



Price, Robert L <robert.l.price@wv.gov>

Re: Emergency Purchase Request Summer EBT

1 message

Whittaker, Frank M <frank.m.whittaker@wv.gov>

Thu, May 23, 2024 at 5:17 PM

To: "Hustead, Crystal G" <crystal.g.hustead@wv.gov>, "Price, Robert L" <robert.l.price@wv.gov>

Bobby,

The Emergency request for the Summer EBT program is approved. Please follow all emergency procedures outlined in the Purchasing Division Procedures Handbook and return the completed contract to this office within 30 days of this approval for posting.

On Wed, May 22, 2024 at 2:30 PM Hustead, Crystal G <crystal.g.hustead@wv.gov> wrote:

Please see Bobby's response below

----- Forwarded message -----

From: **Price, Robert L** <robert.l.price@wv.gov>

Date: Wed, May 22, 2024 at 2:29 PM

Subject: Re: Emergency Purchase Request Summer EBT

To: Hustead, Crystal G <crystal.g.hustead@wv.gov>

Cc: Bryan D Rosen <bryan.d.rosen@wv.gov>

Crystal G,

We will obtain STO (and OT) approval at the point and time we have all contract documents gathered and are ready to submit the document in wvOASIS. This is an emergency due the timing needed for system configuration to stand this program up and allow benefit distribution to begin in order to be in compliance with federal regulations. If benefits are not delivered on schedule the agency could be subject to sanctions that could potentially impact our federal funding which would result in reduced benefits to some of our most needy and vulnerable citizens furthering their struggles with food insecurity. The proposed remedy is an open-ended contract that will last approximately six months with an estimated cost of \$1.5M. As the agency continues to come into alignment from the split, we are hopeful increased communication channels will alert individuals of the need to be proactive rather than reactive to programmatic developments. We have alerted necessary staff of the mandatory training for high-level officials.



Robert Price, CPPO, CPPB, NIGP-CPP

Administrative Services Manager II

Office of Shared Administration

West Virginia Departments of Health, Health Facilities, and Human Services

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On Wed, May 22, 2024 at 1:19 PM Hustead, Crystal G <crystal.g.hustead@wv.gov> wrote:

Frank is requesting more information for the emergency justification

Please see the attached for his notes, let me know if you have any questions

On Tue, May 21, 2024 at 12:18 PM Price, Robert L <robert.l.price@wv.gov> wrote:
Crystal,

I need to request an emergency purchase for Summer EBT. The cost of this emergency purchase is estimated to be about \$1.5M and last about six months.

The West Virginia Summer EBT (WV-SEBT) program will provide short-term grocery benefit assistance to income-eligible households with school-age children during the summer months. The launch of the WV-SEBT program represents a crucial step forward in supporting our state’s residents by providing essential grocery assistance during the summer months, as we maintain our commitment to fostering a brighter future for West Virginia children.

Summer poses a significant challenge to children who are away from school and facing food insecurity. This program is essential to meeting the nutritional needs of our school children.

If you have any questions or concerns, please let me know.



Robert Price, CPPO, CPPB, NIGP-CPP

Administrative Services Manager II

Office of Shared Administration

West Virginia Departments of Health, Health Facilities, and Human Services

One Davis Square

Charleston, WV 25301

P: 304-957-0218 | dhr.wv.gov



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