



Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

State of West Virginia
Contract

Order Date: 07-02-2024

CORRECT ORDER NUMBER MUST APPEAR
 ON ALL PACKAGES, INVOICES, AND
 SHIPPING PAPERS. QUESTIONS
 CONCERNING THIS ORDER SHOULD BE
 DIRECTED TO THE DEPARTMENT
 CONTACT.

Order Number:	CCT 0932 4830 DRS2100000002 10	Procurement Folder:	888298
Document Name:	SAS SOFTWARE	Reason for Modification:	CHANGE ORDER 3 TO RENEW CONTRACT
Document Description:	ANNUAL MAINTENANCE		
Procurement Type:	Central Sole Source		
Buyer Name:	Dusty J Smith		
Telephone:	304-414-6859		
Email:	dusty.j.smith@wv.gov		
Shipping Method:	Best Way	Effective Start Date:	2021-07-15
Free on Board:	FOB Dest, Freight Prepaid	Effective End Date:	2025-07-14

VENDOR	DEPARTMENT CONTACT																				
Vendor Customer Code: 000000195835 EXECUTIVE INFORMATION SYSTEMS LLC 6901 ROCKLEDGE DR STE 600 BETHESDA MD 20827-0076 US Vendor Contact Phone: 3015818594 Extension: Discount Details: <table border="1"> <thead> <tr> <th></th> <th>Discount Allowed</th> <th>Discount Percentage</th> <th>Discount Days</th> </tr> </thead> <tbody> <tr> <td>#1</td> <td>No</td> <td>0.0000</td> <td>0</td> </tr> <tr> <td>#2</td> <td>Not Entered</td> <td></td> <td></td> </tr> <tr> <td>#3</td> <td>Not Entered</td> <td></td> <td></td> </tr> <tr> <td>#4</td> <td>Not Entered</td> <td></td> <td></td> </tr> </tbody> </table>		Discount Allowed	Discount Percentage	Discount Days	#1	No	0.0000	0	#2	Not Entered			#3	Not Entered			#4	Not Entered			Requestor Name: John D Kirkpatrick Requestor Phone: (304) 356-2052 Requestor Email: john.d.kirkpatrick@wv.gov <div style="font-size: 2em; font-weight: bold; text-align: center;">25</div> <p style="text-align: center;">FILE LOCATION _____</p>
	Discount Allowed	Discount Percentage	Discount Days																		
#1	No	0.0000	0																		
#2	Not Entered																				
#3	Not Entered																				
#4	Not Entered																				

INVOICE TO	SHIP TO
IT UNIT DIVISION OF REHABILITATION SERVICES STATE CAPITOL PO BOX 50890 CHARLESTON WV 25305 US	IT UNIT DIVISION OF REHABILITATION SERVICES #10 MCJUNKIN ROAD NITRO WV 25143 US

7/3/24 6C

Purchasing Division's File Copy

Total Order Amount:	\$107,040.00
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[Handwritten Signature] 7/2/2024

PURCHASING DIVISION AUTHORIZATION DATE: <i>[Signature]</i> 7/3/2024 ELECTRONIC SIGNATURE ON FILE	ATTORNEY GENERAL APPROVAL AS TO FORM DATE: <i>[Signature]</i> 7/18/2024 ELECTRONIC SIGNATURE ON FILE	ENCUMBRANCE CERTIFICATION DATE: <i>[Signature]</i> 7-29-24 ELECTRONIC SIGNATURE ON FILE
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Extended Description:

Change Order

Change Order No. 3 is issued to renew the original contract according to all terms and conditions, prices and specifications contained in the original contract including all authorized change orders.

Effective date of renewal 07/15/2024 through 07/14/2025

Renewal Years/Months Remaining: 0

No other changes.

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
1	81112200	1.00000	EA	10012.000000	\$10,012.00
Service From	Service To	Manufacturer	Model No		

Commodity Line Description: SAS0BASESAS-10PCM

Extended Description:

Base SAS for 10 PC Users, Windows. Site 431369

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
2	81112200	3.00000	EA	2357.000000	\$7,071.00
Service From	Service To	Manufacturer	Model No		

Commodity Line Description: SAS-ADDON-10PCM

Extended Description:

Other SAS Add-ons 10PC Users, Windows. Products Include:
Graph, Connect & Access to OLE DB. (Qty 3 Products)
Annual Maintenance Site 431369.

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
3	81112200	2.00000	EA	2325.000000	\$4,650.00
Service From	Service To	Manufacturer	Model No		

Commodity Line Description: SAS-FSP-AST-10PCM

Extended Description:

SAS/ASSIST and SAS/FSP Each - 10 Users-PC (Qty 2) Site 431369.

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
4	81112200	1.00000	EA	2357.000000	\$2,357.00
Service From	Service To	Manufacturer	Model No		

Commodity Line Description: SAS-ADDON-10PCM

Extended Description:

SAS/Access to PCFF for 10 PC Users, Windows. Site 431369.

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
5	81112200	1.00000	EA	2670.000000	\$2,670.00
Service From	Service To	Manufacturer		Model No	

Commodity Line Description: SAS-ANLADD-10PCM

Extended Description:

SAS/STAT for 10 PC Users, Windows. Site 431369.

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
6	81112200	1.00000	EA	10012.000000	\$10,012.00
Service From	Service To	Manufacturer		Model No	

Commodity Line Description: SAS0BASESAS-10PCM - Year 3

Extended Description:

Base SAS for 10 PC Users, Windows. Site 431369

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
7	81112200	3.00000	EA	2357.000000	\$7,071.00
Service From	Service To	Manufacturer		Model No	

Commodity Line Description: SAS-ADDON-10PCM - Year 2

Extended Description:

Other SAS Add-ons 10PC Users, Windows. Products Include:
Graph, Connect & Access to OLE DB. (Qty 3 Products)
Annual Maintenance Site 431369.

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
8	81112200	2.00000	EA	2325.000000	\$4,650.00
Service From	Service To	Manufacturer		Model No	

Commodity Line Description: SAS-FSP-AST-10PCM - Year 2

Extended Description:

SAS/ASSIST and SAS/FSP Each - 10 Users-PC (Qty 2) Site 431369.

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
9	81112200	1.00000	EA	2357.000000	\$2,357.00
Service From	Service To	Manufacturer		Model No	

Commodity Line Description: SAS-ADDON-10PCM - Year 2

Extended Description:

SAS/Access to PCFF for 10 PC Users, Windows. Site 431369.

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
10	81112200	1.00000	EA	2670.000000	\$2,670.00
Service From	Service To	Manufacturer		Model No	

Commodity Line Description: SAS-ANLADD-10PCM - Year 2

Extended Description:

SAS/STAT for 10 PC Users, Windows. Site 431369.

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
11	81112200	1.00000	EA	10012.000000	\$10,012.00
Service From	Service To	Manufacturer		Model No	

Commodity Line Description: SAS0BASESAS-10PCM - Year 3

Extended Description:

Base SAS for 10 PC Users, Windows. Site 431369

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
12	81112200	3.00000	EA	2357.000000	\$7,071.00
Service From	Service To	Manufacturer		Model No	

Commodity Line Description: SAS-ADDON-10PCM - Year 3

Extended Description:

Other SAS Add-ons 10PC Users, Windows. Products Include:
Graph, Connect & Access to OLE DB. (Qty 3 Products)
Annual Maintenance Site 431369.

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
13	81112200	2.00000	EA	2325.000000	\$4,650.00
Service From	Service To	Manufacturer		Model No	

Commodity Line Description: SAS-FSP-AST-10PCM - Year 3

Extended Description:

SAS/ASSIST and SAS/FSP Each - 10 Users-PC (Qty 2) Site 431369.

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
14	81112200	1.00000	EA	2357.000000	\$2,357.00
Service From	Service To	Manufacturer		Model No	

Commodity Line Description: SAS-ADDON-10PCM - Year 3

Extended Description:

SAS/Access to PCFF for 10 PC Users, Windows. Site 431369.

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
15	81112200	1.00000	EA	2670.000000	\$2,670.00
Service From	Service To	Manufacturer		Model No	

Commodity Line Description: SAS-ANLADD-10PCM - Year 3

Extended Description:

SAS/STAT for 10 PC Users, Windows. Site 431369.

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
16	81112200	1.00000	EA	10012.000000	\$10,012.00
Service From	Service To	Manufacturer		Model No	

Commodity Line Description: SAS0BASESAS-10PCM - Year 4

Extended Description:

Base SAS for 10 PC Users, Windows. Site 431369

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
17	81112200	3.00000	EA	2357.000000	\$7,071.00
Service From	Service To	Manufacturer		Model No	

Commodity Line Description: SAS-ADDON-10PCM - Year 4

Extended Description:

Other SAS Add-ons 10PC Users, Windows. Products Include:
Graph, Connect & Access to OLE DB. (Qty 3 Products)
Annual Maintenance Site 431369.

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
18	81112200	2.00000	EA	2325.000000	\$4,650.00
Service From	Service To	Manufacturer		Model No	

Commodity Line Description: SAS-FSP-AST-10PCM - Year 4

Extended Description:

SAS/ASSIST and SAS/FSP Each - 10 Users-PC (Qty 2) Site 431369.

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
19	81112200	1.00000	EA	2357.000000	\$2,357.00
Service From	Service To	Manufacturer		Model No	

Commodity Line Description: SAS-ADDON-10PCM - Year 4

Extended Description:

SAS/Access to PCFF for 10 PC Users, Windows. Site 431369.

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
20	81112200	1.00000	EA	2670.000000	\$2,670.00
Service From	Service To	Manufacturer		Model No	

Commodity Line Description: SAS-ANLADD-10PCM - Year 4

Extended Description:

SAS/STAT for 10 PC Users, Windows. Site 431369.



West Virginia Division of Rehabilitation Services
Administrative Offices
State Capitol • P.O. Box 50890
Charleston, West Virginia 25305-0890
P: 304.356.2060 • F: 304.558.1421
Toll-free: 1.800.642.8207
wvdrs.org
Pisnu Bua-lam, Acting Director

6/10/24

Mr. Alex Steiner
Executive Information Systems, LLC.
6901 Rockledge DR, STE 600
PO Box 34076
Bethesda, MD 20827-0076

RE: CCT DRS2100000002

Dear Mr. Steiner,

The Division of Rehabilitation Services, *Procurement Unit* requests agreement to renew your current contract CCT DRS2100000002 through *July 14, 2025*. Please sign below that you agree to renew the contract under the same terms, conditions, prices and specifications contained in the original contract and all authorized change orders. The effective date of the renewal will be *July 15, 2024* through *July 14, 2025*.

AGREED:

Account Manager

6/12/2024

Alex Steiner

Signature

Title

Date

Please scan and return the signed letter to my email Zachary.T.Hennen@wv.gov or by mail at the WV Division of Rehabilitation Services, 10 McJunkin Rd, Nitro, WV 25143.

Thank you for your prompt attention to this request. Feel free to call me at 304-356-2056 with any questions.

Sincerely,

Zachary T. Hennen

Zachary T Hennen

Information Systems Coordinator II

Enclosure

cc: file



STATE OF WEST VIRGINIA
DEPARTMENT OF ADMINISTRATION
OFFICE OF TECHNOLOGY
State Capitol
Charleston, West Virginia 25305

Mark D. Scott
Cabinet Secretary

Heather D. Abbott
Chief Information Officer

**TO: Chris Leslie, DRS IT Manager II
Department of Education and the Arts**

**FROM: Heather D. Abbott, Chief Information Officer
Office of Technology**

**SUBJECT: INFORMATION TECHNOLOGY PROCUREMENT
IS&C NUMBER: 2024-2377**

DATE: June 25, 2024

West Virginia Code §5A-6-4(a) permits the Chief Information Officer to review and approve technology purchases for suitability to ensure such purchases comport with the State of West Virginia's overall strategic information technology goals.

West Virginia Code §5A-6-4c requires the Chief Information Officer to review and approve "technology projects."

West Virginia Code §5A-6-5 requires that "any state spending unit that pursues an information technology purchase that does not meet the definition of a 'technology project' and that is required to submit a request for proposal to the State Purchasing Division prior to purchasing goods or services shall obtain the approval of the Chief Information Officer, in writing, of any proposed purchase of goods or services related to its information technology and telecommunication systems.

After conducting a review of your request for Request to renew Maintenance Agreement for SAS Software, the Office of Technology has determined:

X That your request is approved.

That your request is not subject to the review and approval provisions contained in Chapter 5A, Article 6 of the Code, therefore, it does not need approval by the Office of Technology.

This memorandum constitutes this office's official review and a copy should be attached to your purchase order and any other correspondence related to this request.

If you have questions, or need additional information, please contact Consulting Services at Consulting.Services@wv.gov.

COMPLIANCE VERIFICATION CHECKLIST FOR REQUISITION SUBMISSION

<i>Purchasing Division Use:</i> Buyer: <u>10 - Brandon Barr</u> Date: <u>7/2/2024</u> Solicitation No. <u>CCT DRS21*02</u>	Agency: West Virginia Division of Rehabilitation Services Procurement Officer Submitting Requisition: Sheri Slone Requisition No. CCT DRS2100000002 PF No.: 888298
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This checklist **MUST** be completed by a state agency's designated procurement officer and submitted with the Purchase Requisition to the Purchasing Division. The purpose of the checklist is to verify that an agency procurement officer has obtained and included required documentation necessary for the Purchasing Division to process the requisition without future processing disruptions. At the agency's preference, the agency **MUST** either submit the checklist by attaching it to the requisition's Header **OR** by placing it in the requisition's Procurement Folder.

FOR ALL SOLICITATION TYPES:

#	Compliance Check Type	Required	Provided, if Required	Not Required	Purch. Div. Confirmation
1	Specifications and Pricing Page included	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2	Use of correct specification template	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3	Use of correct requisition type [CRQS → CCT or CPO] or [CRQM → CMA]	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4	Use of most current terms and conditions www.state.wv.us/admin/purchase/TCP.pdf	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5	Maximum budgeted amount in wvOASIS	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6	Suggested vendors in wvOASIS	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7	Capitol Building Commission pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
8	Financing (Governor's Office) pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
9	Fleet Management Division pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

	Compliance Check Type	Required	Provided, if Required	Not Required	Purch. Div. Confirmation
10	Insurance requirements				
	Commercial General Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Automobile Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Workers' Compensation/Employer's Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Cyber Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Builder's Risk/Installation Floater	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Professional Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Other (specify)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
11	Office of Technology CIO pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
12	Treasurer's Office (banking) pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

FOR CHANGE ORDERS/RENEWALS:

1	Two-party agreement	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
2	Standard change order language	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
3	Office of Technology CIO approval	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
4	Justification for price increases/backdating/other	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
5	Bond Rider (Construction)	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
6	Secretary of State Verification	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
7	State debarment verification	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
8	Federal debarment verification	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

**The items pre-checked are required before a Purchase Requisition may be submitted to the Purchasing Division. Failure to complete and verify this documentation may result in rejection of the requisition back to the agency. It is up to the agency procurement officer to determine if pre-approvals, insurance, or other documentation is needed for the purchase. The referenced information below may be used to make this determination.*

For Purchasing Division Use Only:

I have reviewed the requisition identified above and find that it is sufficient to advertise publicly to the vendor community. My review does not preclude the possibility that the vendor community, or some other entity, will identify an area of concern; however, should such issues or concerns arise, they will be reviewed and addressed as may be appropriate.

Signature: _____

7/2/2024

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Business Organization Detail

NOTICE: The West Virginia Secretary of State's Office makes every reasonable effort to ensure the accuracy of information. However, we make no representation or warranty as to the correctness or completeness of the information. If information is missing from this page, it is not in the The West Virginia Secretary of State's database.

EXECUTIVE INFORMATION SYSTEMS, L.L.C.

Organization Information								
Org Type	Effective Date	Established Date	Filing Date	Charter	Class	Sec Type	Termination Date	Termination Reason
LLC Limited Liability Company	9/6/2007		9/6/2007	Foreign	Profit			

Organization Information			
Business Purpose	5415 - Professional, Scientific and Technical Services - Professional, Scientific and Technical Services - Computer Systems Design and Related Services (design, programming, facilities mgmt)		Capital Stock
Charter County		Control Number	96677
Charter State	MD	Excess Acres	
At Will Term	A	Member Managed	MBR
At Will Term Years		Par Value	
Authorized Shares		Young Entrepreneur	Not Specified

Addresses	
Type	Address
Designated Office Address	6901 ROCKLEDGE DRIVE SUITE 600 BETHESDA, MD, 20817
Mailing Address	6901 ROCKLEDGE DRIVE SUITE 600 BETHESDA, MD, 20817
Notice of Process Address	CORPORATION SERVICE COMPANY 209 WEST WASHINGTON STREET CHARLESTON, WV, 25302
Principal Office Address	6901 ROCKLEDGE DRIVE SUITE 600 BETHESDA, MD, 20817 USA
Type	Address

Officers	
Type	Name/Address
Member	CHARLES M. MATHEWS JR. 6901 ROCKLEDGE DR SUITE 600 BETHESDA, MD, 20817
Member	EIS ACQUISITION, INC 53 FOREST AVE SUITE 202 OLD GREENWICH, CT, 06870
Type	Name/Address

Annual Reports	
Filed For	



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All Words

e.g. 1606N020Q02



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Disaster Response Registry

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- All Words
- Exact Phrase

e.g. 123456789, Smith Corp

"EXECUTIVE INFORMATION SYSTEMS, L.L.C."

Entity

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