



Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

State of West Virginia Master Agreement

CORRECT ORDER NUMBER MUST APPEAR ON ALL PACKAGES, INVOICES, AND SHIPPING PAPERS. QUESTIONS CONCERNING THIS ORDER SHOULD BE DIRECTED TO THE DEPARTMENT CONTACT.

Order Date: 08-29-2024

Order Number:	CMA 0810 0804 DMT2300000004 5	Procurement Folder:	1098569
Document Name:	Snow and Ice Removal	Reason for Modification:	Change Order No. 03 To Renew Contract
Document Description:	Open-end for snow and Ice removal at MARC stations		
Procurement Type:	Central Master Agreement		
Buyer Name:			
Telephone:			
Email:			
Shipping Method:	Best Way	Effective Start Date:	2022-11-01
Free on Board:	FOB Dest, Freight Prepaid	Effective End Date:	2025-10-31

VENDOR	DEPARTMENT CONTACT																				
Vendor Customer Code: 000000195769 KENLEY T HUBBLE LLC 10040 OLD NATIONAL PIKE IJAMSVILLE MD 21754 US Vendor Contact Phone: 999-999-9999 Extension:	Requestor Name: Thomasena S Cooper Requestor Phone: (304) 538-2305 Requestor Email: thomasena.s.cooper@wv.gov																				
Discount Details: <table border="1" style="width: 100%; border-collapse: collapse; margin-top: 5px;"> <thead> <tr> <th>#</th> <th>Discount Allowed</th> <th>Discount Percentage</th> <th>Discount Days</th> </tr> </thead> <tbody> <tr> <td>#1</td> <td>No</td> <td>0.0000</td> <td>0</td> </tr> <tr> <td>#2</td> <td>No</td> <td></td> <td></td> </tr> <tr> <td>#3</td> <td>No</td> <td></td> <td></td> </tr> <tr> <td>#4</td> <td>No</td> <td></td> <td></td> </tr> </tbody> </table>	#	Discount Allowed	Discount Percentage	Discount Days	#1	No	0.0000	0	#2	No			#3	No			#4	No			<div style="font-size: 2em; font-weight: bold; opacity: 0.5;">2025</div> FILE LOCATION _____
#	Discount Allowed	Discount Percentage	Discount Days																		
#1	No	0.0000	0																		
#2	No																				
#3	No																				
#4	No																				

INVOICE TO	SHIP TO
STATE RAIL AUTHORITY 120 WATER PLANT DR MOOREFIELD WV 26836 US	STATE RAIL AUTHORITY (DBA) SOUTH BRANCH VALLEY RAILROAD 120 WATER PLANT DR MOOREFIELD WV 26836 US

Purchasing Division's File Copy Total Order Amount: _____ Open End

JE 9/17/24

PURCHASING DIVISION AUTHORIZATION
 DATE: *JA 9.18.24*
 ELECTRONIC SIGNATURE ON FILE

ATTORNEY GENERAL APPROVAL AS TO FORM
John S. Gray
 DATE: _____
 ELECTRONIC SIGNATURE ON FILE

ENCUMBRANCE CERTIFICATION
[Signature]
 DATE: *9-26-24*
 ELECTRONIC SIGNATURE ON FILE

9/26/2024

Extended Description:

Change Order

Change Order No. 03 is issued to renew the original contract according to all terms, conditions, prices and specifications contained in the original contract including all authorized change orders.

Effective date of renewal 11/01/2024 through 10/31/2025.

Renewal Years Remaining: 1

No other changes.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
1	70131603				0.000000
	Service From	Service To		Service Contract Amount	
	2022-11-01	2023-10-31	Commodity Ln Discontinued	0.00	

Commodity Line Description: Plow snow & ice from Duffields Train Station Parking Lot

Extended Description:

Line Discontinued - see Commodity Line 4 changed on Change Order No. 1.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
2	70131603				0.000000
	Service From	Service To		Service Contract Amount	
	2022-11-01	2023-10-31	Commodity Ln Discontinued	0.00	

Commodity Line Description: Remove snow & ice from platforms at Duffields Train Station

Extended Description:

Line Discontinued - see Commodity Line 5 changed on Change Order No. 1.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
3	70131603				0.000000
	Service From	Service To		Service Contract Amount	
	2022-11-01	2023-10-31	Commodity Ln Discontinued	0.00	

Commodity Line Description: Remove snow and ice from platforms at Harpers Ferry Station

Extended Description:

Line Discontinued - see Commodity Line 6 changed on Change Order No. 1.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
4	70131603			EA	1650.000000
	Service From	Service To		Service Contract Amount	
				0.00	

Commodity Line Description: Plow snow & ice from Duffields Train Station Parking Lot

Extended Description:

See attached Exhibit A Pricing Page

Plow snow and ice from Duffields Parking lot. Includes salt, cinders and/or snow melting chemicals

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
5	70131603			EA	800.000000
	Service From	Service To		Service Contract Amount	
				0.00	

Commodity Line Description: Remove snow & ice from platforms at Duffields Train Station

Extended Description:

See attached Exhibit A Pricing Page

Remove snow and ice from platforms and crosswalks at Duffields. Includes salt, cinders and/or snow melting chemicals.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
6	70131603			EA	425.000000
	Service From	Service To		Service Contract Amount	
				0.00	

Commodity Line Description: Remove snow and ice from platforms at Harpers Ferry Station

Extended Description:

See attached Exhibit A Pricing Page

Remove snow and ice from platforms at Harpers Ferry Train Station. Includes cinders, salt and/or snow melting chemicals.

**KENLEY T. HUBBLE, LLC
T/A HUBBLE TRUCKING
10040 OLD NATIONAL PIKE
IJAMSVILLE, MD 21754
301-865-5752
Colbyhubble@gmail.com**

RECEIVED
AUG 19 2024
WV STATE
RAIL AUTHORITY

August 16, 2024

WV State Rail Authority
120 Water Plant Drive
Moorefield, WV 26836

RE: Snow Removal for Harpers Ferry and Duffields Stations
Contract CMA 08100804 DMT2300000004

To Whom It May Concern:

Kenley T. Hubble LLC agrees to continue contract CMA
08100804DMT2300000004 with the same terms, conditions and pricing effective
11/01/2024 through 10/31/2025.

If you have any questions, please feel free to give me a call at 240-674-0457 or
240-674-0507.

Sincerely,



KENLEY T. HUBBLE
Owner

Thomas A. Cooper
Transportation Executive Administrator
WV Division of Multimodal Transportation Facilities
Rail Section
8/19/2024

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Business Organization Detail

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KENLEY T. HUBBLE, L.L.C.

Organization Information								
Org Type	Effective Date	Established Date	Filing Date	Charter	Class	Sec Type	Termination Date	Termination Reason
LLC Limited Liability Company	11/7/2022		11/7/2022	Foreign	Profit			

Organization Information			
Business Purpose	4882 - Transportation and Warehousing - Support Activities for Transportation - Support Activates for Rail Transportation	Capital Stock	
Charter County	Jefferson	Control Number	
Charter State	MD	Excess Acres	
At Will Term	A	Member Managed	MBR
At Will Term Years		Par Value	
Authorized Shares		Young Entrepreneur	No

Addresses	
Type	Address
Designated Office Address	10040 OLD NATIONAL PIKE IJAMSVILLE, MD, 21754
Mailing Address	10040 OLD NATIONAL PIKE IJAMSVILLE, MD, 21754 USA
Principal Office Address	10040 OLD NATIONAL PIKE IJAMSVILLE, MD, 21754 USA
Type	Address

Officers	
Type	Name/Address
Member	KENLEY HUBBLE 10040 OLD NATIONAL PIKE IJAMSVILLE, MD, 21754
Type	Name/Address

Annual Reports	
Filed For	
2024	
2023	
Date filed	

For more information, please contact the Secretary of State's Office at 304-558-8000.

Thursday, August 29, 2024 — 5:56 AM

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e.g. 123456789, Smith Corp

"Kenley T Hubble LLC" ×

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COMPLIANCE VERIFICATION CHECKLIST FOR REQUISITION SUBMISSION

<i>Purchasing Division Use:</i> Buyer: <u>J. ESTEP</u> Date: <u>9/17/24</u>	Agency: WV Division of Multimodal Transportation-Rail Section
Solicitation No. <u>CMA DMT 23*04</u> <u>Co# 3</u>	Procurement Officer Submitting Requisition: Thomasena Cooper
	Requisition No. CMA 0810 0804 DMT2300000004
	PF No.: 1098569

This checklist **MUST** be completed by a state agency's designated procurement officer and submitted with the Purchase Requisition to the Purchasing Division. The purpose of the checklist is to verify that an agency procurement officer has obtained and included required documentation necessary for the Purchasing Division to process the requisition without future processing disruptions. At the agency's preference, the agency **MUST** either submit the checklist by attaching it to the requisition's Header **OR** by placing it in the requisition's Procurement Folder.

FOR ALL SOLICITATION TYPES:

Compliance Check Type	Required	Provided, if Required	Not Required	Purch. Div. Confirmation
1 Specifications and Pricing Page included	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
2 Use of correct specification template	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
3 Use of correct requisition type [CRQS → CCT or CPO] or [CRQM → CMA]	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
4 Use of most current terms and conditions www.state.wv.us/admin/purchase/TCP.pdf	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
5 Maximum budgeted amount in wvOASIS	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
6 Suggested vendors in wvOASIS	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
7 Capitol Building Commission pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
8 Financing (Governor's Office) pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
9 Fleet Management Division pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

	Compliance Check Type	Required	Provided, if Required	Not Required	Purch. Div. Confirmation
10	Insurance requirements				
	Commercial General Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Automobile Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Workers' Compensation/Employer's Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Cyber Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Builder's Risk/Installation Floater	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Professional Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Other (specify)	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
11	Office of Technology CIO pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
12	Treasurer's Office (banking) pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

FOR CHANGE ORDERS/RENEWALS:

1	Two-party agreement	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
2	Standard change order language	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
3	Office of Technology CIO approval	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
4	Justification for price increases/backdating/other	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
5	Bond Rider (Construction)	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
6	Secretary of State Verification	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
7	State debarment verification	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
8	Federal debarment verification	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

**The items pre-checked are required before a Purchase Requisition may be submitted to the Purchasing Division. Failure to complete and verify this documentation may result in rejection of the requisition back to the agency. It is up to the agency procurement officer to determine if pre-approvals, insurance, or other documentation is needed for the purchase. The referenced information below may be used to make this determination.*

For Purchasing Division Use Only:

I have reviewed the requisition identified above and find that it is sufficient to advertise publicly to the vendor community. My review does not preclude the possibility that the vendor community, or some other entity, will identify an area of concern; however, should such issues or concerns arise, they will be reviewed and addressed as may be appropriate.

Signature: _____

