

**From:** Sheets, Mike - Purchasing <[William.M.Sheets@wv.gov](mailto:William.M.Sheets@wv.gov)>  
**Sent:** Tuesday, June 16, 2020 3:03 PM  
**To:** Kilpatrick, Robert P <[Robert.P.Kilpatrick@wv.gov](mailto:Robert.P.Kilpatrick@wv.gov)>  
**Cc:** Whittaker, Frank M <[Frank.M.Whittaker@wv.gov](mailto:Frank.M.Whittaker@wv.gov)>; Barry, William D <[William.D.Barry@wv.gov](mailto:William.D.Barry@wv.gov)>; Wines, Roger G <[Roger.G.Wines@wv.gov](mailto:Roger.G.Wines@wv.gov)>; Jones, James R <[James.R.Jones@wv.gov](mailto:James.R.Jones@wv.gov)>; Totten, Mark L <[Mark.L.Totten@wv.gov](mailto:Mark.L.Totten@wv.gov)>  
**Subject:** RE: Emergency Purchase Order Process Approval - Building 36 Failing Masonry Units

Bob,

Your emergency is approved. Please follow emergency purchasing procedures as found in the Handbook and follow up with documentation for award within 30 days.

Regards,  
Mike

**From:** Kilpatrick, Robert P <[Robert.P.Kilpatrick@wv.gov](mailto:Robert.P.Kilpatrick@wv.gov)>  
**Sent:** Tuesday, June 16, 2020 2:59 PM  
**To:** Sheets, Mike - Purchasing <[William.M.Sheets@wv.gov](mailto:William.M.Sheets@wv.gov)>  
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**Subject:** Emergency Purchase Order Process Approval - Building 36 Failing Masonry Units

Mike:

Per the emails and photograph, below, we became aware earlier today that a number of 12" x 12" masonry (limestone) façade panels on the exterior of the One Dave Square building (#36) appear to have separated and are at risk of falling onto a sidewalk below that is owned by the City of Charleston. The root cause appears to be from moisture intrusion due to a cap flashing failure on the roof. The intent of the Agency is to utilize its own resources to repair the roof flashing and remove the loose façade panels tomorrow. However, it is beyond our resources to be able to reinstall the panels in an appropriate, water-tight method, meaning the building's interior could be exposed to exterior weather conditions until such time that we can procure a qualified contractor to perform the work. Failure to address the issue quickly could result in significant damage to the building.

Therefore, we request your permission to utilize the Emergency Purchase Order procurement method to address proofing the building against any further damage that might come from its exterior envelope being removed, specifically reinstalling the 32 affected panels. We anticipate the costs to exceed \$25,000.00, based on historically recent projects to repair the building's façade (though those projects address the EIFS elevations, and not this southern elevation, with these masonry panels).

Please let us know if we can proceed as requested.

Thanks  
Bobk

Robert P. Kilpatrick, Business Manager  
WV Department of Administration

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**From:** Barry, William D <[William.D.Barry@wv.gov](mailto:William.D.Barry@wv.gov)>  
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**To:** GSD Purchasing <[GSDPurchasing@wv.gov](mailto:GSDPurchasing@wv.gov)>  
**Cc:** Kilpatrick, Robert P <[Robert.P.Kilpatrick@wv.gov](mailto:Robert.P.Kilpatrick@wv.gov)>; Dodson, William H <[William.H.Dodson@wv.gov](mailto:William.H.Dodson@wv.gov)>;  
Wines, Roger G <[Roger.G.Wines@wv.gov](mailto:Roger.G.Wines@wv.gov)>; Pauley, Scotty E <[Scotty.E.Pauley@wv.gov](mailto:Scotty.E.Pauley@wv.gov)>  
**Subject:** FW: EPO request Bldg 36

I approve of the emergency request to fix the exterior of One Davis Square where the panels are falling from the structure. Please ensure to keep BU in the loop of all correspondence heading out on this project. Also coordinate where possible with GSD Purchasing. Bill

William (Bill) D. Barry  
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**From:** Wines, Roger G <[Roger.G.Wines@wv.gov](mailto:Roger.G.Wines@wv.gov)>  
**Sent:** Tuesday, June 16, 2020 2:10 PM  
**To:** Barry, William D <[William.D.Barry@wv.gov](mailto:William.D.Barry@wv.gov)>  
**Subject:** EPO request Bldg 36

Request emergency repair authorization for Building 36, One Davis Square. Approximately 32 each 12"x12" marble façade panels have come lose and have become a serious falling hazard to State employees and the general public. Estimated cost of repair will probably exceed \$25,000.00. Picture of damage below.

Roger Wines  
Operations Manager

General Services Division

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