

From: Sheets, Mike - Purchasing <William.M.Sheets@wv.gov>
Sent: Wednesday, April 7, 2021 4:36 PM
To: Dmalcomb <Dmalcomb@WVPublic.org>
Cc: Whittaker, Frank M <Frank.M.Whittaker@wv.gov>; Smith, Dusty J <Dusty.J.Smith@wv.gov>; Ollin D. McClanahan <dmcclanahan@wvpublic.org>; Totten, Mark L <Mark.L.Totten@wv.gov>
Subject: RE: [External] Request to purchase a television translator on an emergency basis.

Dale,

Your emergency is approved . Please follow emergency purchasing procedures as found in the Handbook and follow up with documentation for award within 30 days.

Regards,
Mike

From: Dale Malcomb <dmalcomb@wvpublic.org>
Sent: Wednesday, April 7, 2021 2:50 PM
To: Sheets, Mike - Purchasing <William.M.Sheets@wv.gov>
Cc: Whittaker, Frank M <Frank.M.Whittaker@wv.gov>; Smith, Dusty J <Dusty.J.Smith@wv.gov>; Ollin D. McClanahan <dmcclanahan@wvpublic.org>
Subject: [External] Request to purchase a television translator on an emergency basis.

CAUTION: External email. Do not click links or open attachments unless you verify sender.

Mr. Sheets:

Attached is an emergency purchase request for your consideration.

Thank you.

Dale Malcomb

Purchasing Coordinator

Director of Information Technology

Fleet Coordinator

Phone: (304) 254-7858

Cell: (304) 222-9252

dmalcomb@wvpublic.org

West Virginia Public Broadcasting

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www.wvpublic.org

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Mike Sheets
Purchasing Director
West Virginia Purchasing Division
Phone: (304) 558-0492
Email: William.M.Sheets@wv.gov

April 7th, 2021

Dale Malcomb
Purchasing Coordinator
Phone: (304) 254-7858
Cell: (304) 222-9252
Email: DMalcomb@WVPublic.Org

Re: Emergency purchase of a television translator.

Mr. Sheets:

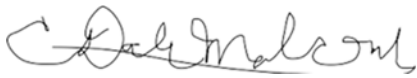
Our television translator at our Keyser microwave site has failed. We are unable to get it repaired so will need to replace it.

This equipment is crucial to fulfilling our mission and can't be down for an extended period of time. It broadcasts our television programming to the Keyser area.

We are requesting permission to purchase a new translator on an emergency basis. We estimate the cost of a replacement translator to be between \$40,000.00 and \$60,000.00.

Thank you for your time and consideration.

Sincerely,



C. Dale Malcomb