



Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

State of West Virginia Master Agreement

Order Date: 09-13-2024

CORRECT ORDER NUMBER MUST
 APPEAR ON ALL PACKAGES, INVOICES,
 AND SHIPPING PAPERS. QUESTIONS
 CONCERNING THIS ORDER SHOULD BE
 DIRECTED TO THE DEPARTMENT
 CONTACT.

Order Number:	CMA 0803 0081 DOT2400000009 3	Procurement Folder:	1290722
Document Name:	Deighton Professional Services	Reason for Modification:	Change Order 2 To renew contract
Document Description:	CO2 Deighton Professional Services, YR 2 (81250029)		
Procurement Type:	Central Sole Source		
Buyer Name:			
Telephone:			
Email:			
Shipping Method:	Best Way	Effective Start Date:	2023-10-15
Free on Board:		Effective End Date:	2025-10-14

VENDOR				DEPARTMENT CONTACT	
Vendor Customer Code:	000000233045			Requestor Name:	Kristine E James
DEIGHTON ASSOCIATES LTD				Requestor Phone:	304-414-7104
1555 WENTWORTH ST UNIT 200				Requestor Email:	kristy.e.james@wv.gov
WHITBY	ON	L1N 9T6		<div style="font-size: 2em; font-weight: bold;">2025</div> <div style="font-weight: bold;">FILE LOCATION _____</div>	
CA					
Vendor Contact Phone:	9056656605	Extension:	132		
Discount Details:					
	Discount Allowed	Discount Percentage	Discount Days		
#1	No	0.0000	0		
#2	No				
#3	No				
#4	No				

INVOICE TO	SHIP TO
INFORMATION TECHNOLOGY DIVISION DEPT. OF TRANSPORTATION 1900 KANAWHA BLVD E, BLD. 5 RM-720 CHARLESTON WV 25305 US	INFORMATION TECHNOLOGY DIVISION DEPT. OF TRANSPORTATION 1900 KANAWHA BLVD E, BLD. 5 RM-720 CHARLESTON WV 25305 US

Total Order Amount:	Open End
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Purchasing Division's File Copy

JE 9/16/24

PURCHASING DIVISION AUTHORIZATION
 DATE: *JW 9.18.24*
 ELECTRONIC SIGNATURE ON FILE

ATTORNEY GENERAL APPROVAL AS TO FORM
 DATE: *John S. Gray*
 ELECTRONIC SIGNATURE ON FILE

ENCUMBRANCE CERTIFICATION
 DATE: *DO 9-26-24*
 ELECTRONIC SIGNATURE ON FILE

9/26/2024

Extended Description:

Change Order

Change Order No. 2 is issued to renew the original contract according to all terms, conditions, prices, and specifications contained in the original contract, including all authorized change orders.

Effective dates of renewal: 10/15/24 - 10/14/25

Renewal Years remaining: 3

No other changes.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
1	81112200			HOUR	220.000000
	Service From	Service To		Service Contract Amount	
				0.00	

Commodity Line Description: Deighton Professional Services - Project Mgt Rate - Jr. Rate

Extended Description:

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
2	81112200			HOUR	220.000000
	Service From	Service To		Service Contract Amount	
				0.00	

Commodity Line Description: Deighton Prof Svcs - dTIMS Prod Mgmt Personnel - Jr. Rate

Extended Description:

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
3	81112200			HOUR	220.000000
	Service From	Service To		Service Contract Amount	
				0.00	

Commodity Line Description: Deighton Prof Svcs -dTIMS Software Dev. Personnel - Jr. Rate

Extended Description:

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
4	81112200			HOUR	220.000000
	Service From	Service To		Service Contract Amount	
				0.00	

Commodity Line Description: Deighton Prof Svcs - Project Delivery Personnel - Jr. Rate

Extended Description:

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
5	81112200			HOUR	220.000000
	Service From	Service To		Service Contract Amount	
					0.00

Commodity Line Description: Deighton Prof Svcs - Training Personnel - Jr. Rate

Extended Description:

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
6	81112200			HOUR	220.000000
	Service From	Service To		Service Contract Amount	
					0.00

Commodity Line Description: Deighton Prof Svcs - Support Personnel - Jr. Rate

Extended Description:

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
7	81112200			HOUR	325.000000
	Service From	Service To		Service Contract Amount	
					0.00

Commodity Line Description: Deighton Prof Svcs -Senior External SME (as required)

Extended Description:

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
8	81112200				0.000000
	Service From	Service To		Service Contract Amount	
					0.00

Commodity Line Description: Deighton Prof Svcs-On-Site Supp1 Costs (3-day trip)-Jr. Rate

Extended Description:

Year 1 - Jr. Rate - \$11,600.00

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
9	81112200			HOUR	285.000000
	Service From	Service To		Service Contract Amount	
					0.00

Commodity Line Description: Deighton Professional Services - Project Mgt Rate - Sr. Rate

Extended Description:

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
10	81112200			HOUR	285.000000
	Service From	Service To		Service Contract Amount	
					0.00

Commodity Line Description: Deighton Prof Svcs - dTIMS Prod Mgmt Personnel - Sr. Rate

Extended Description:

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
11	81112200			HOUR	285.000000
	Service From	Service To		Service Contract Amount	
				0.00	

Commodity Line Description: Deighton Prof Svcs -dTIMS Software Dev. Personnel - Sr. Rate

Extended Description:

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
12	81112200			HOUR	285.000000
	Service From	Service To		Service Contract Amount	
				0.00	

Commodity Line Description: Deighton Prof Svcs - Project Delivery Personnel - Sr. Rate

Extended Description:

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
13	81112200			HOUR	285.000000
	Service From	Service To		Service Contract Amount	
				0.00	

Commodity Line Description: Deighton Prof Svcs - Training Personnel - Sr. Rate

Extended Description:

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
14	81112200			HOUR	285.000000
	Service From	Service To		Service Contract Amount	
				0.00	

Commodity Line Description: Deighton Prof Svcs - Support Personnel - Sr. Rate

Extended Description:

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
15	81112200				0.000000
	Service From	Service To		Service Contract Amount	
				0.00	

Commodity Line Description: Deighton Prof Svcs-On-Site Supp1 Costs (3-day trip)-Sr. Rate

Extended Description:

On-Site Support Costs (3-day trip) Sr. Rate - \$14,200.00

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
16	81112200				0.000000
	Service From	Service To		Service Contract Amount	
				0.00	

Commodity Line Description: Lump Sum Fixed Fee Delivery Orders

Extended Description:

Added on Change Order No. 1 - payment for lump sum fixed fee delivery orders, payment milestone will be established which are based upon specific deliverables.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
17	81112200			HOUR	231.000000
	Service From	Service To		Service Contract Amount	
				0.00	

Commodity Line Description: Project Mgt Rate - Jr. Rate Y2

Extended Description:

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
18	81112200			HOUR	231.000000
	Service From	Service To		Service Contract Amount	
				0.00	

Commodity Line Description: dTIMS Prod Mgmt Personnel - Jr. Rate Y2

Extended Description:

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
19	81112200			HOUR	231.000000
	Service From	Service To		Service Contract Amount	
				0.00	

Commodity Line Description: dTIMS Software Dev. Personnel - Jr. Rate Y2

Extended Description:

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
20	81112200			HOUR	231.000000
	Service From	Service To		Service Contract Amount	
				0.00	

Commodity Line Description: Project Delivery Personnel - Jr. Rate Y2

Extended Description:

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
21	81112200			HOUR	231.000000
	Service From	Service To		Service Contract Amount	
				0.00	

Commodity Line Description: Training Personnel - Jr. Rate Y2

Extended Description:

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
22	81112200			HOUR	231.000000
	Service From	Service To		Service Contract Amount	
				0.00	

Commodity Line Description: Support Personnel - Jr. Rate Y2

Extended Description:

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
23	81112200			HOUR	342.000000
	Service From	Service To			Service Contract Amount
					0.00

Commodity Line Description: Senior External SME (as required) Y2

Extended Description:

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
24	81112200				0.000000
	Service From	Service To			Service Contract Amount
					0.00

Commodity Line Description: On-Site Supp1 Costs (3-day trip)-Jr. Rate Y2

Extended Description:

Year 2 - Jr. Rate - \$12,180.00

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
25	81112200			HOUR	300.000000
	Service From	Service To			Service Contract Amount
					0.00

Commodity Line Description: Project Mgt Rate - Sr. Rate Y2

Extended Description:

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
26	81112200			HOUR	300.000000
	Service From	Service To			Service Contract Amount
					0.00

Commodity Line Description: dTIMS Prod Mgmt Personnel - Sr. Rate Y2

Extended Description:

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
27	81112200			HOUR	300.000000
	Service From	Service To			Service Contract Amount
					0.00

Commodity Line Description: dTIMS Software Dev. Personnel - Sr. Rate Y2

Extended Description:

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
28	81112200			HOUR	300.000000
	Service From	Service To			Service Contract Amount
					0.00

Commodity Line Description: Project Delivery Personnel - Sr. Rate Y2

Extended Description:

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
29	81112200			HOUR	300.000000
	Service From	Service To			Service Contract Amount
					0.00

Commodity Line Description: Training Personnel - Sr. Rate Y2

Extended Description:

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
30	81112200			HOUR	300.000000
	Service From	Service To			Service Contract Amount
					0.00

Commodity Line Description: Support Personnel - Sr. Rate Y2

Extended Description:

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
31	81112200				0.000000
	Service From	Service To			Service Contract Amount
					0.00

Commodity Line Description: On-Site Supp1 Costs (3-day trip)-Sr. Rate Y2

Extended Description:

Year 2

On-Site Support Costs (3-day trip) Sr. Rate - \$14,910.00



WEST VIRGINIA DEPARTMENT OF TRANSPORTATION
Division of Highways

1900 Kanawha Boulevard East • Building Five • Room 110
Charleston, West Virginia 25305-0430 • (304) 558-3505

Alanna J. Keller, P.E.
Deputy Secretary of Transportation
Deputy Commissioner of Highways

08/21/2024

Jimmy Wriston, P. E.
Secretary of Transportation
Commissioner of Highways

DEIGHTON ASSOCIATES LTD
1555 WENTWORTH ST UNIT 200
WHITBY ON L1N 9T6 CANADA

Subject Contract Renewal: CMA DOT2400000009
 Procurement folder: 1290722

The Department of Transportation of West Virginia is offering to renew the original contract according to all terms, conditions, prices and specifications contained in the original contract including all authorized change orders.

The renewal dates are 10/15/24 through 10/14/25 . If your company agrees to this renewal, please sign below and return as soon as possible. You may return all renewal documents via email to

dottechpurchasing@wv.gov

Please contact the email listed above if you have any questions.
Thank you,

JR Oliver

Information Technology Division, Procurement

We agree to renew the contract for the period as state above under the same terms, conditions, prices, and specifications in the original purchase order and any change orders thereto.

Name/Signature

Director of Business Development

Title

8/26/2024

Date

PROCUREMENT USE ONLY

Signature/Title/Date



STATE OF WEST VIRGINIA
DEPARTMENT OF ADMINISTRATION
OFFICE OF TECHNOLOGY
State Capitol
Charleston, West Virginia 25305

Mark D. Scott
Cabinet Secretary

Heather D. Abbott
Chief Information Officer

**TO: Lisa DiNallo, Consultant
Department of Transportation**

**FROM: Heather D. Abbott, Chief Information Officer
Office of Technology**

**SUBJECT: INFORMATION TECHNOLOGY PROCUREMENT
81240030 IS&C NUMBER: 2024-2018 Expedite**

DATE: September 5, 2023

West Virginia Code §5A-6-4(a)(3) permits the Chief Technology Officer to “evaluate the economic justification, system design and suitability of information equipment and related services, and review and make recommendations on the purchase, lease or acquisition of information equipment and contracts for related services by the state spending units.”

West Virginia Code §5A-6-4c requires that the Chief Technology Officer review and approve “a major information technology project.”

West Virginia Code §5A-6-5 requires that “any state spending unit that pursues an information technology purchase that does not meet the definition of a ‘major technology project’ and that is required to submit a request for proposal to the State Purchasing Division prior to purchasing goods or services shall obtain the approval of the Chief Technology Officer, in writing, of any proposed purchase of goods or services related to its information technology and telecommunication systems.

After conducting a review of your request for Deighton CMA Professional Services for one (1) year plus four (4) optional renewals, the Office of Technology has determined:

X That your request is approved.

That your request is not subject to the review and approval provisions contained in Chapter 5A, Article 6 of the Code, therefore, it does not need approval by the Office of Technology.

This memorandum constitutes this office’s official review and a copy should be attached to your purchase order and any other correspondence related to this request.

If you have questions, or need additional information, please contact Consulting Services at Consulting.Services@wv.gov.

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West Virginia Secretary of State — Online Data Services

Business and Licensing

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Business Organization Detail

NOTICE: The West Virginia Secretary of State's Office makes every reasonable effort to ensure the accuracy of information. However, we make no representation or warranty as to the correctness or completeness of the information. If information is missing from this page, it is not in the The West Virginia Secretary of State's database.

DEIGHTON ASSOCIATES LTD.

Organization Information								
Org Type	Effective Date	Established Date	Filing Date	Charter	Class	Sec Type	Termination Date	Termination Reason
C Corporation	5/13/1992		5/13/1992	Foreign	Profit			

Organization Information			
Business Purpose	5182 - Information - Data Processing, Hosting, and Related Services - Data Processing, Hosting and Related Services		Capital Stock 0.0000
Charter County	Foreign Country		Control Number 0
Charter State	ONT		Excess Acres 0
At Will Term	Member Managed		
At Will Term Years			Par Value 0.000000
Authorized Shares	0		Young Entrepreneur Not Specified

Addresses	
Type	Address
Local Office Address	1555 WENTWORTH ST UNIT 200 WHITBY, ON, L1N 9T6
Mailing Address	1555 WENTWORTH ST UNIT 200 WHITBY, ON, L1N 9T6 CAN
Notice of Process Address	CORPORATION SERVICE COMPANY 209 WEST WASHINGTON STREET CHARLESTON, WV, 25302
Principal Office Address	1555 WENTWORTH ST UNIT 200 WHITBY, ON, L1N 9T6 CAN
Type	Address

Officers	
Type	Name/Address
Director	ROB PIANE 1555 WENTWORTH ST UNIT 200 WHITBY, ON, L1N 9T6
President	VICKI DEIGHTON 1555 WENTWORTH ST UNIT 200 WHITBY, ON, L1N 9T6
Type	Name/Address

Annual Reports
Filed For
2024
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For more information, please contact the Secretary of State's Office at 304-558-8000.

Monday, September 16, 2024 — 11:08 AM

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"Deighton Associates LTD"

Entity

Entity Name

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e.g. HTF00JHX8L

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Location

Status

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COMPLIANCE VERIFICATION CHECKLIST FOR REQUISITION SUBMISSION

<i>Purchasing Division Use:</i> Buyer: <u>J. ESTEP</u> Date: <u>9/16/24</u>	Agency: WVDOT
Solicitation No: <u>CMA DOT 24*09</u> <u>CO#2</u>	Procurement Officer Submitting Requisition: JAMES MOFFATT
	Requisition No. CMA DOT24*09
	PF No.: 1290722

This checklist **MUST** be completed by a state agency's designated procurement officer and submitted with the Purchase Requisition to the Purchasing Division. The purpose of the checklist is to verify that an agency procurement officer has obtained and included required documentation necessary for the Purchasing Division to process the requisition without future processing disruptions. At the agency's preference, the agency **MUST** either submit the checklist by attaching it to the requisition's Header **OR** by placing it in the requisition's Procurement Folder.

FOR ALL SOLICITATION TYPES:

#	Compliance Check Type	Required	Provided, if Required	Not Required	Purch. Div. Confirmation
1	Specifications and Pricing Page included	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
2	Use of correct specification template	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
3	Use of correct requisition type [CRQS → CCT or CPO] or [CRQM → CMA]	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
4	Use of most current terms and conditions (www.state.wv.us/admin/purchase/TCP.pdf)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
5	Maximum budgeted amount in wvOASIS	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
6	Suggested vendors in wvOASIS	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
7	Capitol Building Commission pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
8	Financing (Governor's Office) pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
9	Fleet Management Division pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

	Compliance Check Type	Required	Provided, if Required	Not Required	Purch. Div. Confirmation
10	Insurance requirements				
	Commercial General Liability	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Automobile Liability	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Workers' Compensation/Employer's Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Cyber Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Builder's Risk/Installation Floater	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Professional Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Other (specify)	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
11	Office of Technology CIO pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
12	Treasurer's Office (banking) pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

FOR CHANGE ORDERS/RENEWALS:

1	Two-party agreement	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
2	Standard change order language	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
3	Office of Technology CIO approval	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
4	Justification for price increases/backdating/other	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
5	Bond Rider (Construction)	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
6	Secretary of State Verification	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
7	State debarment verification	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
8	Federal debarment verification	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

*The items pre-checked are required before a Purchase Requisition may be submitted to the Purchasing Division. Failure to complete and verify this documentation may result in rejection of the requisition back to the agency. It is up to the agency procurement officer to determine if pre-approvals, insurance, or other documentation is needed for the purchase. The referenced information below may be used to make this determination.

For Purchasing Division Use Only:

I have reviewed the requisition identified above and find that it is sufficient to advertise publicly to the vendor community. My review does not preclude the possibility that the vendor community, or some other entity, will identify an area of concern; however, should such issues or concerns arise, they will be reviewed and addressed as may be appropriate.

Signature: _____

