January 15, 2023 expiration.

Robert Price
Agree