

From: Painter, Sue A <Sue.A.Painter@wv.gov>
Sent: Tuesday, December 3, 2019 2:13 PM
To: Whittaker, Frank M <Frank.M.Whittaker@wv.gov>
Subject: RE: Emergency purchase request for your approval

Thank you!

Sue Painter DNP RN
Executive Director

From: Whittaker, Frank M <Frank.M.Whittaker@wv.gov>
Sent: Tuesday, December 3, 2019 12:34 PM
To: Painter, Sue A <Sue.A.Painter@wv.gov>
Cc: Nisbet, Guy L <Guy.L.Nisbet@wv.gov>; Chambers, Jessica S <Jessica.S.Chambers@wv.gov>
Subject: RE: Emergency purchase request for your approval

Ms. Painter,

Your request for an emergency contract to provide continued services for participant monitoring and testing is approved. please follow the emergency procedures outlined in the Purchasing Division Procedures Handbook, and provided all appropriate documentation to this office for processing within 30 days of this approval.

Frank Whittaker, CPPB
Assistant Director
West Virginia Purchasing Division
2019 Washington Street. East
Charleston, WV 25305
304-558-2316
Frank.m.whittaker@wv.gov

From: Painter, Sue A <Sue.A.Painter@wv.gov>
Sent: Tuesday, December 3, 2019 12:00 PM
To: Sheets, Mike - Purchasing <William.M.Sheets@wv.gov>; Whittaker, Frank M <Frank.M.Whittaker@wv.gov>; Nisbet, Guy L <Guy.L.Nisbet@wv.gov>; Chambers, Jessica S <Jessica.S.Chambers@wv.gov>
Cc: Alston, Margaret E <Margaret.E.Alston@wv.gov>; Fisher, Sarah E <Sarah.E.Fisher@wv.gov>; Lewis, Robin A <Robin.A.Lewis@wv.gov>
Subject: Emergency purchase request for your approval

Good morning,

I would like to request approval for an emergency purchase for our WV Restore contract with the Pharmacy Recovery Network (PRN). We submitted our first draft of CRFQ RNB20*1 & CRFQ RNB20*2

contracts to our buyer on 9-4-19. The buyer reviewed our contract on 9-10-19 and requested additional information to be included. Our initial submissions in Oasis were rejected on 10-17-19 with suggestions for revisions. The CRFQ RNB20*1 was posted on 11-1-19 and the bids were opened and posted on 11-14-19. We reviewed and informed the buyer the lowest bid met the specifications on 11-18-19. The CRFQ RNB20*2 was posted then opened on 11-25-19 and we informed the buyer the lowest bid met the specifications on 11-26-19.

There are several reasons for this request. First, this contract is scheduled to end December 14, 2019 or eight (8) business days from today. The agency and the participants cannot operate without the services which are being provided. The participants are in a written contract with WV Restore related to substance use disorder and/or mental health issues. The specific contract conditions are monitored daily for compliance thereby enhancing public protection. Additionally, this will permit a period of time which would allow for a planned transition to a possible new vendor who is the lowest bidder.

I would like this emergency approval for WV Restore with the Pharmacy Recovery Network (PRN) which is our current vendor for 3 months (12-15-19 through 3-14-20). The cost would be a total of \$56,178.00 (\$18,726.00 monthly). I have discussed this with the current executive director of PRN and they are agreeable to this emergency contract. I appreciate this consideration. Please let me know if you need any additional information.

Sue A. Painter DNP RN

Executive Director

WV Board for Registered Professional Nurses

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South Charleston, WV 25303

304.744.0900 office

304.206.1472 cell