

From: Sheets, Mike - Purchasing <William.M.Sheets@wv.gov>
Sent: Wednesday, June 3, 2020 11:30 AM
To: Alexander, Peggy L <Peggy.L.Alexander@wv.gov>; Lyle, Tara L <Tara.L.Lyle@wv.gov>; Whittaker, Frank M <Frank.M.Whittaker@wv.gov>
Cc: Meadows, James D <James.D.Meadows@wv.gov>; Reed, Sherri A <Sherri.A.Reed@wv.gov>; Yoakum, Maria A <Maria.A.Yoakum@wv.gov>; Totten, Mark L <Mark.L.Totten@wv.gov>
Subject: RE: PointClickCare emergency contract request

Peggy,

Your emergency request is approved. Please follow emergency purchasing procedures as found in the Handbook and follow up with documentation for award within 30 days.

Regards,
Mike

From: Alexander, Peggy L <Peggy.L.Alexander@wv.gov>
Sent: Wednesday, June 3, 2020 11:09 AM
To: Sheets, Mike - Purchasing <William.M.Sheets@wv.gov>; Lyle, Tara L <Tara.L.Lyle@wv.gov>
Cc: Meadows, James D <James.D.Meadows@wv.gov>; Reed, Sherri A <Sherri.A.Reed@wv.gov>; Yoakum, Maria A <Maria.A.Yoakum@wv.gov>
Subject: PointClickCare emergency contract request
Importance: High

Hi, everyone. I hope you're all well and safe! Attached is our request for another 3-month emergency contract for PCC while we try to get all the paperwork signed.

Please let me know if you have any questions or concerns. Thank you!

NOTE: We are working from home as much as possible. I have access to email or you may call me on my cell.

*Thanks,
Peggy Alexander
Administrative Services Manager I
WV Veterans Nursing Facility
1 Freedom Way, Clarksburg, WV 26301
304-626-1600 x.2015
Cell 304-997-2495*



*West Virginia Veterans Nursing Facility
One Freedoms Way
Clarksburg WV 26301*

June 3, 2020

Mike Sheets, Purchasing Director
WV Purchasing Division
1019 Washington Street, E.
Capitol Complex Building 15
Charleston, WV 25305

Re: PointClickCare CCT VNF17*01

Dear Director Sheets,

The WV Veterans Nursing Facility in Clarksburg and the WV Veterans Nursing Home in Barboursville are requesting approval for an additional emergency contract for Electronic Medical Records Services for a term not to exceed three (3) months. We are in the process of collecting the necessary documentation to ask for a direct award. The vendor is currently working with our legal department on an Order of Precedent and Modification agreement.

We hope it won't take the full three months, but we want to allow enough time for the vendor to get us the necessary documents, the direct award or bidding process, and inevitable delays with people being out of the office due to the COVID-19 pandemic.

CCT # VNF17*01 expired March 10, 2020 and the Emergency ACT # VNF20*05 expires on June 10, 2020. This contract covers the software and licensing for the Electronic Medical Records services that are vital to the health and well-being of the residents of both facilities. The cost for these services has been \$3,442.80 per month, so the estimated cost for three (3) months spend is \$10,328.40.

Feel free to contact me with any questions or concerns.

Sincerely,

A handwritten signature in blue ink, appearing to read "Peggy Alexander".

Peggy Alexander
Business Manager/ASM1

cc: Tara Lyle
Sherri Reed
Maria Yoakum
Mike Lyons
Conda Collins