



Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

State of West Virginia
Delivery Order

Order Date: 12-13-2024

CORRECT ORDER NUMBER MUST APPEAR
 ON ALL PACKAGES, INVOICES, AND
 SHIPPING PAPERS. QUESTIONS
 CONCERNING THIS ORDER SHOULD BE
 DIRECTED TO THE DEPARTMENT
 CONTACT.

Order Number:	CDO 0810 0805 DMT2500000011 1	Procurement Folder:	1581036
Document Name:	CDO off CMA MV25 to Purchase one (1) Vehicle	Reason for Modification:	
Document Description:	CDO off CMA MV25 to Purchase one (1) Vehicle		
Procurement Type:	Central Delivery Order		
Buyer Name:	Dusty J Smith		
Telephone:	304-414-6859		
Email:	dusty.j.smith@wv.gov		
Shipping Method:	Best Way	Master Agreement Number:	CMA 0212 MV25E 1
Free on Board:	FOB Dest, Freight Prepaid		

VENDOR	DEPARTMENT CONTACT																				
Vendor Customer Code: VS0000036341 THORNHILL MOTOR CAR INC 509 DINGESS ST LOGAN WV 25601 US Vendor Contact Phone: 3048558300 Extension: 2244 Discount Details: <table border="1"> <thead> <tr> <th></th> <th>Discount Allowed</th> <th>Discount Percentage</th> <th>Discount Days</th> </tr> </thead> <tbody> <tr> <td>#1</td> <td>No</td> <td>0.0000</td> <td>0</td> </tr> <tr> <td>#2</td> <td>No</td> <td></td> <td></td> </tr> <tr> <td>#3</td> <td>No</td> <td></td> <td></td> </tr> <tr> <td>#4</td> <td>No</td> <td></td> <td></td> </tr> </tbody> </table>		Discount Allowed	Discount Percentage	Discount Days	#1	No	0.0000	0	#2	No			#3	No			#4	No			Requestor Name: Erik S Hall Requestor Phone: 304-414-6473 Requestor Email: erik.s.hall@wv.gov <div style="text-align: center; font-size: 2em; font-weight: bold;">2025</div> FILE LOCATION _____
	Discount Allowed	Discount Percentage	Discount Days																		
#1	No	0.0000	0																		
#2	No																				
#3	No																				
#4	No																				

INVOICE TO	SHIP TO
ACCOUNTS PAYABLE PUBLIC TRANSIT DIVISION OF BLDG 5 RM 663 1900 KANAWHA BLVD E CHARLESTON WV 25305-0432 US	GENERAL MANAGER PUBLIC TRANSIT DIVISION OF KANAWHA VALLEY REGIONAL TRANSPORTATION AUTHORITY 1550 FOURTH AVE CHARLESTON WV 25324 US

Total Order Amount:	\$37,924.00
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Purchasing Division's File Copy

PURCHASING DIVISION AUTHORIZATION
 DATE: *Mindy Bell 1/13/2025*
 ELECTRONIC SIGNATURE ON FILE

ENCUMBRANCE CERTIFICATION
 DATE: *Cady Rose 1-13-25*
 ELECTRONIC SIGNATURE ON FILE

Extended Description:

CDO off CMA MV25E to purchase one (1) Jeep SUV WLJH74, Mid Size Utility.4WD or AWD, 5 seats, 4 doors, 109" WB, 6 cyl minimum for \$ 37,924.00.

To be utilized and titled to:

Community Action of Southeastern WV
335 Bluefield Avenue
Bluefield, WV 24701

This vehicle is being purchased to provide transportation services to the elderly and disabled citizens in its area of service.

This vehicle is being purchased under the Federal Transit Administration's Section 5310 Program. It is not considered a state asset.

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
1	25100000	1.00000	EA	\$37,924.0000	\$37,924.00
Service From	Service To	Manufacturer	Model No	Delivery Date	
				2024-09-06	

Commodity Line Description: Jeep SUV WLJH74

Extended Description:

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**Class 7 - Automobile
Mid Size Utility**

Vendor Name: Thornhill CAJR
 Manufacturer/Brand: Jeep
 Model Name & Number: Body Cherokee WLJH74

Vendor Contact: Charles Ellis
 Phone No.: 304-855-1289
 Email: charles.ellis@thornhillauto.net
thornhillauto.net.com

Vehicle Requirements:	Mid Size Utility	Manufacturer's Standard Available Colors	
Classification:	Mid Size Utility	Standard Color Code	Color Description
Drive:	4 Wheel/All Wheel		
Passenger seating:	5 minimum (including driver)		
Doors:	4, minimum	PWT	Bright White
Wheelbase:	109 in., minimum		
GVWR:	6100 lbs. min, 7300 lbs. max.		
Engine:	6 cylinder minimum		
Additional Requirements:			
Tow Package:	Installed Hitch and Wiring		
Slush/All-Weather Mats:	Installed: Driver, Passenger, Cargo area		

The vehicle bid shall include the standard equipment requirements as required in section 3, the specification.

Vendor Bid Response:

Vehicle fuel type	UNIT PRICE
Gasoline	\$ 37924.00
Flex-fuel	\$ -
Diesel	\$ -
CNG/Bifuel	\$ -
Hybrid	\$ -

***Options:**

FOB Dealership: (Deduct)

\$	-
\$	-

FOB Other than Metro Charleston - Per Mile

*Note - The above delivery "options" above are not evaluated as part of the award.



WEST VIRGINIA DEPARTMENT OF TRANSPORTATION
Division of Multimodal Transportation Facilities

1900 Kanawha Boulevard East • Building Five • Room 132
Charleston, West Virginia 25305-0432 • (304) 414-4645
FAX: (304) 558-3326 • TDD: (800) 742-6991

Lucinda K. Butler
Commissioner

Jimmy Wriston, P.E.
Secretary of Transportation
Commissioner of Highways

June 25, 2024

MEMORANDUM

**TO: Kristy James, DOT Director of Procurement
DOT Procurement Office**

**FROM: Erik Hall, Community Planner
WV DMTF-Public Transit**

SUBJECT: Justification to Order of MV25E

The vehicle listed on Purchase Order CDO DMT25-11, One (1) 2024 Jeep SUV WLJH74, will be titled and utilized to:

Community Action of Southeastern WV
335 Bluefield Ave.
Bluefield, WV 24701

This vehicle is being purchased to provide transportation services to the elderly and disabled citizens in its area of service.

The funding for these vehicles will be paid at 80% from grants and 20% from Community Action of Southeastern WV.

If you have any questions, or requires addition information, please contact me 304-558-0428 or at erik.s.hall@wv.gov.

Thank you,

A handwritten signature in cursive script that reads "Erik S. Hall".

Erik S. Hall, Community Planner



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June 25, 2024

MEMORANDUM

**TO: Kristy James, DOT Director of Procurement
DOT Procurement Office**

**FROM: Erik Hall, Community Planner
WV DMTF-Public Transit**

SUBJECT: Vehicle Not Added to Fleet

The vehicle listed on Purchase Order CDO DMT25-11, One (1) 2024 Jeep SUV WLJH74, will be titled and utilized to:

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Bluefield, WV 24701

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This vehicle is being purchased under the Federal Transit Administration's Section 5310 Program. It is not considered a state asset.

If you have any questions, or requires addition information, please contact me 304-558-0428 or at erik.s.hall@wv.gov.

Thank you,

A handwritten signature in black ink that reads "Erik S. Hall".

Erik S. Hall, Community Planner

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Business Organization Detail

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THORNHILL MOTOR CAR, INC.

Organization Information								
Org Type	Effective Date	Established Date	Filing Date	Charter	Class	Sec Type	Termination Date	Termination Reason
C Corporation	7/13/2018		7/13/2018	Domestic	Profit			

Organization Information			
Business Purpose	4411 - Retail Trade - Motor Vehicle and Parts Dealers - Automobile Dealers (new, used)	Capital Stock	100000.0000
Charter County	Logan	Control Number	0
Charter State	WV	Excess Acres	
At Will Term		Member Managed	
At Will Term Years		Par Value	100.000000
Authorized Shares	1000	Young Entrepreneur	Not Specified

Addresses	
Type	Address
Local Office Address	509 DINGESS STREET LOGAN, WV, 25601
Mailing Address	PO BOX 2036 LOGAN, WV, 25601
Notice of Process Address	WALLY THORNHILL P O BOX 340 PECKS MILL, WV, 25547
Principal Office Address	509 DINGESS STREET LOGAN, WV, 25601
Type	Address

Officers	
Type	Name/Address
Incorporator	WALLY THORNHILL P O BOX 340 PECKS MILL, WV, 25547
President	WALLY THORNHILL P O BOX 340 PECKS MILL, WV, 25547
Secretary	JAMES DIVITA 3936 MICHAEL AVENUE BELLE, WV, 25015
Treasurer	NATHAN THORNHILL PO BOX 340 PECKS MILL, WV, 25547
Vice-President	SYDNEY BROWN 102 WALL STREET LOGAN, WV, 25601
Type	Name/Address

DBA			
DBA Name	Description	Effective Date	Termination Date
THORNHILL CHRYSLER DODGE JEEP RAM	TRADENAME	4/10/2019	
THORNHILL CHRYSLER DODGE RAM JEEP, INC.	TRADENAME	7/13/2018	7/27/2018
DBA Name	Description	Effective Date	Termination Date

Date	Amendment
3/14/2019	AMENDMENT FILED- CHANGING ADDRESSES- SEE IMAGE
Date	Amendment

Annual Reports	
Filed For	Date Filed
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2023	
2022	
2021	
2020	
2019	
Filed For	Date Filed

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For more information, please contact the Secretary of State's Office at 304-558-6000.

Monday, January 13, 2025 — 10:47 AM

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