



Department of Administration  
 Purchasing Division  
 2019 Washington Street East  
 Post Office Box 50130  
 Charleston, WV 25305-0130

# State of West Virginia Master Agreement

Order Date: 11-08-2024

CORRECT ORDER NUMBER MUST  
 APPEAR ON ALL PACKAGES, INVOICES,  
 AND SHIPPING PAPERS. QUESTIONS  
 CONCERNING THIS ORDER SHOULD BE  
 DIRECTED TO THE DEPARTMENT  
 CONTACT.

<b>Order Number:</b>	CMA 0803 0066 DOT6624C027D 2	<b>Procurement Folder:</b>	1322263
<b>Document Name:</b>	WINTER GRADE ASPHALT PATCHING MIXTURE	<b>Reason for Modification:</b>	Change Order 01 To Renew Contract
<b>Document Description:</b>	WINTER GRADE ASPHALT PATCHING MIXTURE		
<b>Procurement Type:</b>	Central Master Agreement		
<b>Buyer Name:</b>			
<b>Telephone:</b>			
<b>Email:</b>			
<b>Shipping Method:</b>	Best Way	<b>Effective Start Date:</b>	2024-02-05
<b>Free on Board:</b>	FOB Dest, Freight Prepaid	<b>Effective End Date:</b>	2026-02-04

VENDOR				DEPARTMENT CONTACT	
<b>Vendor Customer Code:</b>	000000164126			<b>Requestor Name:</b>	Careasa M Nichols
HEI WAY LLC				<b>Requestor Phone:</b>	304-414-3212
290 N PIKE RD				<b>Requestor Email:</b>	careasa.m.nichols@wv.gov
SARVER	PA	160559735			
US				<h1>2025</h1> <p>FILE LOCATION _____</p>	
<b>Vendor Contact Phone:</b>	724-353-2700	<b>Extension:</b>	230		
<b>Discount Details:</b>					
	<b>Discount Allowed</b>	<b>Discount Percentage</b>	<b>Discount Days</b>		
#1	No	0.0000	0		
#2	No				
#3	No				
#4	No				

INVOICE TO	SHIP TO
VARIOUS AGENCY LOCATIONS AS INDICATED BY ORDER	STATE OF WEST VIRGINIA VARIOUS LOCATIONS AS INDICATED BY ORDER
No City WV 99999	No City WV 99999
US	US

*CR 11-19-24*

<b>Total Order Amount:</b>	Open End
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Purchasing Division's File Copy

*JE 11/14/24*

<b>PURCHASING DIVISION AUTHORIZATION</b>
DATE: <i>JA 11.14.24</i>
ELECTRONIC SIGNATURE ON FILE

<b>ATTORNEY GENERAL APPROVAL AS TO FORM</b>
DATE: <i>John L. Gray</i>
ELECTRONIC SIGNATURE ON FILE

<b>ENCUMBRANCE CERTIFICATION</b>
DATE: <i>11-21-24</i>
ELECTRONIC SIGNATURE ON FILE

*11/21/2024*

**Extended Description:**

Change Order

Change Order No. 01 is issued to renew the original contract according to all terms, conditions, prices and specifications contained in the original contract including all authorized change orders.

Effective date of renewal 02/05/2025 through 02/04/2026.

Renewal Years 1

No other changes.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
1	30121601			TON	0.000000
	<b>Service From</b>	<b>Service To</b>		<b>Service Contract Amount</b>	
				0.00	

**Commodity Line Description:** Bulk Winter Grade Asphalt Patching Mixture (Cold Mix)

**Extended Description:**

SEE ATTACHED PRICING PAGE, ATTACHMENT A, FOR ACTUAL COST



WEST VIRGINIA DEPARTMENT OF TRANSPORTATION  
**Division of Highways**

1900 Kanawha Boulevard East • Building Five • Room 110  
Charleston, West Virginia 25305-0430 • (304) 558-3505

Alanna J. Keller, P.E.  
Deputy Secretary of Transportation  
Deputy Commissioner of Highways

Jimmy Wriston, P. E.  
Secretary of Transportation  
Commissioner of Highways

August 6, 2024

Hei Way LLC  
290 N Pike Rd  
Sarver, PA 16055-9735

**Subject: Contract Renewal: DOT6624C027D-Winter Grade Asphalt Patching Mixture  
Procurement Folder: 1322263**

The West Virginia Department of Transportation is offering to renew the original contract according to all terms, conditions, prices, and specifications contained in the original contract, including all authorized change orders.

The renewal dates are 2/5/25 through 2/4/26. If your company agrees to this renewal, please sign below and return as soon as possible. You may return all renewal documents via email to: [scott.a.brown@wv.gov](mailto:scott.a.brown@wv.gov).

Please contact the email listed above if you have any questions.

Thank you,

Scott A. Brown

**Attachment**

We agree to renew the contract for the period as stated above under the same terms, conditions, prices, and specifications in the original purchase order and any change orders thereto.

  
Name/Signature

PRESIDENT  
Title

8-6-24  
Date

PROCUREMENT USE ONLY	
	TDI/ALB
Signature	Title/Date
	10/4/24

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## West Virginia Secretary of State — Online Data Services

### Business and Licensing

Online Data Services Help

### Business Organization Detail

*NOTICE: The West Virginia Secretary of State's Office makes every reasonable effort to ensure the accuracy of information. However, we make no representation or warranty as to the correctness or completeness of the information. If information is missing from this page, it is not in the The West Virginia Secretary of State's database.*

### HEI-WAY, LLC

Organization Information								
Org Type	Effective Date	Established Date	Filing Date	Charter	Class	Sec Type	Termination Date	Termination Reason
LLC   Limited Liability Company	8/6/2012		8/6/2012	Foreign	Profit			

Organization Information			
<b>Business Purpose</b>	3399 - Manufacturing - Miscellaneous Manufacturing - Other Miscellaneous Manufacturing (jewelry, silverware, sporting & athletic goods, dolls, toys & games, office supplies (except paper), signs, gasket, packing & sealing, musical instruments, fasteners, buttons, needles & pins, brooms, brushes & mops, burial caskets)		
<b>Charter County</b>		<b>Control Number</b>	99W8V
<b>Charter State</b>	PA	<b>Excess Acres</b>	
<b>At Will Term</b>	A	<b>Member Managed</b>	MBR

<b>At Will Term Years</b>	<b>Par Value</b>
<b>Authorized Shares</b>	<b>Young Entrepreneur</b> <b>Not Specified</b>

<b>Addresses</b>	
<b>Type</b>	<b>Address</b>
<b>Designated Office Address</b>	290 NORTH PIKE ROAD SARVER, PA, 16055
<b>Mailing Address</b>	290 NORTH PIKE ROAD SARVER, PA, 16055 USA
<b>Notice of Process Address</b>	MIKE BENDER 290 NORTH PIKE ROAD SARVER, PA, 16055
<b>Principal Office Address</b>	290 NORTH PIKE ROAD SARVER, PA, 16055 USA
<b>Type</b>	<b>Address</b>

<b>Officers</b>	
<b>Type</b>	<b>Name/Address</b>
<b>Member</b>	MIKE BENDER 290 NORTH PIKE RD SARVER, PA, 16055
<b>Type</b>	<b>Name/Address</b>

<b>Annual Reports</b>	
<b>Filed For</b>	
2024	
2023	
2022	
2021	
2020	

2019
2018
2017
2016
2015
2014
2013
<b>Date filed</b>

For more information, please contact the Secretary of State's Office at 304-558-8000.

Thursday, November 14, 2024 — 10:10 AM

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Search All Words [dropdown] e.g. 1606ND20Q02 [input] [button]



Please Sign In: You must sign in to your SAM.gov account to search Entities, Responsibility/Qualification and the Disaster Response Registry.

Sign In

Select Domain Entity Information



# No matches found

We couldn't find a match for your search criteria.

Please try another search or go back to previous results.

Go Back

All Entity Information

Entities

Disaster Response Registry

Responsibility / Qualification

Exclusions

Filter By

### Keyword Search

For more information on how to use our keyword search, visit our [help guide](#)

Simple Search

Search Editor

Any Words *i*

All Words *i*

Exact Phrase *i*

[input] e.g. 123456789, Smith Corp

HEI-Way LLC x

Entity ^

#### Entity Name

HEI-WAY LLC x ▲

No results found  
Unique Entity ID

[input] [dropdown]

#### CAGE / NCAGE

[input] [dropdown]

Location ^

Status ^

Active

Inactive

# COMPLIANCE VERIFICATION CHECKLIST FOR REQUISITION SUBMISSION

<i>Purchasing Division Use:</i> Buyer: <u>J. ESTEP</u> Date: <u>11/14/24</u>	Agency: WVDOH
Solicitation No. <u>CMA DOT6624027D</u> <span style="margin-left: 100px;"><u>CO# 1</u></span>	Procurement Officer Submitting Requisition: Dusty Smith
	Requisition No. CMA DOT6624C027D CO#1
	PF No.: 1322263

This checklist **MUST** be completed by a state agency's designated procurement officer and submitted with the Purchase Requisition to the Purchasing Division. The purpose of the checklist is to verify that an agency procurement officer has obtained and included required documentation necessary for the Purchasing Division to process the requisition without future processing disruptions. At the agency's preference, the agency **MUST** either submit the checklist by attaching it to the requisition's Header **OR** by placing it in the requisition's Procurement Folder.

## FOR ALL SOLICITATION TYPES:

	Compliance Check Type	Required	Provided, if Required	Not Required	Purch. Div. Confirmation
1	Specifications and Pricing Page included	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2	Use of correct specification template	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3	Use of correct requisition type [CRQS → CCT or CPO] or [CRQM → CMA]	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4	Use of most current terms and conditions <a href="http://www.state.wv.us/admin/purchase/TCP.pdf">www.state.wv.us/admin/purchase/TCP.pdf</a>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5	Maximum budgeted amount in wvOASIS	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6	Suggested vendors in wvOASIS	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7	Capitol Building Commission pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
8	Financing (Governor's Office) pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>



	Compliance Check Type	Required	Provided, if Required	Not Required	Purch. Div. Confirmation
9	Fleet Management Division pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
10	Insurance requirements				
	Commercial General Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Automobile Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Workers' Compensation/Employer's Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Cyber Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Builder's Risk/Installation Floater	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Professional Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Other (specify)	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
11	Office of Technology CIO pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
12	Treasurer's Office (banking) pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

**FOR CHANGE ORDERS/RENEWALS:**

13	Two-party agreement	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
14	Standard change order language	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
15	Office of Technology CIO approval	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
16	Justification for price increases/backdating/other	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
17	Bond Rider (Construction)	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

*\*The items pre-checked are required before a Purchase Requisition may be submitted to the Purchasing Division. Failure to complete and verify this documentation may result in rejection of the requisition back to the agency. It is up to the agency procurement officer to determine if pre-approvals, insurance, or other documentation is needed for the purchase. The referenced information below may be used to make this determination.*

*For Purchasing Division Use Only:*

I have reviewed the requisition identified above and find that it is sufficient to advertise publicly to the vendor community. My review does not preclude the possibility that the vendor community, or some other entity, will identify an area of concern; however, should such issues or concerns arise, they will be reviewed and addressed as may be appropriate.

Signature: \_\_\_\_\_