



Department of Administration  
 Purchasing Division  
 2019 Washington Street East  
 Post Office Box 50130  
 Charleston, WV 25305-0130

## State of West Virginia Delivery Order

Order Date: 12-13-2024

CORRECT ORDER NUMBER MUST APPEAR  
 ON ALL PACKAGES, INVOICES, AND  
 SHIPPING PAPERS. QUESTIONS  
 CONCERNING THIS ORDER SHOULD BE  
 DIRECTED TO THE DEPARTMENT  
 CONTACT.

Order Number:	CDO 0810 0805 DMT250000012 1	Procurement Folder:	1581386
Document Name:	CDO off CMA MV25E to Purchase one (1) SUV	Reason for Modification:	
Document Description:	CDO off CMA MV25E to Purchase one (1) SUV		
Procurement Type:	Central Delivery Order		
Buyer Name:	Dusty J Smith		
Telephone:	304-414-6859		
Email:	dusty.j.smith@wv.gov		
Shipping Method:	Best Way	Master Agreement Number:	CMA 0212 MV25E 1
Free on Board:	FOB Dest, Freight Prepaid		

VENDOR				DEPARTMENT CONTACT	
Vendor Customer Code:	VS0000036341			Requestor Name:	Erik S Hall
THORNHILL MOTOR CAR INC				Requestor Phone:	304-414-6473
509 DINGESS ST				Requestor Email:	erik.s.hall@wv.gov
LOGAN		WV	25601	<div style="font-size: 2em; font-weight: bold;">2025</div> FILE LOCATION _____	
US					
Vendor Contact Phone:	3048558300	Extension:	2244		
Discount Details:					
	Discount Allowed	Discount Percentage	Discount Days		
#1	No	0.0000	0		
#2	No				
#3	No				
#4	No				

INVOICE TO	SHIP TO
ACCOUNTS PAYABLE	GENERAL MANAGER
PUBLIC TRANSIT DIVISION OF	PUBLIC TRANSIT DIVISION OF
BLDG 5 RM 663	KANAWHA VALLEY REGIONAL TRANSPORTATION AUTHORITY
1900 KANAWHA BLVD E	1550 FOURTH AVE
CHARLESTON	CHARLESTON
	WV 25305-0432
	WV 25324
US	US

<b>Total Order Amount:</b>	<b>\$37,924.00</b>
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Purchasing Division's File Copy

PURCHASING DIVISION AUTHORIZATION DATE: <i>Mark O'Neil - 1/13/2025</i> ELECTRONIC SIGNATURE ON FILE
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ENCUMBRANCE CERTIFICATION DATE: <i>1-13-25</i> ELECTRONIC SIGNATURE ON FILE
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**Extended Description:**

CDO off CMA MV25E to purchase one (1) Jeep SUV WLJH74, Mid Size Utility.4WD or AWD, 5 seats, 4 doors, 109" WB, 6 cyl minimum for \$ 37,924.00.

**To be utilized and titled to:**

FMRS Health Services  
101 S. Eisenhower Drive  
Beckley, WV 254801

This vehicle is being purchased to provide transportation services to the elderly and disabled citizens in its area of service.

This vehicle is being purchased under the Federal Transit Administration's Section 5310 Program. It is not considered a state asset.

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
1	25100000	1.00000	EA	\$37,924.0000	\$37,924.00
Service From	Service To	Manufacturer	Model No	Delivery Date	
				2024-09-06	

**Commodity Line Description:** Jeep SUV WLJH74

**Extended Description:**

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**Class 7 - Automobile  
Mid Size Utility**

Vendor Name: Thornhill CAJR  
 Manufacturer/Brand: JEOP  
 Model Name & Number: Ready Cherokee WLJH74

Vendor Contact: Charles Ellis  
 Phone No.: 304-855-1289  
 Email: charles.ellis@thornhillauto.net

<b>Vehicle Requirements:</b>	Mid Size Utility		
<b>Classification:</b>	Mid Size Utility		
<b>Drive:</b>	4 Wheel/All Wheel	<b>Manufacturer's Standard Available Colors</b>	
<b>Passenger seating:</b>	5 minimum (including driver)	<b>Standard Color Code</b>	<b>Color Description</b>
<b>Doors:</b>	4, minimum	PWT	Bright White
<b>Wheelbase:</b>	109 in., minimum		
<b>GVWR:</b>	6100 lbs. min, 7300 lbs. max.		
<b>Engine:</b>	6 cylinder minimum		
<b>Additional Requirements:</b>			
<b>Tow Package:</b>	Installed Hitch and Wiring		
<b>Slush/All-Weather Mats:</b>	Installed: Driver, Passenger, Cargo area		

The vehicle bid shall include the standard equipment requirements as required in section 3, the specification.

**Vendor Bid Response:**

Vehicle fuel type	UNIT PRICE
Gasoline	\$ 37924.00
Flex-fuel	\$ -
Diesel	\$ -
CNG/Bifuel	\$ -
Hybrid	\$ -

**\*Options:**

FOB Dealership: (Deduct)

\$	-
\$	-

FOB Other than Metro Charleston - Per Mile

\*Note - The above delivery "options" above are not evaluated as part of the award.



WEST VIRGINIA DEPARTMENT OF TRANSPORTATION  
**Division of Multimodal Transportation Facilities**

1900 Kanawha Boulevard East • Building Five • Room 132  
Charleston, West Virginia 25305-0432 • (304) 414-4645  
FAX: (304) 558-3326 • TDD: (800) 742-6991

Lucinda K. Butler  
Commissioner

Jimmy Wriston, P.E.  
Secretary of Transportation  
Commissioner of Highways

June 25, 2024

**MEMORANDUM**

**TO: Kristy James, DOT Director of Procurement  
DOT Procurement Office**

**FROM: Erik Hall, Community Planner  
WV DMTF-Public Transit**

**SUBJECT: Vehicle Not Added to Fleet**

**The vehicle listed on Purchase Order CDO DMT25-12, One (1) 2024 Jeep SUV WLJH74, will be titled and utilized to:**

**FMRS Health Services  
101 S. Eisenhower Drive  
Beckley, WV 25801**

**This vehicle is being purchased to provide transportation services to the elderly and disabled citizens in its area of service.**

**This vehicle is being purchased under the Federal Transit Administration's Section 5310 Program. It is not considered a state asset.**

**If you have any questions, or requires addition information, please contact me 304-558-0428 or at [erik.s.hall@wv.gov](mailto:erik.s.hall@wv.gov).**

**Thank you,**

A handwritten signature in black ink that reads "Erik S. Hall".

**Erik S. Hall, Community Planner**



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June 25, 2024

**MEMORANDUM**

**TO: Kristy James, DOT Director of Procurement  
DOT Procurement Office**

**FROM: Erik Hall, Community Planner  
WV DMTF-Public Transit**

**SUBJECT: Justification to Order of MV25E**

**The vehicle listed on Purchase Order CDO DMT25-12, One (1) 2024 Jeep SUV WLJH74,  
will be titled and utilized to:**

**FMRS Health Services  
101 S. Eisenhower Drive  
Beckley, WV 25801**

**This vehicle is being purchased to provide transportation services to the elderly and  
disabled citizens in its area of service.**

**The vehicle will be paid at 80% from grants and 20% from FMRS Health Services.**

**If you have any questions, or requires addition information, please contact me 304-558-0428  
or at [erik.s.hall@wv.gov](mailto:erik.s.hall@wv.gov).**

**Thank you,**

A handwritten signature in black ink that reads "Erik S. Hall".

**Erik S. Hall, Community Planner**

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Business Organization Detail

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THORNHILL MOTOR CAR, INC.

Organization Information								
Org Type	Effective Date	Established Date	Filing Date	Charter	Class	Sec Type	Termination Date	Termination Reason
C   Corporation	7/13/2018		7/13/2018	Domestic	Profit			

Organization Information			
<b>Business Purpose</b>	4411 - Retail Trade - Major Vehicle and Parts Dealers - Automobile Dealers (new, used)	<b>Capital Stock</b>	100000.0000
<b>Charter County</b>	Logan	<b>Control Number</b>	0
<b>Charter State</b>	WV	<b>Excess Acres</b>	
<b>At Will Term</b>		<b>Member Managed</b>	
<b>At Will Term Years</b>		<b>Par Value</b>	100.000000
<b>Authorized Shares</b>	1000	<b>Young Entrepreneur</b>	Not Specified

Addresses	
Type	Address
<b>Local Office Address</b>	509 DINGESS STREET LOGAN, WV, 25601
<b>Mailing Address</b>	PO BOX 2036 LOGAN, WV, 25601
<b>Notice of Process Address</b>	WALLY THORNHILL P O BOX 340 PECKS MILL, WV, 25547
<b>Principal Office Address</b>	509 DINGESS STREET LOGAN, WV, 25601
Type	Address

Officers	
Type	Name/Address
<b>Incorporator</b>	WALLY THORNHILL P O BOX 340 PECKS MILL, WV, 25547
<b>President</b>	WALLY THORNHILL P O BOX 340 PECKS MILL, WV, 25547
<b>Secretary</b>	JAMES DIVITA 3008 MICHAEL AVENUE BELLE, WV, 25015
<b>Treasurer</b>	NATHAN THORNHILL PO BOX 340 PECKS MILL, WV, 25547
<b>Vice-President</b>	SYDNEY BROWN 102 WALL STREET LOGAN, WV, 25601
Type	Name/Address

DBA			
DBA Name	Description	Effective Date	Termination Date
THORNHILL CHRYSLER DODGE JEEP RAM	TRADENAME	4/10/2018	
THORNHILL CHRYSLER DODGE RAM JEEP, INC.	TRADENAME	7/13/2018	7/27/2018
DBA Name	Description	Effective Date	Termination Date

Date	Amendment
3/14/2019	AMENDMENT FILED- CHANGING ADDRESSES- SEE IMAGE
Date	Amendment

Annual Reports	
Filed For	Date filed
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2023	
2022	
2021	
2020	
2019	
Filed For	Date filed

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For more information, please contact the Secretary of State's Office at 304-558-8000.

Monday, January 13, 2025 — 10:47 AM

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\*THORNHILL MOTOR CAR, INC\* X

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