

From: Sheets, Mike - Purchasing
Sent: Thursday, October 15, 2020 1:39 PM
To: Dale Malcomb <dmalcomb@wvpublic.org>
Cc: Whittaker, Frank M <Frank.M.Whittaker@wv.gov>; Smith, Dusty J <Dusty.J.Smith@wv.gov>; Chuck Roberts <croberts@wvpublic.org>
Subject: RE: [External] Request for emergency purchase of RFQ EBAr69235r2, WVPB tower crew.

Dale,

Your emergency is approved. Please follow emergency purchasing procedures as found in the Handbook and follow up with documentation within thirty days.

Regards,
Mike

W. Michael Sheets
Director
WV Purchasing Division
2019 Washington Street, East
Charleston, WV 25305

Phone: (304) 558-0492
Fax: (304) 558-4115

From: Dale Malcomb <dmalcomb@wvpublic.org>
Sent: Thursday, October 15, 2020 12:48 PM
To: Sheets, Mike - Purchasing <William.M.Sheets@wv.gov>
Cc: Whittaker, Frank M <Frank.M.Whittaker@wv.gov>; Smith, Dusty J <Dusty.J.Smith@wv.gov>; Chuck Roberts <croberts@wvpublic.org>
Subject: [External] Request for emergency purchase of RFQ EBAr69235r2, WVPB tower crew.

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Mr. Sheets:

Attached is a request for the emergency purchase of a tower crew to install our WVPB TV antenna. Please review this and provide a determination at your earliest convenience.

Thank you.

Dale Malcomb

Purchasing Coordinator

Director of Information Technology

Fleet Coordinator

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dmalcomb@wvpublic.org

West Virginia Public Broadcasting

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www.wvpublic.org

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Mike Sheets
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West Virginia Purchasing Division
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October 15, 2020

Dale Malcomb
Purchasing Coordinator
Phone: (304) 254-7858
Cell: (304) 222-9252
Email: DMalcomb@WVPublic.Org

Re: EBA69235r2 / CRFQ 0439 EBA2100000004, emergency purchase of a tower crew to remove an old TV antenna and install a new one.

Mr. Sheets:

Our agency is attempting to establish a contract to have an old TV antenna removed and a new one installed. We have solicited this through the Purchasing Division (CRFQ 0439 EBA2100000004) and received no bids. The FCC mandated deadline for our new antenna to be installed was October 1st. As we were unable to meet this deadline, we established a contract with Nexstar to broadcast our programming and keep us on the air. This contract has a cost of \$20,000.00 per month and we need to save these costs if possible.

Also, the work the tower crew will perform is reimbursable by the FCC, but that reimbursement is on the back side of the project and we must have the work done and our invoices submitted for reimbursement by March 2021. If we miss that deadline, we lose several hundred thousand dollars.

Because of these situations, we are requesting your approval for the emergency purchase of a tower crew to perform this removal and installation as outlined in CRFQ 0439 EBA2100000004. The estimated cost of this work is \$200,000.00 to \$300,000.00.

Thank you for your time and consideration.

Sincerely,



C. Dale Malcomb