



Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

State of West Virginia
Purchase Order

Order Date: 01-10-2025

CORRECT ORDER NUMBER MUST APPEAR ON ALL PACKAGES, INVOICES, AND SHIPPING PAPERS. QUESTIONS CONCERNING THIS ORDER SHOULD BE DIRECTED TO THE DEPARTMENT CONTACT.

Order Number:	CPO 0313 0313 DEP1700000008 16	Procurement Folder:	140338
Document Name:	EOI: Jefferson County Landfill Leachate Tank Study	Reason for Modification:	Change Order #6 Time Extension
Document Description:	EOI: Jefferson County Landfill Leachate Tank Study		
Procurement Type:	Central Purchase Order		
Buyer Name:	Joseph E Hager III		
Telephone:	(304) 558-2306		
Email:	joseph.e.hageriii@wv.gov		
Shipping Method:	Best Way	Effective Start Date:	2017-02-01
Free on Board:	FOB Dest, Freight Prepaid	Effective End Date:	2026-01-30

VENDOR		DEPARTMENT CONTACT	
Vendor Customer Code:	000000232671	Requestor Name:	Jessica S Chambers
TETRA TECH INC		Requestor Phone:	(304) 414-1140
1538 KANAWHA BLVD E STE 110		Requestor Email:	jessica.s.chambers@wv.gov
CHARLESTON	WV 25311	<div style="font-size: 2em; font-weight: bold;">2025</div> FILE LOCATION _____	
US			
Vendor Contact Phone:	304-414-0054 Extension: 103		
Discount Details:			
Discount Allowed	Discount Percentage	Discount Days	
#1 No	0.0000	0	
#2 Not Entered			
#3 Not Entered			
#4 Not Entered			

INVOICE TO	SHIP TO
ENVIRONMENTAL PROTECTION OFFICE OF ENVIRONMENTAL REMEDIATION 601 57TH ST SE CHARLESTON WV 25304 US	ENVIRONMENTAL PROTECTION 601 57TH ST CHARLESTON WV 25304 US

CR 1-13-25

Total Order Amount: \$150,634.00

Purchasing Division's File Copy

PURCHASING DIVISION AUTHORIZATION DATE: <i>Munk</i> - 1/13/2025 ELECTRONIC SIGNATURE ON FILE	ATTORNEY GENERAL APPROVAL AS TO FORM DATE: <i>John S. Gray</i> ELECTRONIC SIGNATURE ON FILE	ENCUMBRANCE CERTIFICATION DATE: <i>Cody</i> 1-15-25 ELECTRONIC SIGNATURE ON FILE
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1/15/2025

Extended Description:

Change Order #6 - Time Extension

Change Order #6 is issued to extend the original contract to 1/30/2026 according to all terms, conditions, prices, and specifications contained in the original contract including all authorized change orders. The extension of this contract is provided to allow additional time to complete the revisions necessary of the design services.

Extend Contract From: 2-01-2025 to 1-30-2026

All provisions of the original Contract and subsequent Change Orders not modified herein shall remain in full force and effect.

No other changes.

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
1	81100000	0.00000		0.000000	150634.00
Service From	Service To	Manufacturer	Model No		
2017-02-01	2026-01-30				

Commodity Line Description: Leachate Holding Tank Study

Extended Description:

Leachate Holding Tank Study, Recommendation and Construction QA/QC for the Jefferson County Landfill per the attached specifications, bid requirements, and terms and conditions, incorporated here by reference and made a part hereof.



west virginia department of environmental protection

Division of Land Restoration
Landfill Closure Assistance Program
601 57th St SE
Charleston, WV 25304
304.926.0499

Harold D. Ward, Cabinet Secretary
dep.wv.gov

December 5, 2024

Tetra Tech Inc
Attn: Bill Smith, Senior Project Mgr.
661 Andersen Drive, Suite 200
Pittsburgh, PA 15220

Re: Change Order # 6
Jefferson County Landfill Leachate Tank Study
PO# CPO DEP17*08

Dear Mr. Smith:

The WVDEP Office of Special Reclamation is issuing a change order to extend the original contract by **365 days** according to all terms, conditions, prices, and specifications contained in the original contract including all authorized change orders as shown on Attachment A.

Tasks 1 through 3 of the project are complete. Due to additional time needed to complete a more detailed evaluation of the final construction as well as review of contract documents additional time is necessary to complete Task 4 (Construction/Contract Administration).

The effective date of the change order is February 1, 2025.

Change Order Approved by WVDEP:

Name	Title	Signature	Date
Matthew Butler	DLR Deputy Director	Matthew L Butler <small>Digitally signed by Matthew L Butler DN: CN = Matthew L Butler email = matthew.butler@wv.gov C = US O = WVDEP OU = DLR Date: 2024.12.05 19:09:56 -0500</small>	12.05.2024

(signature of Deputy Director or Director is ONLY required when change order(s) total increase exceeds 10% when compared to original contract amount)

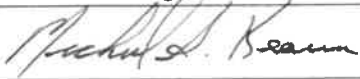
Completion of this change order approval process requires.

- your signature below
- a current copy of your insurance certificate
 - the contract number (CPO DEP17*08) must be listed in the extended description.

Re: `Change Order #6
Purchase Order No.: CPO DEP17*08

I am in agreement with the changes as outlined in this letter and Attachment A.

(Vendor signature required below)

Name	Title	Signature	Date
Bill Smith, P.E.	Senior Project Mgr.		12-20-24

MICHAEL KEARNS, P.E.

Please email the signed documents to DEPDLRProcurement@wv.gov within 7 days of receipt of this letter.

**Change Order
Attachment A**

PURCHASE ORDER NUMBER: CPO DEP17*08
CHANGE ORDER NUMBER: 6
PROJECT NAME: Jefferson County Tank Study
VENDOR/ CONTRACTOR: Tetra Tech Inc.

The following changes will be implemented as part of this contract change order:

CL #	COMMODITY LINE DESCRIPTION	UNIT PRICE	UNIT OF MEASURE	QUANTITY NOW READS	QUANTITY TO READ	CONTRACT PRICE INCREASE/DECREASE
						\$0.00
						\$0.00
						\$0.00
						\$0.00
						\$0.00
						\$0.00
						\$0.00
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Effective Date:	February 1, 2025
The original Contract Sum was:	\$0.00
Net change by previous Change Orders:	\$0.00
The Contract Sum prior to this Change Order was:	\$0.00
The Contract Sum will be Unchanged by this Change Order:	\$0.00
The new Contract Sum including this Change Order will be:	\$0.00
The Date of Completion as of the date of this Change Order therefore is:	January 30, 2026

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Business Organization Detail

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TETRA TECH, INC.

Organization Information								
Org Type	Effective Date	Established Date	Filing Date	Charter	Class	Sec Type	Termination Date	Termination Reason
C Corporation	12/13/2002		12/13/2002	Foreign	Profit			

Organization Information			
Business Purpose	5413 - Professional, Scientific and Technical Servies - Professional, Scientific and Technical Servies - Architectural, Engineering and Related Services (landscape architects, drafting, geophysical mapping, testing labs)		Capital Stock
Charter County		Control Number	52423
Charter State	DE	Excess Acres	
At Will Term		Member Managed	
At Will Term Years		Par Value	
Authorized Shares		Young Entrepreneur	Not Specified

Addresses	
Type	Address
Local Office Address	1538 KANAWHA BLVD CHARLESTON, WV, 25387
Mailing Address	3475 E. FOOTHILL BLVD. PASADENA, CA, 91107 USA
Notice of Process Address	C T CORPORATION SYSTEM 5098 WASHINGTON ST W STE 407 CHARLESTON, WV, 253131561
Principal Office Address	3475 E. FOOTHILL BLVD. PASADENA, CA, 91107 USA
Type	Address

Officers	
Type	Name/Address
Director	GARY R. BIRKENBEUEL 3475 EAST FOOTHILL BLVD. PASADENA, CA, 91107
Director	PRASHANT GANDHI 3475 E FOOTHILL BLVD PASADENA, CA, 91107
Incorporator	RICHARD A. LEMMON 630 N. ROSEMEAD BLVD. PASADENA, CA, 91107 USA
Secretary	PRESTON HOPSON 3475 EAST FOOTHILL BLVD. PASADENA, CA, 91107
Type	Name/Address

DBA			
DBA Name	Description	Effective Date	Termination Date
MAXIM TECHNOLOGIES	TRADENAME	5/13/2004	10/3/2006
MCNAMEE INDUSTRIAL SERVICES, INC.	TRADENAME	4/4/2003	5/28/2008
DBA Name	Description	Effective Date	Termination Date

Mergers				
Merger Date	Merged	Merged State	Survived	Survived State
3/31/2003	MCNAMEE, PORTER & SEELEY, INC.	MI	TETRA TECH, INC.	DE
3/31/2003	MCNAMEE INDUSTRIAL SERVICES, INC.	MI	TETRA TECH, INC.	DE
1/22/2004	WILLIAMS, HATFIELD & STONER, INC.	FL	TETRA TECH, INC.	DE
4/7/2004	MAXIM TECHNOLOGIES, INC.	DE	TETRA TECH, INC.	DE
7/25/2007	SCIENCES INTERNATIONAL, INC.	DE	TETRA TECH, INC.	DE
1/6/2012	INCA ENGINEERS, INC.	WA	TETRA TECH, INC.	DE
1/6/2012	TETRA TECH NUS, INC.	DE	TETRA TECH, INC.	DE
10/8/2012	TETRA TECH HEI, INC.	TN	TETRA TECH, INC.	DE
2/11/2013	TETRA TECH EM, INC.	DE	TETRA TECH, INC.	DE
2/11/2013	GEOTRANS, INC.	VA	TETRA TECH, INC.	DE
Merger Date	Merged	Merged State	Survived	Survived State

Date	Amendment
2/11/2013	MERGER: MERGING TETRA TECH EM, INC., A QUALIFIED DE CORPORATION, GEOTRANS, INC., A NON-QUALIFIED VA ORGANIZATION WITH AND INTO TETRA TECH, INC., A QUALIFIED DE CORPORATION, THE SURVIVOR
10/8/2012	MERGER: MERGING TETRA TECH HEI, INC., A NON-QUALIFIED TN ORGANIZATION WITH AND INTO TETRA TECH, INC., A QUALIFIED DE CORPORATION, THE SURVIVOR
1/6/2012	MERGER: MERGING INCA ENGINEERS, INC., A NON-QUALIFIED WA ORGANIZATION, TETRA TECH NUS, INC., A QUALIFIED DE CORPORATION WITH AND INTO TETRA TECH, INC., A QUALIFIED DE CORPORATION, THE SURVIVOR
3/13/2009	RESTATED CERTIFICATE FILED
7/25/2007	MERGER: MERGING SCIENCES INTERNATIONAL, INC., A NON-QUALIFIED DE ORGANIZATION WITH AND INTO TETRA TECH, INC., A QUALIFIED DE CORPORATION, THE SURVIVOR
4/7/2004	MERGER: MERGING MAXIM TECHNOLOGIES, INC., A QUALIFIED DE CORPORATION WITH AND INTO TETRA TECH, INC., A QUALIFIED DE CORPORATION, THE SURVIVOR
1/22/2004	MERGER: MERGING WILLIAMS, HATFIELD & STONER, INC., A NON-QUALIFIED FL ORGANIZATION WITH AND INTO TETRA TECH, INC., A QUALIFIED DE CORPORATION, THE SURVIVOR
3/31/2003	MERGER: MERGING MCNAMEE INDUSTRIAL SERVICES, INC., A QUALIFIED MI CORPORATION WITH AND INTO TETRA TECH, INC., A



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"Tetra Tech Inc" ×

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