



Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

State of West Virginia
Master Agreement

Order Date: 01-09-2025

CORRECT ORDER NUMBER MUST
 APPEAR ON ALL PACKAGES, INVOICES,
 AND SHIPPING PAPERS. QUESTIONS
 CONCERNING THIS ORDER SHOULD BE
 DIRECTED TO THE DEPARTMENT
 CONTACT.

Order Number:	CMA 0511 2754 CSE2200000005 5	Procurement Folder:	1000396
Document Name:	GENETIC TESTING	Reason for Modification:	CHANGE ORDER 4 TO RENEW CONTRACT
Document Description:	GENETIC TESTING		
Procurement Type:	Central Master Agreement		
Buyer Name:			
Telephone:			
Email:			
Shipping Method:	Best Way	Effective Start Date:	2022-05-01
Free on Board:	FOB Dest, Freight Prepaid	Effective End Date:	2026-04-30

VENDOR				DEPARTMENT CONTACT	
Vendor Customer Code:	000000164954			Requestor Name:	Virginia G Hill
DNA DIAGNOSTICS CENTER INC ONE DDC WAY				Requestor Phone:	(304) 558-3780
FAIRFIELD OH 45014 US				Requestor Email:	virginia.g.hill@wv.gov
Vendor Contact Phone:	513-881-7806	Extension:	2135	<h1>2025</h1> <p>FILE LOCATION _____</p>	
Discount Details:					
	Discount Allowed	Discount Percentage	Discount Days		
#1	No	0.0000	0		
#2	No				
#3	No				
#4	No				

INVOICE TO	SHIP TO
FISCAL UNIT MANAGER 304-356-4715 HEALTH AND HUMAN RESOURCES CHILD SUPPORT ENFORCEMENT 350 CAPITOL ST, RM 147 CHARLESTON WV 25301-3703 US	FISCAL UNIT MANAGER 304-356-4715 HEALTH AND HUMAN RESOURCES CHILD SUPPORT ENFORCEMENT 350 CAPITOL ST, RM 147 CHARLESTON WV 25301-3703 US

CR 1-10-25

Total Order Amount:	Open End
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Purchasing Division's File Copy

CH 1/9/25

PURCHASING DIVISION AUTHORIZATION
DATE: <i>Tanya G 1/9/25</i>
ELECTRONIC SIGNATURE ON FILE

ATTORNEY GENERAL APPROVAL AS TO FORM
DATE: <i>John L. Gray</i>
ELECTRONIC SIGNATURE ON FILE

ENCUMBRANCE CERTIFICATION
DATE: <i>Cady P... 1-15-25</i>
ELECTRONIC SIGNATURE ON FILE

1/14/2025

Extended Description:

CHANGE ORDER 4

CHANGE ORDER 4 is issued to renew the original contract according to all terms, conditions, prices and specifications contained in the original contract including all authorized change orders.

Effective 5/1/25-4/30/26.

Renewal years remaining: 0

No other changes.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
1	85131709			EA	65.000000
	Service From	Service To			Service Contract Amount
					0.00

Commodity Line Description: Buccal Swab Collection and Analysis by Vendor

Extended Description:

Buccal Swab Collection and Analysis by Vendor

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
2	85131709			EA	39.500000
	Service From	Service To			Service Contract Amount
					0.00

Commodity Line Description: Buccal Swab Collection by BCSE/ Analysis by Vendor

Extended Description:

Buccal Swab Collection by BCSE/ Analysis by Vendor

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
3	85131709			EA	65.000000
	Service From	Service To			Service Contract Amount
					0.00

Commodity Line Description: Collection/Analysis for Special Circumstances

Extended Description:

Collection/Analysis for Special Circumstances
e.g. Deceased Individuals, Collection/Analysis of Blood or Other Tissue Samples

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
4	85131709			EA	67.000000
	Service From	Service To			Service Contract Amount
					0.00

Commodity Line Description: Buccal Swab Collection and Analysis by Vendor - renewal 1

Extended Description:

Buccal Swab Collection and Analysis by Vendor

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
5	85131709			EA	40.750000
	Service From	Service To		Service Contract Amount	
				0.00	

Commodity Line Description: Buccal Swab Collection by BCSE/ Analysis by Vendor renewal 1

Extended Description:
Buccal Swab Collection by BCSE/ Analysis by Vendor

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
6	85131709			EA	67.000000
	Service From	Service To		Service Contract Amount	
				0.00	

Commodity Line Description: Collection/Analysis for Special Circumstances renewal 1

Extended Description:
Collection/Analysis for Special Circumstances
e.g. Deceased Individuals, Collection/Analysis of Blood or Other Tissue Samples

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
7	85131709			EA	69.000000
	Service From	Service To		Service Contract Amount	
				0.00	

Commodity Line Description: Buccal Swab Collection and Analysis by Vendor - renewal 2

Extended Description:
Buccal Swab Collection and Analysis by Vendor

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
8	85131709			EA	42.000000
	Service From	Service To		Service Contract Amount	
				0.00	

Commodity Line Description: Buccal Swab Collection by BCSE/ Analysis by Vendor renewal 2

Extended Description:
Buccal Swab Collection by BCSE/ Analysis by Vendor

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
9	85131709			EA	69.000000
	Service From	Service To		Service Contract Amount	
				0.00	

Commodity Line Description: Collection/Analysis for Special Circumstances renewal 2

Extended Description:
Collection/Analysis for Special Circumstances
e.g. Deceased Individuals, Collection/Analysis of Blood or Other Tissue Samples

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
10	85131709			EA	71.000000
	Service From	Service To		Service Contract Amount	
				0.00	

Commodity Line Description: Buccal Swab Collection and Analysis by Vendor - renewal 3

Extended Description:
Buccal Swab Collection and Analysis by Vendor

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
11	85131709			EA	43.250000
	Service From	Service To		Service Contract Amount	
				0.00	

Commodity Line Description: Buccal Swab Collection by BCSE/ Analysis by Vendor renewal 3

Extended Description:

Buccal Swab Collection by BCSE/ Analysis by Vendor

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
12	85131709			EA	71.000000
	Service From	Service To		Service Contract Amount	
				0.00	

Commodity Line Description: Collection/Analysis for Special Circumstances renewal 3

Extended Description:

Collection/Analysis for Special Circumstances

e.g. Deceased Individuals, Collection/Analysis of Blood or Other Tissue Samples



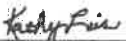
December 11, 2024

State of West Virginia-Child Support Enforcement
Virginia Hill
350 Capitol St., Room 147
Charleston, WV 25301


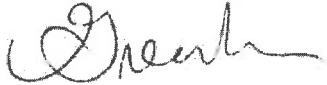
Dear Ms. Hill:

DNA Diagnostics Center (DDC) agrees to renew the original contract according to all terms, conditions, pricing, and specifications contained in the Order Number: CMA 0511 2754 (CSE2200000005) for Genetic Testing. Per the original submission, this is referenced as "Optional Renewal year 3" and will begin on 5/1/2025 and end 4/30/2026. We look forward to continuing to provide these services to the State of West Virginia.

Regards,


Kathy Leis (Jan 3, 2025 14:02 EST)

Kathy Leis
Vice President, Operations
DNA Diagnostics Center

Agree to renew





STATE OF WEST VIRGINIA
DEPARTMENT OF HUMAN SERVICES
- BUREAU FOR CHILD SUPPORT ENFORCEMENT -

December 28, 2023

Date: December 13, 2024
To: Purchasing
From: Virginia Hill *Virginia Hill*
Reference: Renewal for CMA CSE 22*5

The West Virginia Bureau for Child Support Enforcement is respectfully requesting permission to renew the above CMA CSE22*5 with DNA Diagnostics Center Inc. This is an open-ended contract to provide our Agency with genetic testing services to determine and establish paternity. The Vendor has been excellent to work with. The contract is for the period of 5/1/25 through 4/30/26. There are no renewals remaining.

Total cost for the year is \$96,650.00.

Thank you.

OK
Debra Greenhouse



STATE OF WEST VIRGINIA
DEPARTMENT OF ADMINISTRATION
OFFICE OF TECHNOLOGY

John K. McHugh
Interim Cabinet
Secretary

State Capitol
Charleston, West Virginia 25305

Heather D. Abbott
Chief Information Officer

**TO: Curtis Burress, Procurement Associate
Department of Human Services**

**FROM: Heather D. Abbott, Chief Information Officer
Office of Technology**

**SUBJECT: INFORMATION TECHNOLOGY PROCUREMENT
HR006019 IS&C NUMBER: 2025-2366**

DATE: December 30, 2024

West Virginia Code §5A-6-4(a) permits the Chief Information Officer to review and approve technology purchases for suitability to ensure such purchases comport with the State of West Virginia's overall strategic information technology goals.

West Virginia Code §5A-6-4c requires the Chief Information Officer to review and approve "technology projects."


West Virginia Code §5A-6-5 requires that "any state spending unit that pursues an information technology purchase that does not meet the definition of a 'technology project' and that is required to submit a request for proposal to the State Purchasing Division prior to purchasing goods or services shall obtain the approval of the Chief Information Officer, in writing, of any proposed purchase of goods or services related to its information technology and telecommunication systems.

After conducting a review of your request for Renewal for CMA CSE22*5, the Office of Technology has determined:

X That your request is approved.

That your request is not subject to the review and approval provisions contained in Chapter 5A, Article 6 of the Code, therefore, it does not need approval by the Office of Technology.

This memorandum constitutes this office's official review and a copy should be attached



to your purchase order and any other correspondence related to this request.
If you have questions, or need additional information, please contact Consulting
Services at Consulting.Services@wv.gov.

- Any Words (i)
- All Words (i)
- Exact Phrase (i)

e.g. 123456789, Smith Corp

dna diagnostics center x

- Classification ∨
- Excluded Individual ∨
- Excluded Entity ∨
- Federal Organizations ∨
- Exclusion Type ∨
- Exclusion Program ∨
- Location ∨
- Dates ∨

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1/8/25, 2:31 PM

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Business and Licensing

Online Data Services Help

Business Organization Detail

NOTICE: The West Virginia Secretary of State's Office makes every reasonable effort to ensure the accuracy of information. However, we make no representation or warranty as to the correctness or completeness of the information. If information is missing from this page, it is not in the The West Virginia Secretary of State's database.

DNA DIAGNOSTICS CENTER, LLC

see Attached

Organization Information

Org Type	Effective Date	Established Date	Filing Date	Charter	Class	Sec Type	Termination Date	Termination Reason
LLC Limited Liability Company	8/5/2015		8/5/2015	Foreign	Profit			

Organization Information

Business Purpose	5413 - Professional, Scientific and Technical Services - Professional, Scientific and Technical Services - Architectural, Engineering and Related Services (landscape architects, drafting, geophysical mapping, testing labs)		Capital Stock	
Charter County		Control Number	9AB1V	
Charter State	OH	Excess Acres		
At Will Term	A	Member Managed	MGR	
At Will Term Years		Par Value		
Authorized Shares		Young Entrepreneur	Not Specified	

Addresses

Type	Address
Notice of Process Address	COGENCY GLOBAL INC. 128 CAPITOL STREET CHARLESTON, WV, 25301 USA
Principal Office Address	1001 DDC WAY FAIRFIELD, OH, 45014 USA
Type	Address

Officers

Type	Name/Address
Manager	JASON JUDD 1001 DDC WAY FAIRFIELD, OH, 45014 USA
Manager	MATTHEW URBANEK (+1 OTHER MANAGER- SEE IMAGES) 18000 W 99TH STREET LENEXA, KS, 66219 USA
Type	Name/Address

DBA

DBA Name	Description	Effective Date	Termination Date
EMPOWERDX	TRADENAME	12/29/2022	
DBA Name	Description	Effective Date	Termination Date

Name Changes

Date	Old Name
7/10/2024	DNA DIAGNOSTICS CENTER, INC.
Date	Old Name

Subsidiaries

Name	Address
	EUROFINS CLINICAL TESTING US HOLDINGS, INC. 343 WEST MAIN STREET LEOLA, PA, 17540
Name	Address

Date	Amendment
7/10/2024	NAME CHANGE: FROM DNA DIAGNOSTICS CENTER, INC.- CONVERSION
Date	Amendment

Annual Reports

Filed For
2024
2023
2022
2021
2020
2019
2018
2017x
2017
Date filed

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For more information, please contact the Secretary of State's Office at 304-558-8000.

Wednesday, January 8, 2025 — 2:30 PM

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Let's find the answers to your important questions.

Contact Us

Our teams will listen to what you need, answer your questions, and provide useful information to help make your DNA-testing experience a positive one. All calls are completely confidential and no information is shared with unauthorized parties.

How Can We Help You?

We value your privacy

We use cookies to enhance your browsing experience, serve personalized content, and analyze our traffic. By clicking "Okay", you consent to our use of cookies [Learn More](#)

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Okay



Reach Us

Have questions or need assistance? Contact our team.



DNA Technology Park
1 DDC Way
Fairfield, OH 45014



USA: 1.800.613.5768
INT: + 1.513.881.7800



contact@dnacenter.com



Leave A Message

I have a question about *



Entity Summary

ID Number: 000959371

[Request certificate](#)

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Summary for: **DNA Diagnostics Center, Inc.**

The exact name of the Foreign Corporation: DNA Diagnostics Center, Inc.				
The fictitious name of: EMPOWERDX was filed on 12-29-2022				
Entity type: Foreign Corporation				
Identification Number: 000959371				
Date of Qualification in Rhode Island: 07-14-2014		Effective Date: 07-14-2014		
Organized under the laws of: State: OH Country: USA				
The location of the Principal Office:				
Address: 1001 DDC WAY				
City or Town, State, Zip, Country: FAIRFIELD, OH 45014 USA				
The mailing address or specified office:				
Address:				
City or Town, State, Zip, Country:				
Agent Resigned: N		Address Maintained: Y		
The name and address of the Registered Agent:				
Name: COGENCY GLOBAL INC.				
Address: 222 JEFFERSON BOULEVARD				
City or Town, State, Zip, Country: WARWICK, RI 02888 USA				
The Officers and Directors of the Corporation:				
Title	Individual Name	Address		
TREASURER	DAN DICKINSON	2200 RITTENHOUSE STREET SUITE A DES MOINES, IA 50321 USA		
SECRETARY	KRISTIN ECK	343 WEST MAIN STREET LEOLA, PA 17540 USA		
PRESIDENT AND DIRECTOR	JASON JUDD	1001 DDC WAY FAIRFIELD, OH 45014 USA		
CHAIRPERSON	TIMOTHY OOSTDYK	2425 NEW HOLLAND PIKE LANCASTER, PA 17601 USA		
TAX DIRECTOR	JUSTIN DUDAS	343 WEST MAIN STREET LEOLA, PA 17540 USA		
DIRECTOR	MATTHEW G. URBANEK	18000 W. 99TH STREET LENEXA, KS 66219 USA		
The total number of shares and the par value, if any, of each class of stock which this business entity is authorized to issue:				
Class of Stock	Series	Par value per share	Total Authorized No. of shares	Total issued and outstanding No. of shares
PWP	A	\$ 0.0010	3,000,000	1
Purpose:				
LABORATORY TESTING				
North American Industry Classification System Code (NAICS):				

COMPLIANCE VERIFICATION CHECKLIST FOR REQUISITION SUBMISSION

<i>Purchasing Division Use:</i> Buyer: <u>Crystal Husted</u> Date: <u>1/9/25</u> Solicitation No. <u>CMA CSE22*05</u>	Agency: WV DoHS BCSE Procurement Officer Submitting Requisition: Virginia Hill / Althea Greenhowe Requisition No. CMA CSE22*5 PF No.: 1000396
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This checklist **MUST** be completed by a state agency's designated procurement officer and submitted with the Purchase Requisition to the Purchasing Division. The purpose of the checklist is to verify that an agency procurement officer has obtained and included required documentation necessary for the Purchasing Division to process the requisition without future processing disruptions. At the agency's preference, the agency **MUST** either submit the checklist by attaching it to the requisition's Header **OR** by placing it in the requisition's Procurement Folder.

FOR ALL SOLICITATION TYPES:

	Compliance Check Type	Required	Provided, if Required	Not Required	Purch. Div. Confirmation
1	Specifications and Pricing Page included	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2	Use of correct specification template	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3	Use of correct requisition type [CRQS → CCT or CPO] or [CRQM → CMA]	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4	Use of most current terms and conditions (www.state.wv.us/admin/purchase/TCP.pdf)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5	Maximum budgeted amount in wvOASIS	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6	Suggested vendors in wvOASIS	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7	Capitol Building Commission pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
8	Financing (Governor's Office) pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
9	Fleet Management Division pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

	Compliance Check Type	Required	Provided, if Required	Not Required	Purch. Div. Confirmation
10	Insurance requirements				
	Commercial General Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Automobile Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Workers' Compensation/Employer's Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Cyber Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Builder's Risk/Installation Floater	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Professional Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Other (specify)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
11	Office of Technology CIO pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
12	Treasurer's Office (banking) pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

FOR CHANGE ORDERS/RENEWALS:

1	Two-party agreement	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
2	Standard change order language	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
3	Office of Technology CIO approval	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
4	Justification for price increases/backdating/other	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5	Bond Rider (Construction)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6	Secretary of State Verification	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
7	State debarment verification	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
8	Federal debarment verification	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

**The items pre-checked are required before a Purchase Requisition may be submitted to the Purchasing Division. Failure to complete and verify this documentation may result in rejection of the requisition back to the agency. It is up to the agency procurement officer to determine if pre-approvals, insurance, or other documentation is needed for the purchase. The referenced information below may be used to make this determination.*

For Purchasing Division Use Only:

I have reviewed the requisition identified above and find that it is sufficient to advertise publicly to the vendor community. My review does not preclude the possibility that the vendor community, or some other entity, will identify an area of concern; however, should such issues or concerns arise, they will be reviewed and addressed as may be appropriate.

Signature: _____

Dyptae Husband